

POCKET GENEALOGIST™

*Northern Hills Software LLC*

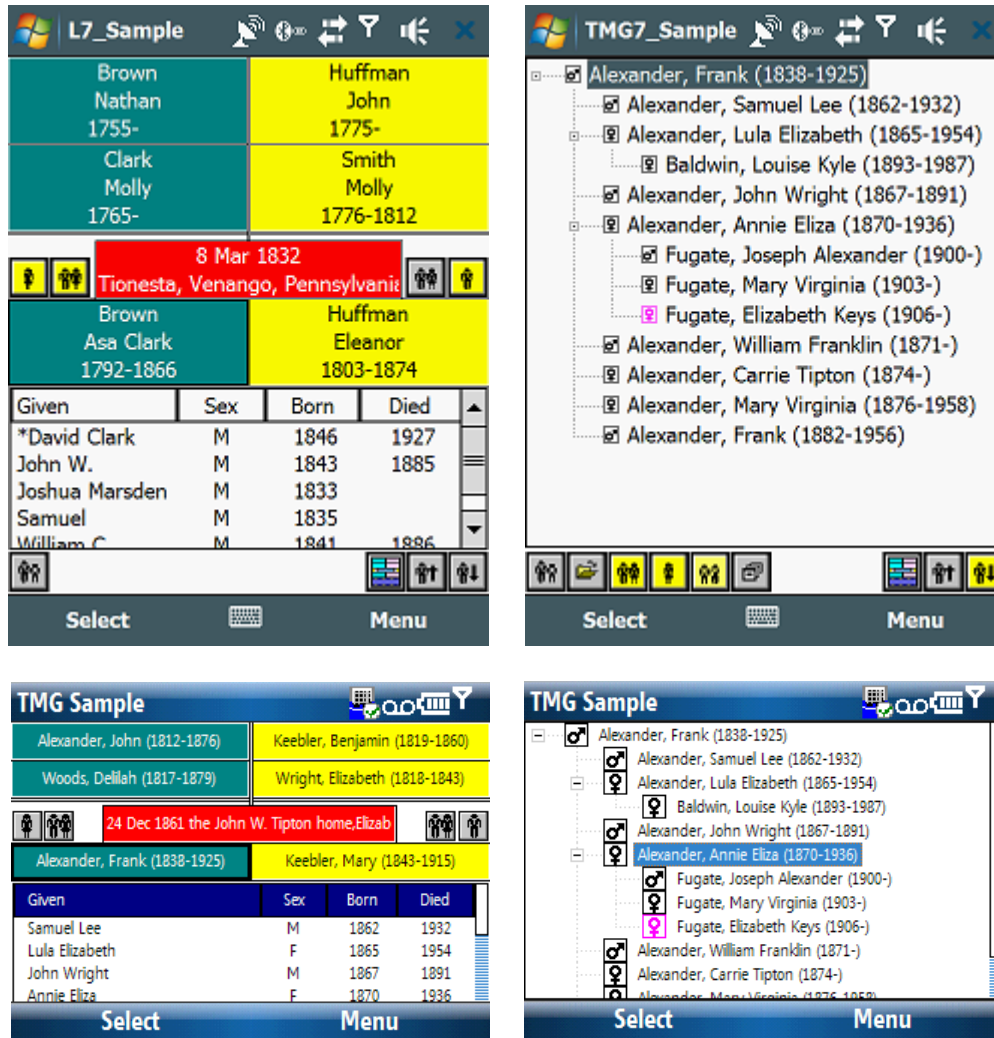
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**Pocket Genealogist**

# User Guide

Most examples in this user guide use the sample data from Legacy Family Tree (Millennia) and The Master Genealogist™ (Wholly Genes). There are differences between devices so what you see will be similar but may not be exactly the same.

**Note:** Colors on the 3-gen screen are user configurable.



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# Installation

## ***Before Installation***

### **New User**

Microsoft ActiveSync (XP and older) or Windows Mobile Device Center (Windows Vista and newer) must be installed and a connection established between your primary computer and device prior to installation of Pocket Genealogist. ActiveSync is provided on a CD that came with your device or Windows Mobile Device Center can be found online at the Microsoft website.

### **Current Version 4 User**

All Pocket Genealogist Version 4 releases can always be installed “overtop” your current release and no “manual” uninstall needs to occur first. With Windows Mobile 5 or 6 devices, you will be prompted regarding the “automatic” uninstall of the program on the device prior to the installation of the new version.

Databases created prior to 4.00 are not compatible and will need to be re-imported.

### **Current Version 2 or 3 User**

Pocket Genealogist Version 4 will not overwrite Version 2 or Version 3 when you install. You may run both versions if you wish, they don't share anything in common. See Appendix A for more details regarding uninstall.

### ***Installation of 4.00***

Start by downloading the installation program from the Northern Hills Software website. There are several different downloads. Choose the one that's correct for your device, the website has details on how to make that distinction.

You should close any running copies of Pocket Genealogist on the desktop or the device prior to running the installation. Make sure your device is connected before you run the Pocket Genealogist installation program. You must have administrator privileges during installation although that is not required when you use the program.

There are two distinct steps to the installation which are invoked by running the installation program that you downloaded. The first step will install the desktop side

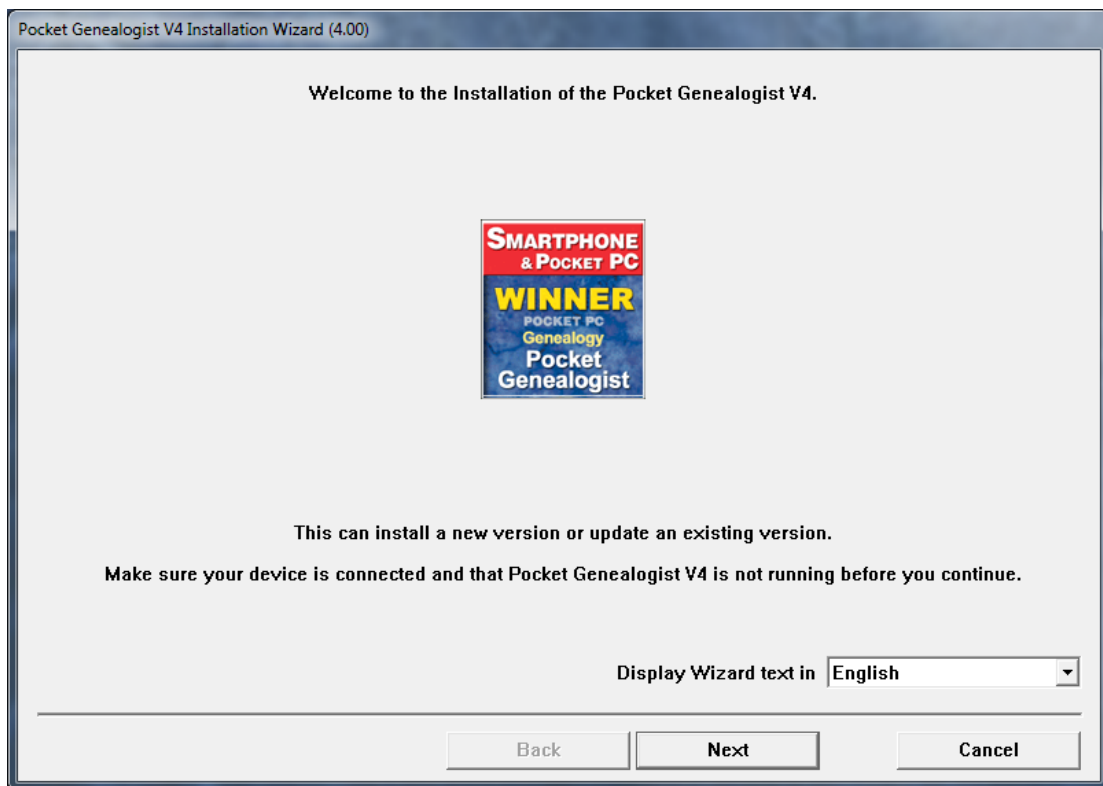
## Pocket Genealogist V4.00

of Pocket Genealogist. The second step will install Pocket Genealogist on your device. Both steps are accomplished by running the single installation program.

**Note:** If you need to re-install Pocket Genealogist on the device only, press the “Tools” button on the main Pocket Genealogist (on your desktop computer) and you’ll find a “Re-install” button. Optionally, you can run the entire install again. You should never need to uninstall a copy of Version 4 before re-installing.

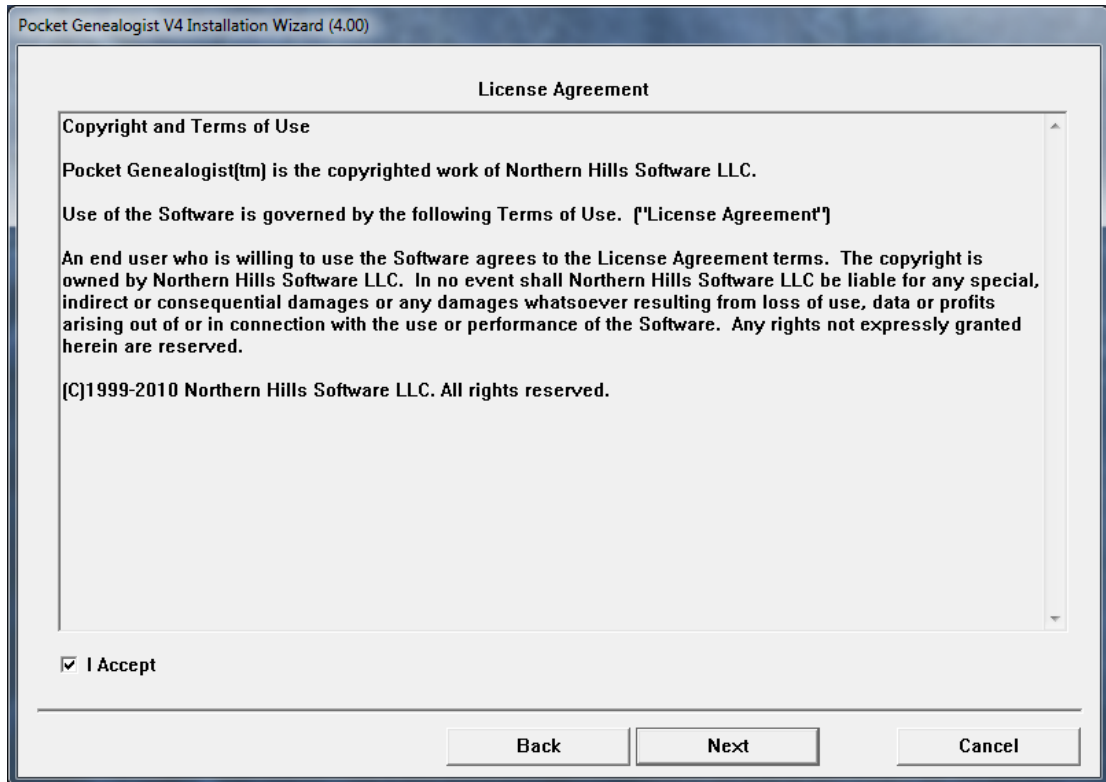
### Running the Installation program

Start the installation by clicking on the program setup file that you downloaded from the Northern Hills Software website.



The first panel allows you to select which language you wish to use for the installation wizard display. The installation program will automatically try to select the correct language based on the value set in “Regional Settings” on your computer.

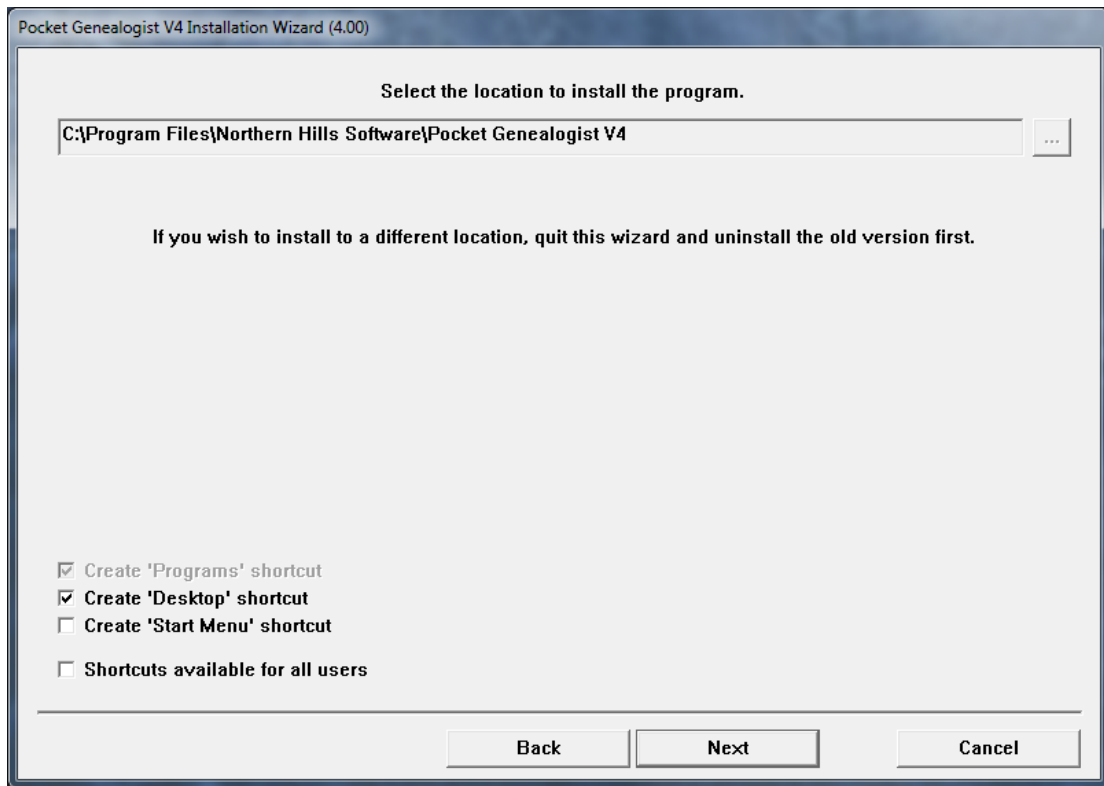
Press “Next” to continue.




Select "I Accept" if you agree to the terms of the License Agreement. You cannot continue the install without accepting the License Agreement.

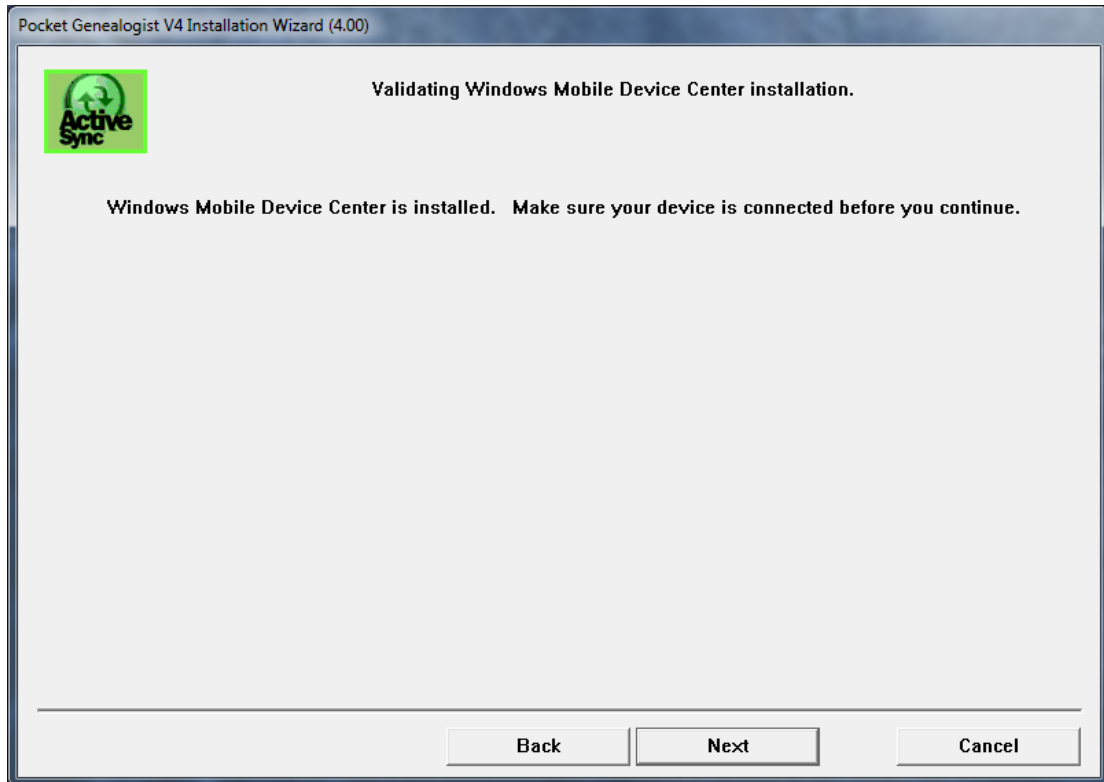
Press "Next" to continue.

## Pocket Genealogist V4.00



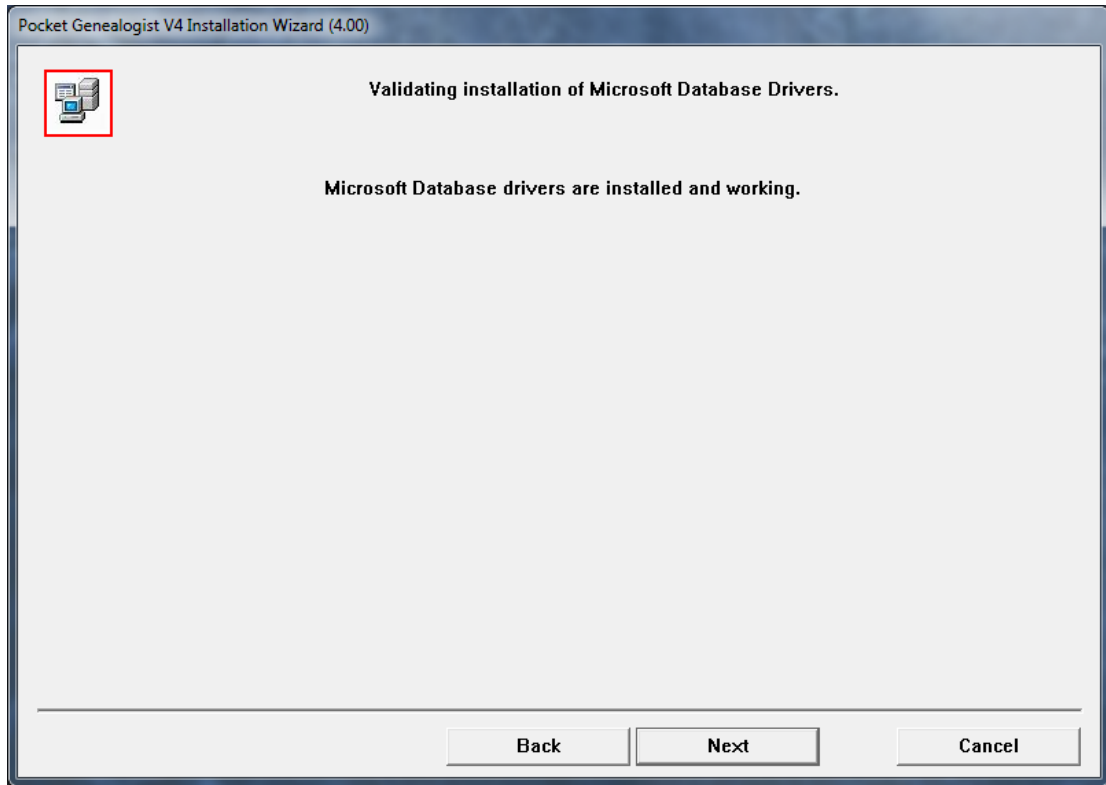
If this is a new installation you can select where to install the program. Use the  button to select the location using the standard windows “Browse for Folder” dialog. A shortcut for Pocket Genealogist is always placed in the Programs menu. You may also select to have a shortcut placed on your desktop or on the start menu. Shortcuts can be defined as available for all users or just for the installation user.

Press “Next” to continue.



The next panel verifies that ActiveSync (or Windows Mobile Device Center) is installed. If it is not you will be shown a “Web” button which can be pressed to take you to the appropriate Microsoft website for download. (An internet connection must be present for the button to work.) You can continue to install without ActiveSync or Windows Mobile Device Center present BUT the device side of Pocket Genealogist will not be installed.

Press “Next” to continue.

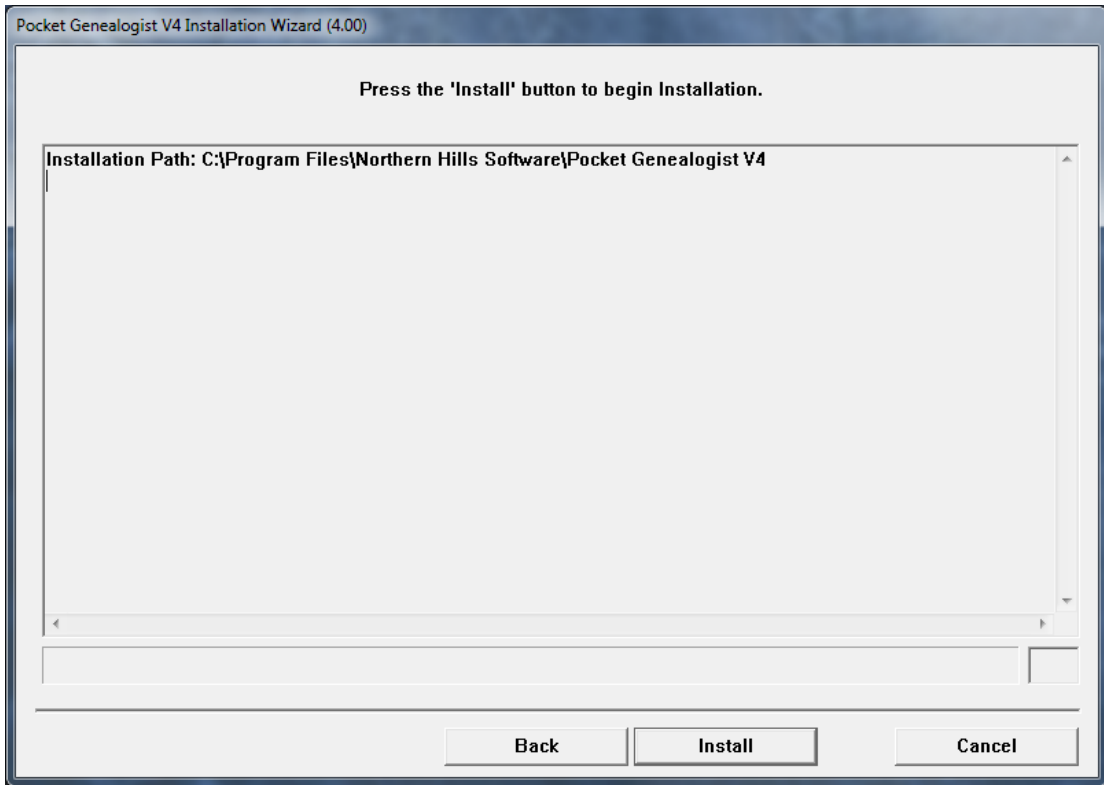


The next panel verifies that the Microsoft database drivers needed by the “Advanced” version of Pocket Genealogist for use with the direct imports from your desktop genealogy program are available. If any are missing, it will tell you which ‘Direct’ import will not work. If you are not using that desktop program, you can ignore this warning. Otherwise, a ‘Web’ button will be displayed to allow download of the necessary driver.

Press “Next” to continue.



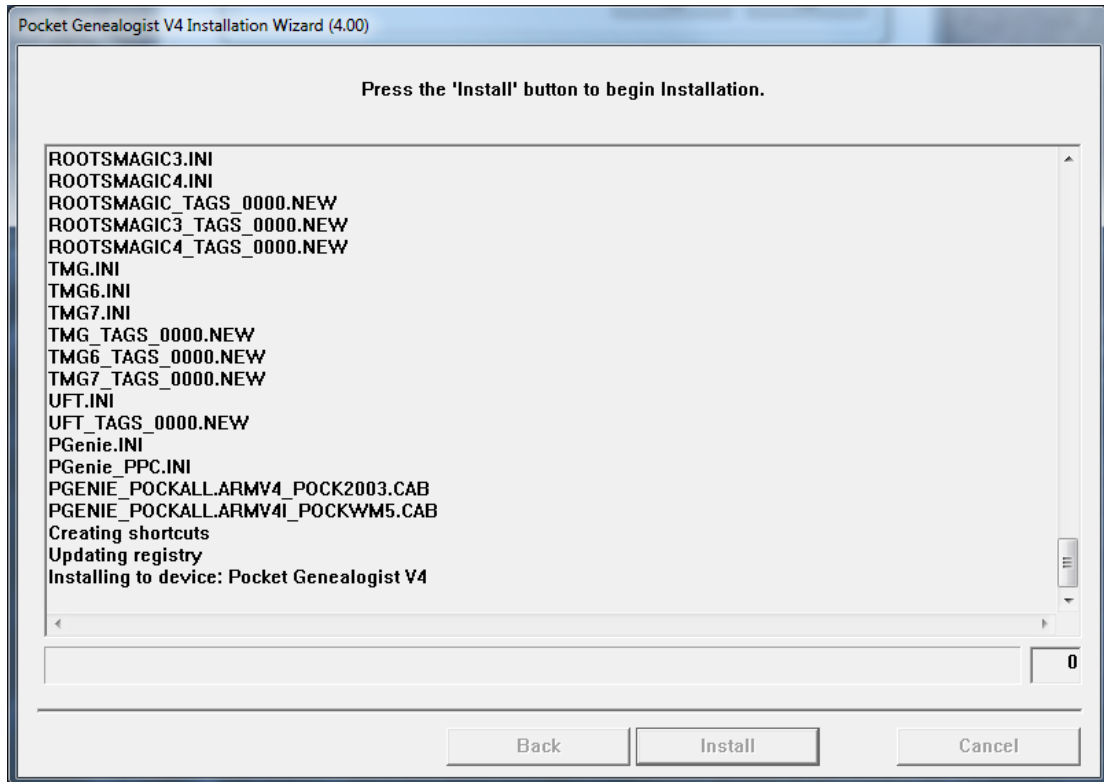
## Pocket Genealogist V4.00



The next panel will show you where the program will be installed and gives you one last chance to change options before installation. (Use the “Back” button to change installation options)

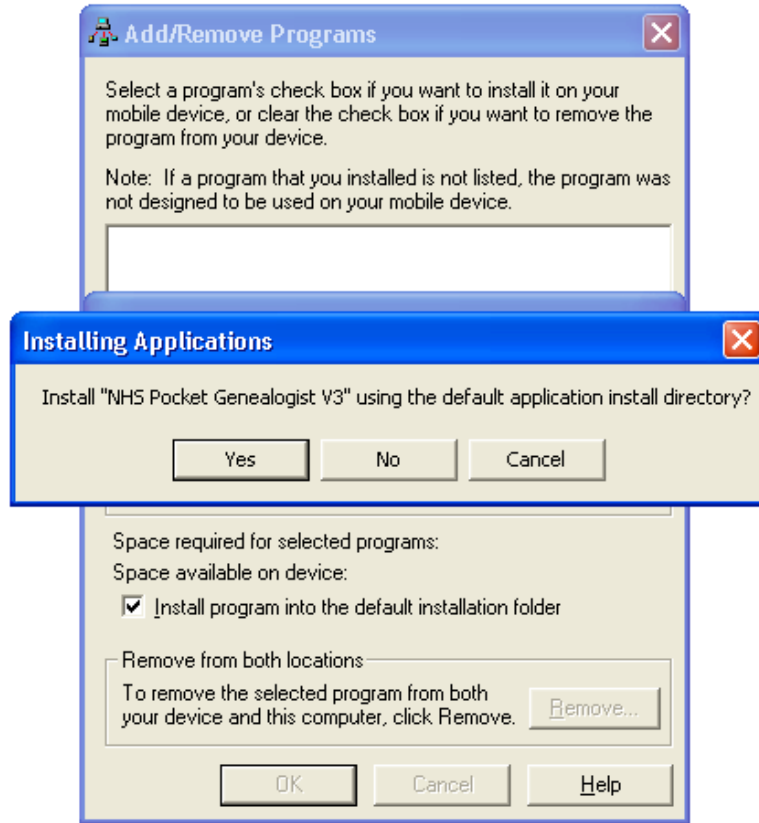
Press “Install” to start the installation.

## Pocket Genealogist V4.00



The next panel shows the progress of the installation and displays the files that are copied to your computer. After the desktop side is complete, you'll receive the ActiveSync or Windows Mobile Device Center installation panel for the device install. (as shown on the next page).

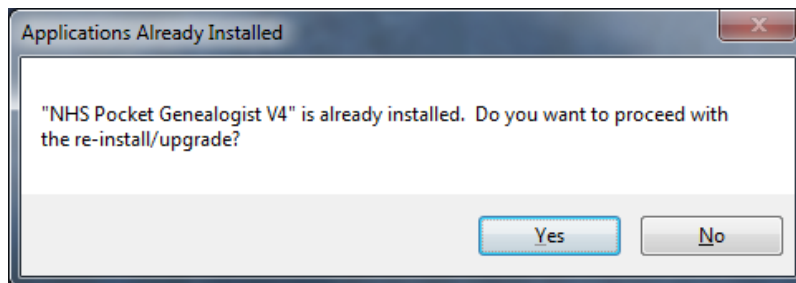
## PocketPC 2003 Device



If you wish to install Pocket Genealogist to device “memory”, select “Yes”. If you wish to install Pocket Genealogist to an external storage card (if available), select “No”. Selecting “No” gives you a “Select Destination Media” screen similar to the illustration to the right. (The arrow in the drop down list has been selected for this screen print)

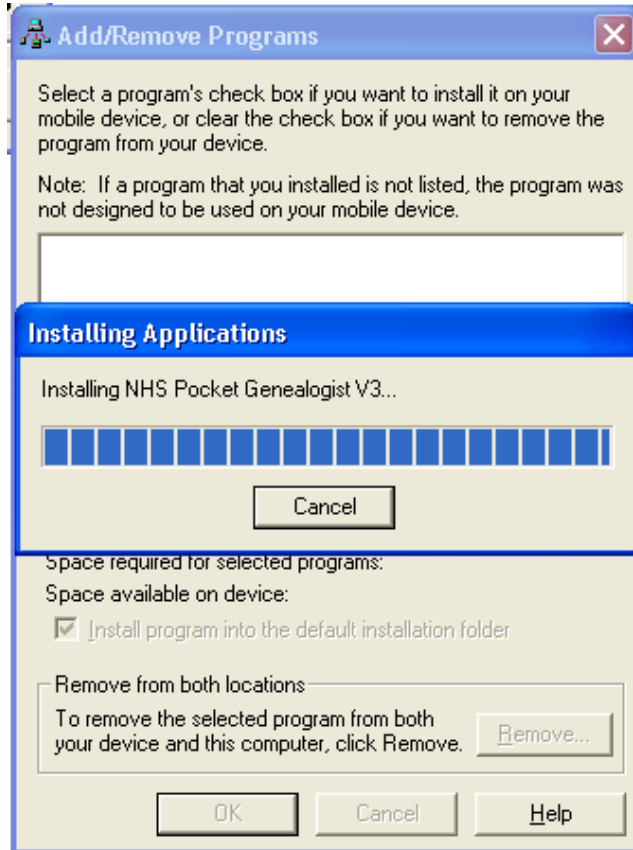


Note: If this is a re-install of Version 4, you may see the following screen.

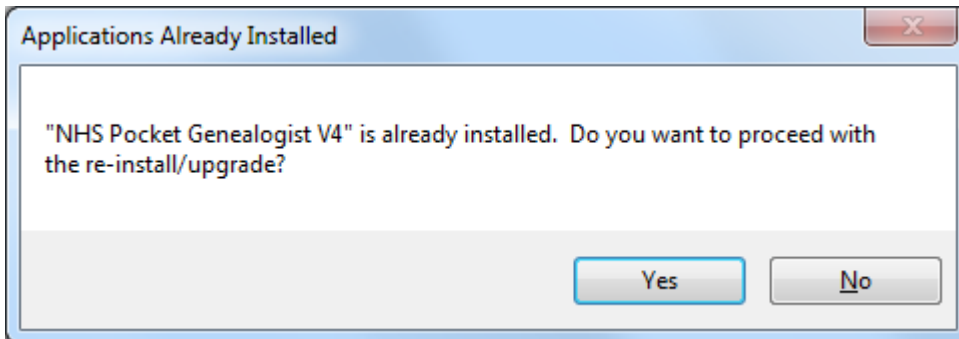


## Windows Mobile 5 or 6 devices

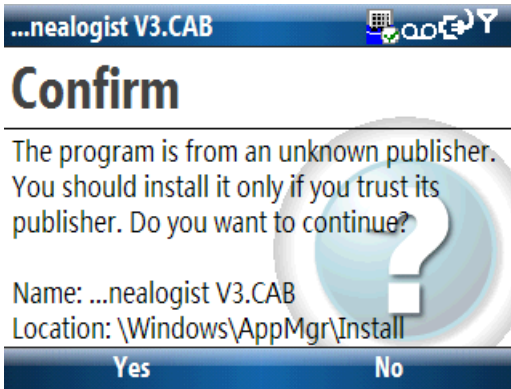
You do not select where you want the program to be installed from the desktop. The device installer (shown to the right) will automatically copy the install program to the device and you will be prompted on the device to continue the install.



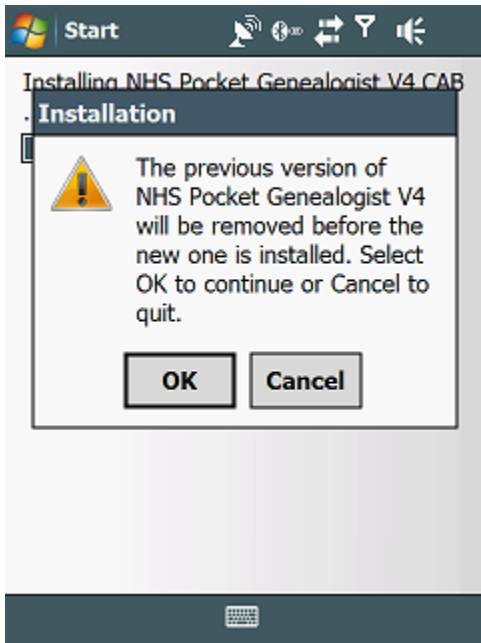
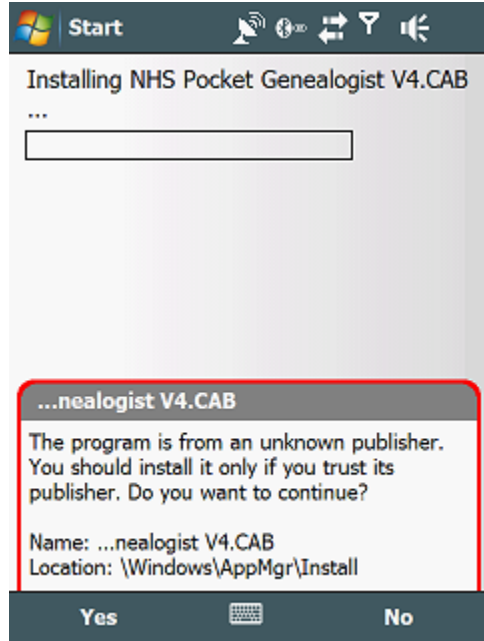
Note: If this is a re-install of Version 4, you may see the following screen.



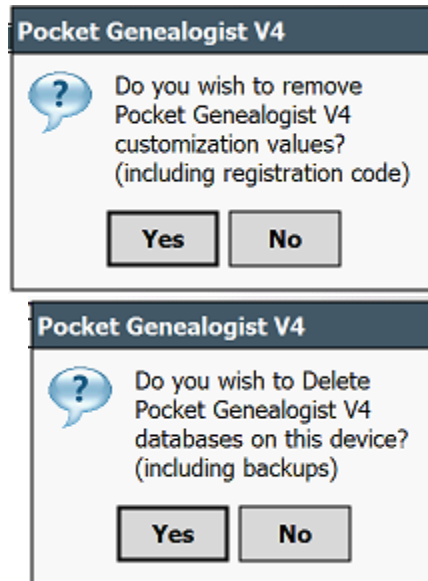
The first prompt you should see on the device is the “unknown publisher” confirmation. The Pocket Genealogist install is not a “signed” application so you will need to select “Yes” to continue.



or



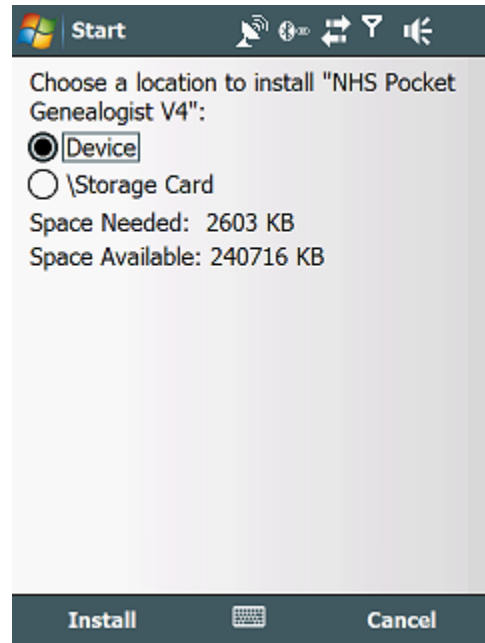
Note: If this is a re-install of Version 4, you will first be prompted to remove the prior version. The un-install will also give you the choice of removing the old databases and configuration settings. (In most cases, you would probably remove neither.)



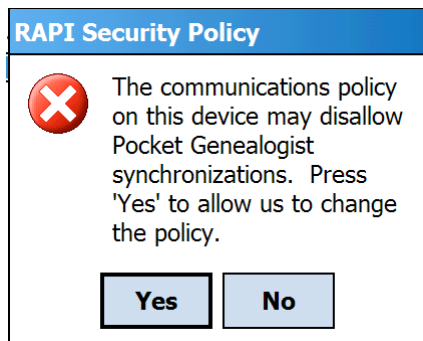
## Pocket Genealogist V4.00

Next you will get the prompt that will allow you to choose the location on the device to install the program. Press “Install” on the menu to continue.

**Note:** You may not see this prompt if you do not have any storage cards in the device.

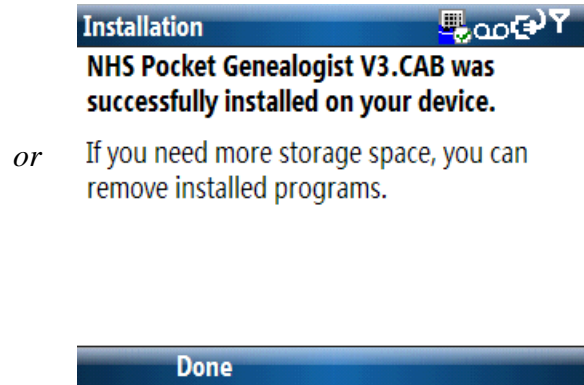
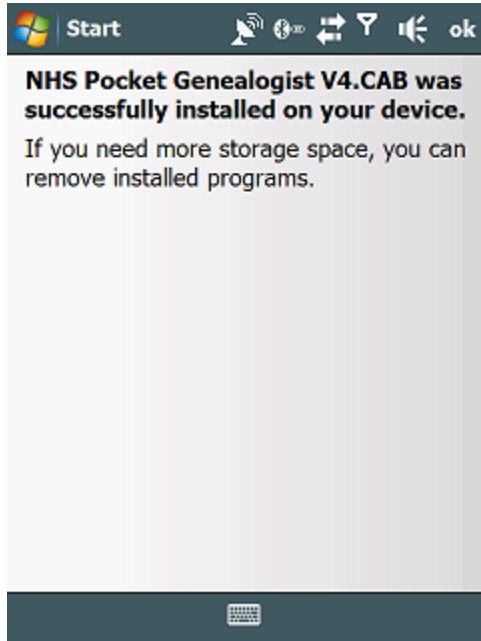


You may get a prompt if the current settings on the device will prevent Pocket Genealogist from performing synchronizations from the desktop. You should select “Yes” if you get this prompt.



## Pocket Genealogist V4.00

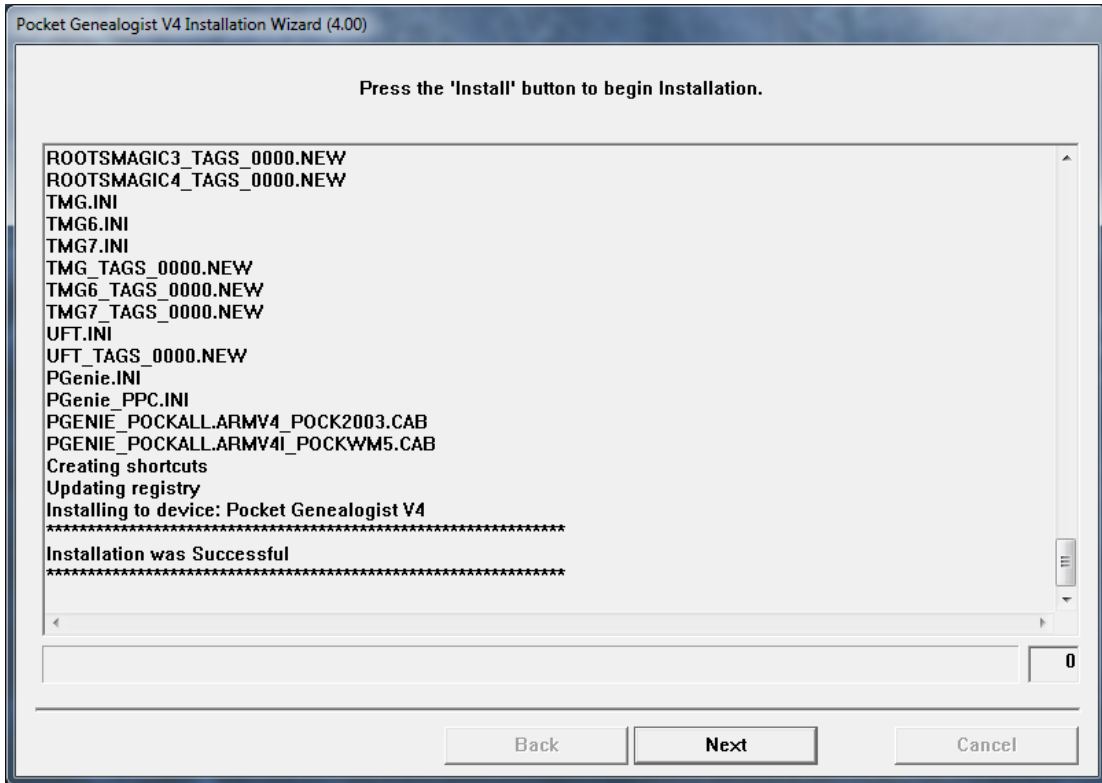
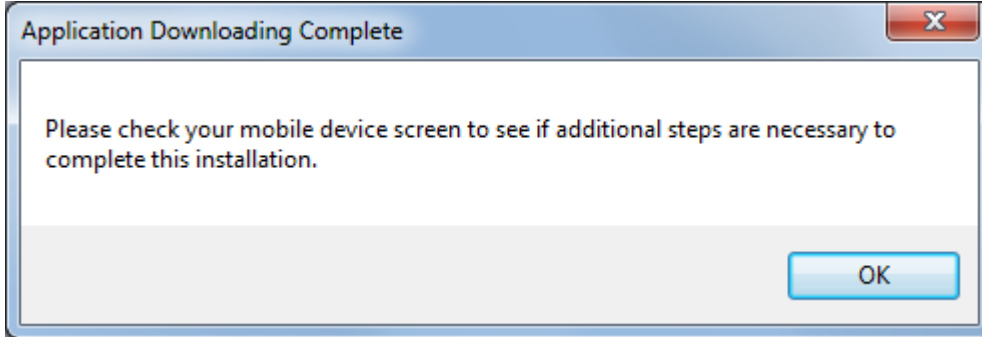
And finally you will be shown a screen indicating success or failure. Press “OK” or “Done” to dismiss this dialog.



You may now continue with the installation on the desktop.

## Final Installation Steps

After device installation, you will receive the following message on the desktop:

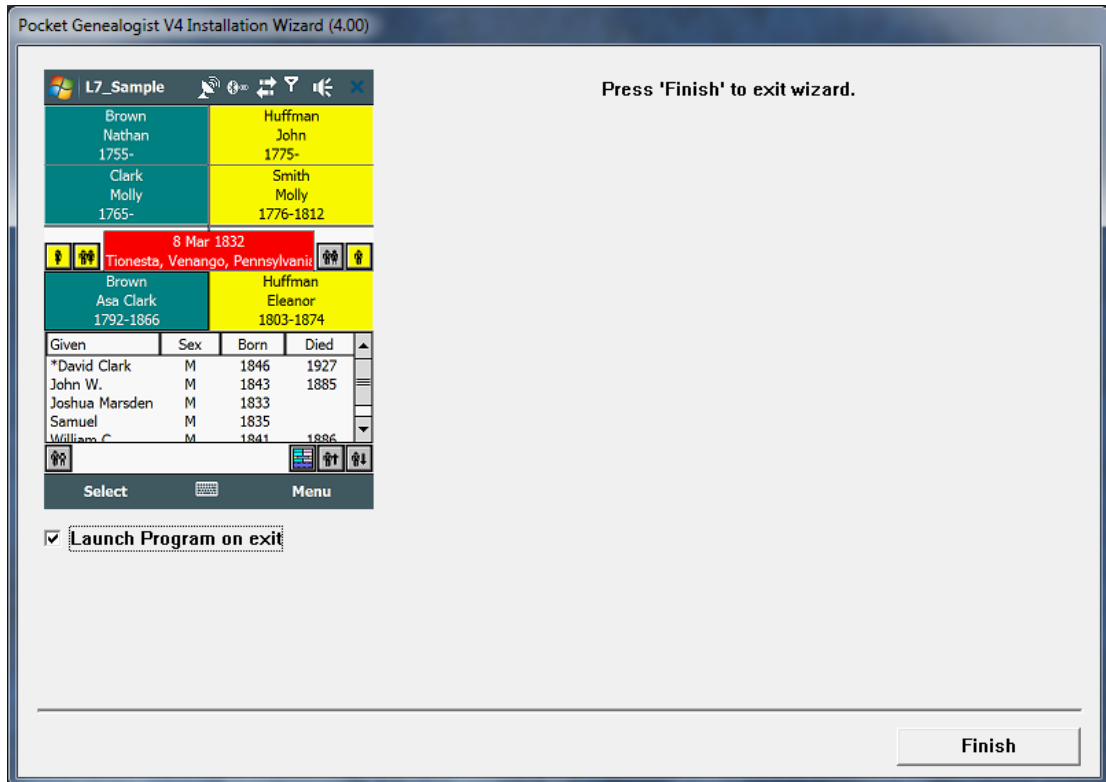


When the installation is complete, a success or failure message will be displayed in the window.

Press "Next" to continue.



## Pocket Genealogist V4.00



This is the final panel that will be displayed. Pocket Genealogist will automatically start unless you uncheck the “Launch Program on exit” option.

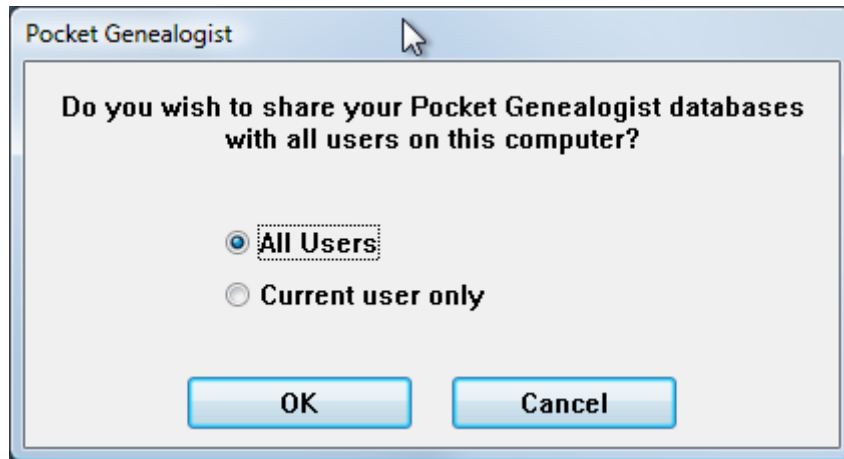
Press “Finish” to exit the wizard.

## Desktop Setup

The first time you run the Pocket Genealogist program on the desktop there are a couple of things to set.

### ***Location of Databases***

You will be asked to select the location for the Pocket Genealogist databases and other common files. This prompt will only occur the first time you run Pocket Genealogist.



**Note:** You can reset this later by removing the Pocket Genealogist customization values. See "*Remove Customization Values*" for more detail.

### **Registration Code**

You will be prompted to enter your registration code. You can use the program without a registration code by pressing “OK” but some features will be disabled.



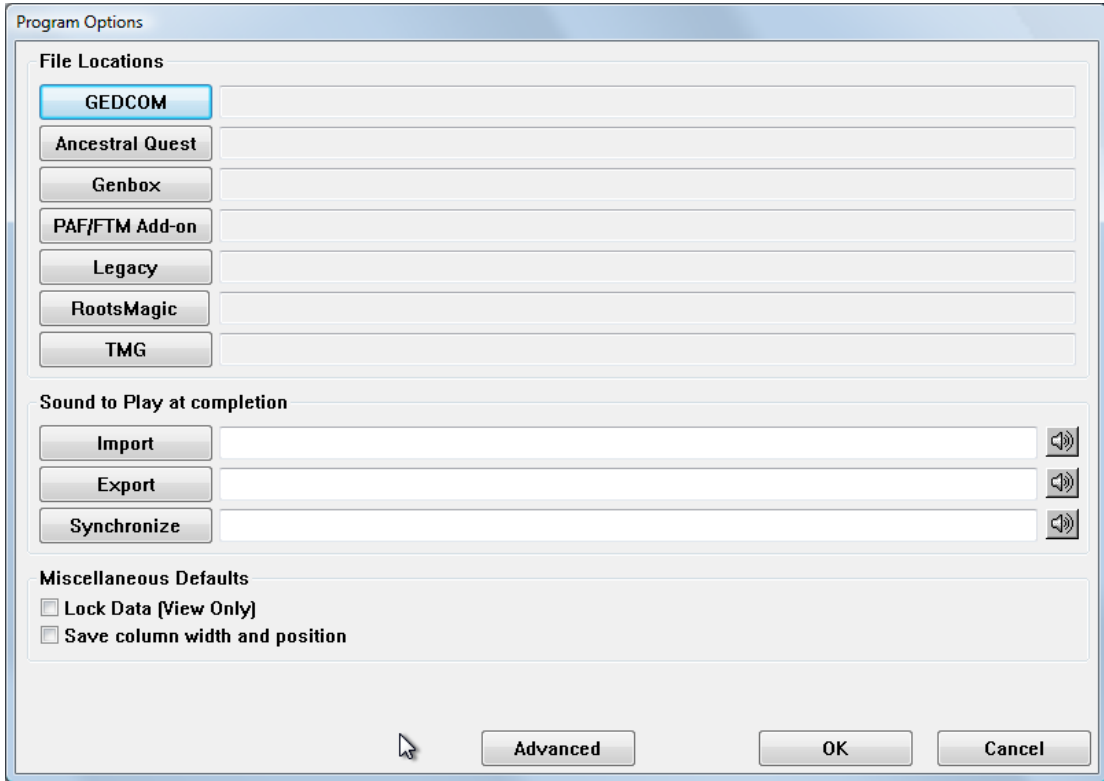
If you have already purchased Pocket Genealogist, press the “Register” button to enter your unlock code.



Enter your registration/unlock code provided in the email received from the vendor from which you purchased Pocket Genealogist. The first time you synchronize a database it will also automatically enter the code for you on the device.

## Options

You may want to select the “Options” button on the main Pocket Genealogist screen to set some values to improve the Pocket Genealogist experience. Most of these options can be set *during* operation of Pocket Genealogist although you may wish to preset these values before you begin.



### File Locations

You can set the “default” location to look for your import files when you do a “Create”. Press the appropriate button to bring up a “Browse” dialog so you can select the folder on your desktop to use as the default location for that type of import.

### Sound to Play at completion

With large amounts of data, it may take some time to perform an import, export or synchronization. You can set a sound to play when these operations complete as a means to notify you that the operation is complete. Pressing the appropriate button (import, export, sync) invokes an “open” dialog so you can select the “WAV” file. (Look in C:\windows\media for some “WAV” files that may come with your operating system.)

## **Miscellaneous Defaults**

### **Lock Data (View Only)**

If you do not want to do data entry on the device, you can “lock” the data to prevent accidental changes to the data. Setting this value will set this as the default for when you do imports. (Changing this after you do an import does nothing for any databases you’ve already created without this value set.) This value is selectable at import time, but the selection you have on this screen will be used as the default when you do an import so that you don’t have to remember to set it every time an import occurs.

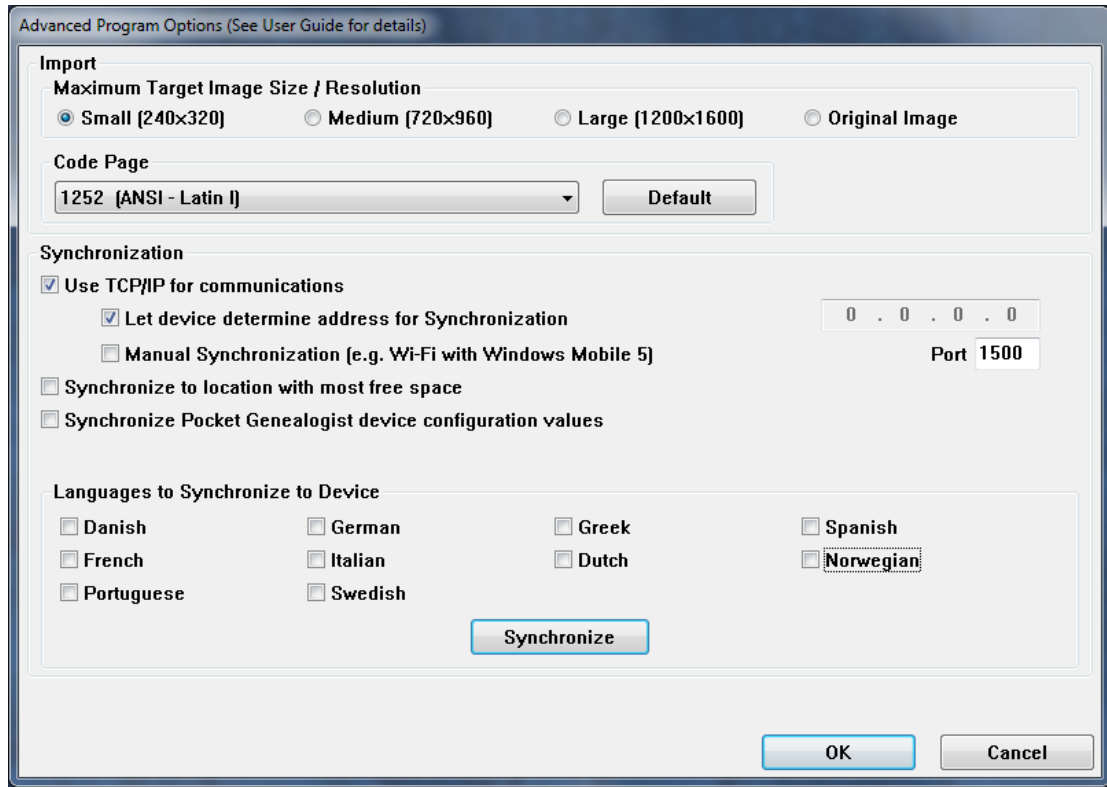
### **Save Column Width and Position**

Selecting this option allows you to save the width and position of columns for the various “lists” found in the desktop Pocket Genealogist program. If this is not selected, you can still change the width and position of the columns but they won’t be saved when you exit Pocket Genealogist.

### **Advanced Options**

The “Advanced” button is used to display the Advanced program options.

## Advanced Options



### Maximum Target Image Size / Resolution

Pocket Genealogist converts a copy of your images to JPEG and resizes them to more closely match the display of the device. (This allows for much smaller image sizes) You can select the ‘target’ image size if you wish to have higher resolution images although be cautious with the “Original Size” option as synchronization can take a long time. Additionally, large images on the device may not display because of memory constraints.

### Code Page

Except in rare situations (Vietnamese for example), the Code Page should always be set to 1252 (ANSI – Latin I). You can use the “default” button to set the value back to this value.

### Use TCP/IP for communications

You should not need to set this option in order to make synchronization work. If normal communications is unsuccessful, the program will automatically try the “TCP/IP” option.

“Let device determine address for Synchronization” should always be selected and “Manual Synchronization” not selected unless you have specific needs which have

been previously discussed with Northern Hills Software. (For example, these can be used to establish a Wi-Fi connection with Windows Mobile 5 or 6 devices)

### **Synchronize to location with most free space**

Most devices have multiple locations available for synchronizing databases. (Memory, File Store and Storage Cards for example) If you have this option selected, the location with the most free space will be automatically selected on the synchronization screen when you first sync a database. (although you can change the value to any location you wish before starting the sync)

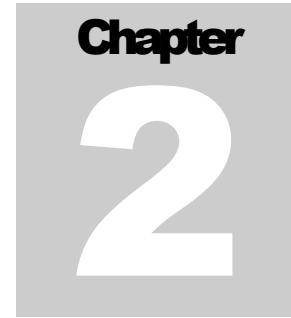
### **Synchronize Pocket Genealogist device configuration values**

Configuration options you select on the device can be synchronized to the desktop for “safe keeping” so that if you should have a “hard reset” on the device they can be restored. Select this option to retrieve and save these values on your desktop computer.

### **Languages**

Selecting or de-selecting the languages you wish to synchronize to the device is accomplished on this screen. You can either synchronize these languages using the “Synchronize” button or automatically when you synchronize a database. If you previously synchronized a language but then de-select it on this screen, the next synchronization will remove that language from the device.





## Getting Started (Desktop)

### *Getting your data to the device*

#### Overview

Your genealogy data is not directly copied to the device. Instead, you import your genealogy data into a Pocket Genealogist database which is then synchronized to the device. This is all accomplished with the desktop portion of the Pocket Genealogist program. Pocket Genealogist can read your data in a number of ways.

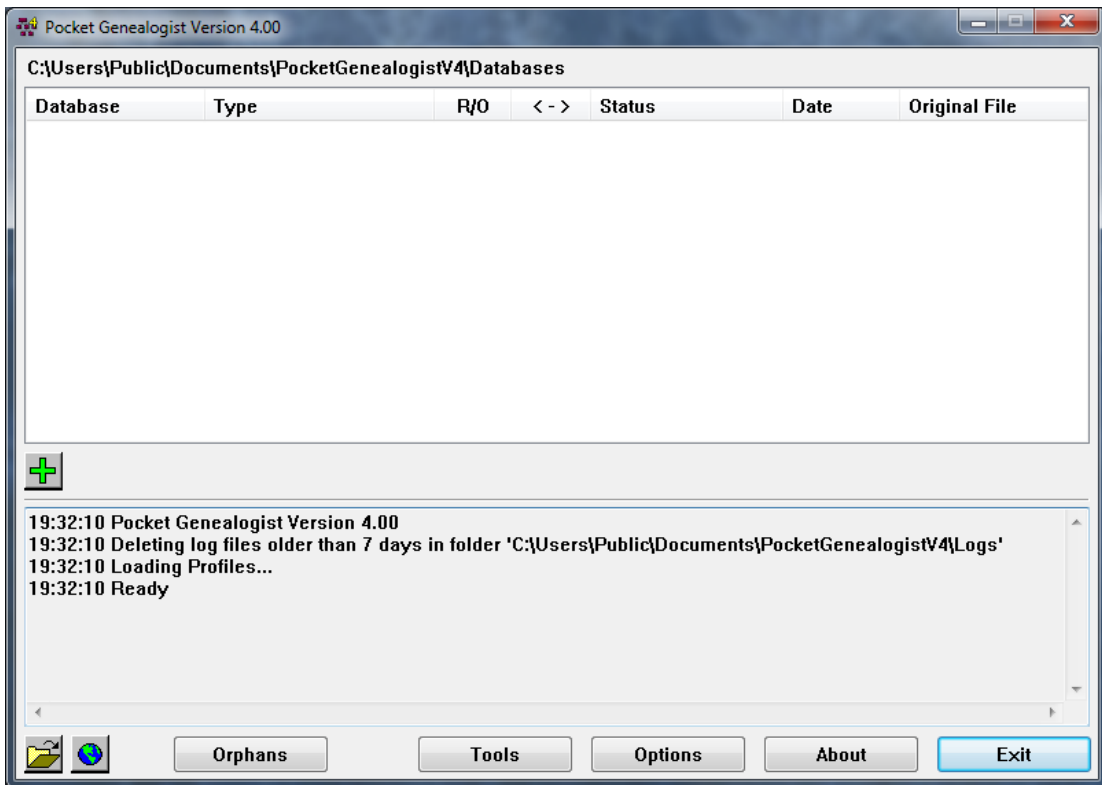
- GEDCOM file – GEDCOM, or **GE**nealogical **D**ata **COM**munication, is the data transfer “standard” for exchanging information between genealogy programs. It was developed by the Church of Jesus Christ of Latter Day Saints. All modern desktop genealogy programs can create a GEDCOM file. See Appendix B for examples on how to create a GEDCOM file from some popular genealogy programs. Pocket Genealogist supports ANSI, ANSEL, UTF-8 and Unicode based GEDCOM files.
- **“Advanced” Pocket Genealogist only:** You can bypass GEDCOM and *directly* read databases created with Ancestral Quest, Genbox Family History Version 3, Legacy Family Tree Version 5 and higher, RootsMagic Version 2 and higher, and The Master Genealogist Versions 5 and higher. Pocket Genealogist also supports *updating* changes made on the device directly back into Legacy when the 2-way synchronization option is turned on.
- **“Basic” or “Advanced” with the PAF/FTM add-on:** The Pocket Genealogist PAF/FTM add-on available from Wholly Genes Software allows you to *directly* read PAF Version 5 or Family Tree Maker databases (except for FTM 2010). The add-on is for import only, not 2-way Synchronization.

When you create a new Pocket Genealogist database to go onto the device, it first stores your information in a Pocket Genealogist database on the desktop then synchronizes it to the device. If you make changes to the data on the device and synchronize it back to the desktop, it puts the changes back into the Pocket Genealogist database it created there. If you are doing 2-way Synchronizing with Legacy Family Tree, it will then update Legacy using that Pocket Genealogist database. If you are doing any other type of import, you can use the “Export” feature of Pocket Genealogist to create a GEDCOM for merging back into your original genealogy database.

The steps for getting your data to the device, which will be covered in detail in this chapter, are as follows:

1. **Create.** This starts the process of creating a Pocket Genealogist database on the desktop which will be synchronized to the device.
2. **Import.** This step reads your genealogy data and puts it in the Pocket Genealogist database on the desktop. When you do your first import you will need to set some “customization” options for what type of data you wish to import. This allows you to selectively pick the data you wish to import in case you wish to conserve space on the device.
3. **Synchronize.** This step takes the Pocket Genealogist database on the desktop and copies it to the device.

When you first start the program and before you create any new databases, you will have a “blank slate” showing no Pocket Genealogist databases as illustrated on the following screen.



**Tip:** Most buttons in Pocket Genealogist have “Tips” associated with them. Hover your mouse pointer over the button to display more information.

**Tip:** Most Pocket Genealogist screens can be resized both vertically and horizontally. The size and position of the screen will automatically be saved.

The layout of the main Pocket Genealogist screen is divided into roughly four areas from top to bottom:

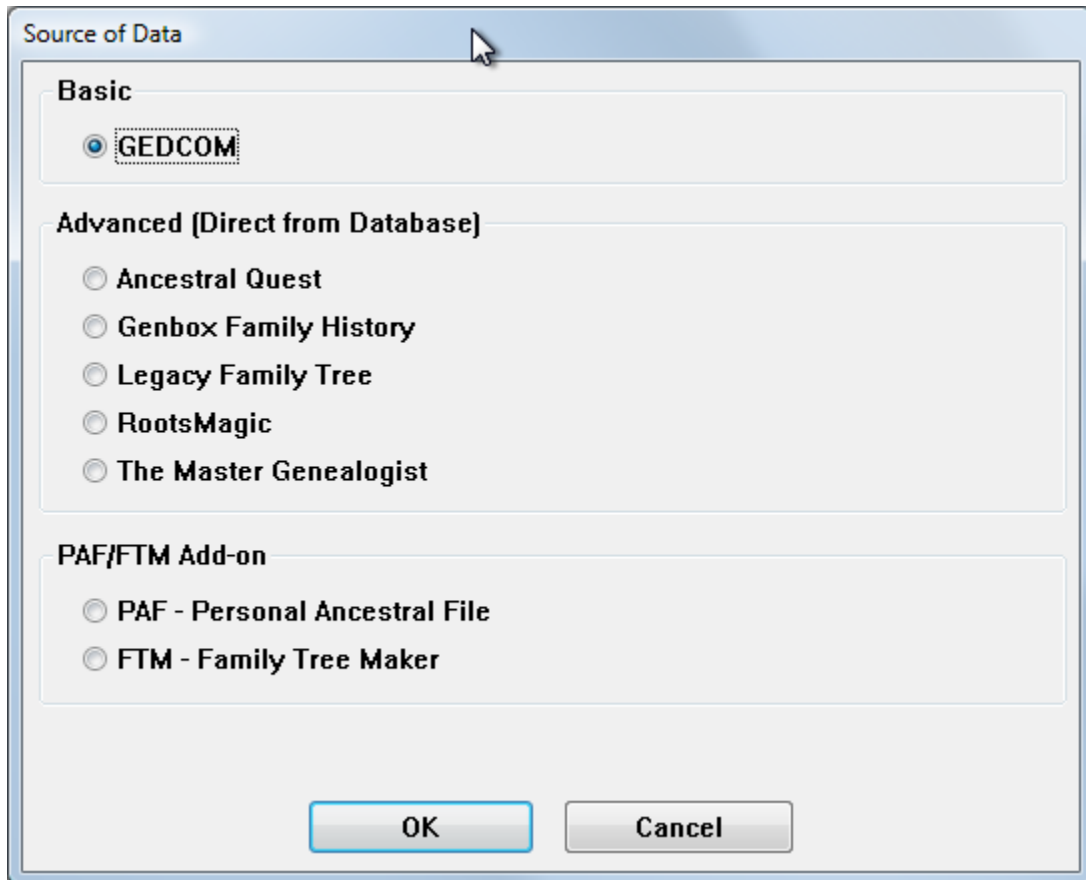
1. **Database List.** This list shows the Pocket Genealogist databases that have been created and information about that database. This information includes the database name, the type of import, whether the database is “locked” as read/only, whether 2-way synchronization is in effect, the status of the last action against the database, the date the database was last acted upon using the action buttons, and the original location of the imported data.
2. **Action Buttons.** This contains buttons that allow you to perform actions against the databases in the list. (in the previous example most of the action buttons are invisible since no databases have been created yet)
3. **Log Window.** The “Log” window contains information about the actions you have taken since starting Pocket Genealogist.
4. **Additional Options.** These buttons are other actions you can take that are not specific to a database.

**Tip:** Use the “About” button to enter your registration (unlock) code before you create your first Pocket Genealogist database.

## Creating a Pocket Genealogist Database



The first step in getting your genealogy data to the device is to create a new Pocket Genealogist database. Use the “Create” button on the main desktop screen to start the process.

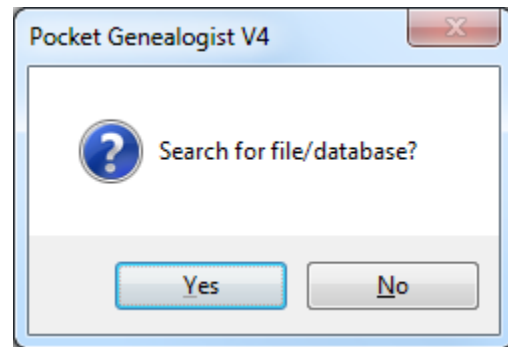


The first thing you must select is how you are getting the data into the Pocket Genealogist database. The import types are grouped by the level of Pocket Genealogist you have purchased. All “Basic” features are also available if you have the “Advanced” level of Pocket Genealogist. If you are using the “Trial” level the only available option is “GEDCOM”.

The use of the PAF/FTM add-on requires the additional purchase of the item from Wholly Genes Software.

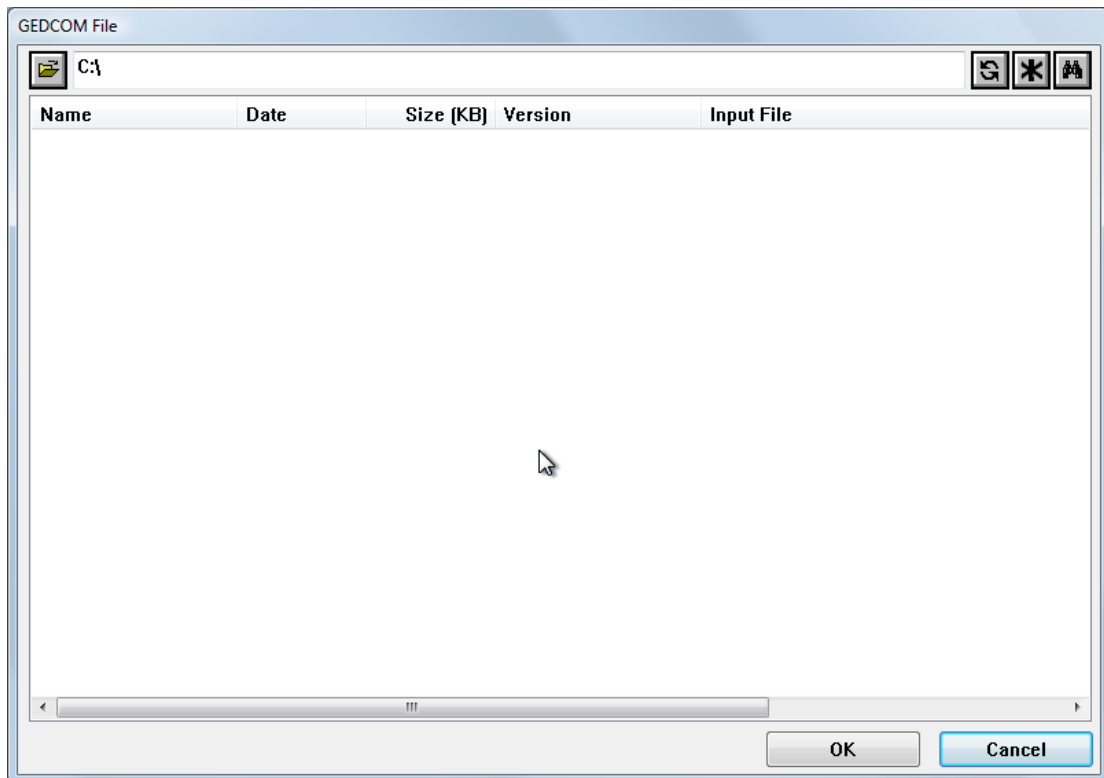
Select the import type and press the “OK” button to continue.

When you do an import and no files are found in the “default” location or that type of import, you will be prompted if you wish to search your computer for files that qualify for that type of import.






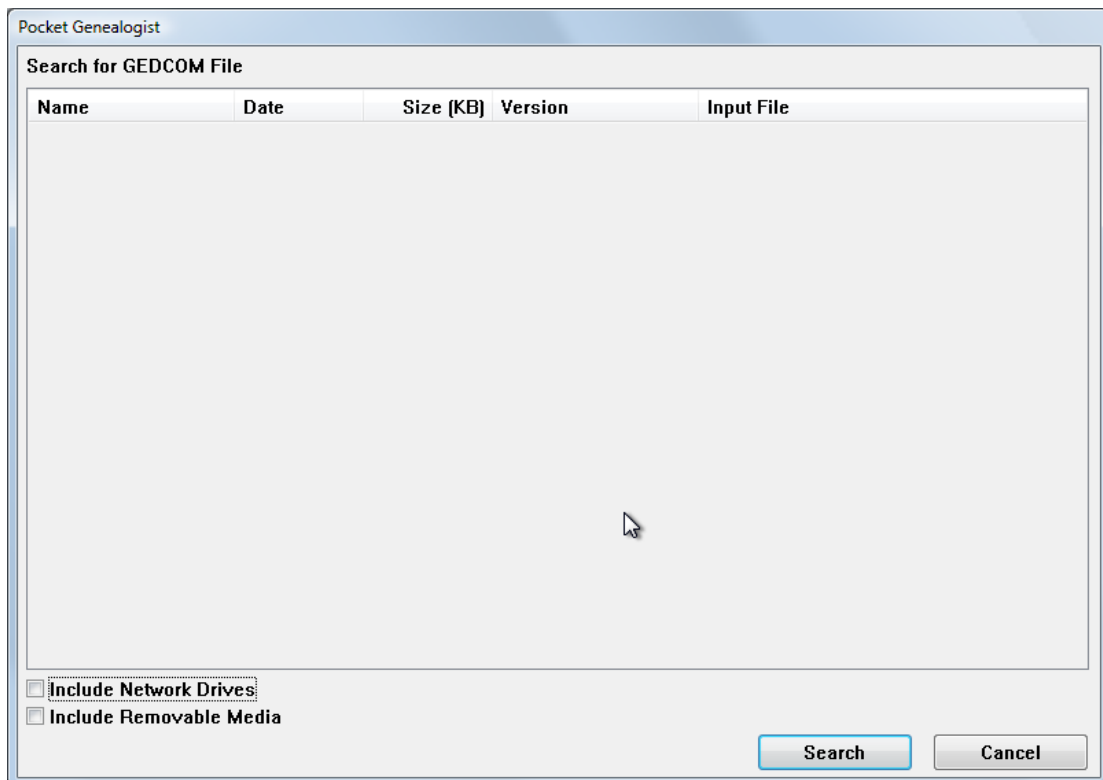
This is useful if you don't know where your genealogy data is stored on your computer. Be aware that the search may take some time to run if you have a lot of folders and files on your computer although you do have the option of aborting the search at any time. For illustration purposes, we will assume that “No” is selected.

The “file selection” screen is shown next. The current default path for the type of import selected will be displayed in the edit field at the top of the screen and any files/databases that match for this location will be displayed in the list. (In this example there are no matches) If the file/database you wanted to import was in the list, you could simply select that item then press the “OK” button to continue.



Since there are no items in the list, you must “navigate” to the location containing the data. Here are the options for selecting data from this screen:

1. **Select from the list.** If the file you want to import is in the list, simply select that item in the list using a single left mouse click.
2. **Open dialog.** Press the “Open” button  to invoke the Windows file selection dialog which can be used to navigate to the file you wish to import.
3. **Enter the Location.**  If you know the location of the data, enter the full path in the edit field (path only) and press the “Refresh” button to display a list of files at that location.
4. **Search.** Press the “Search” button  to display the search screen.



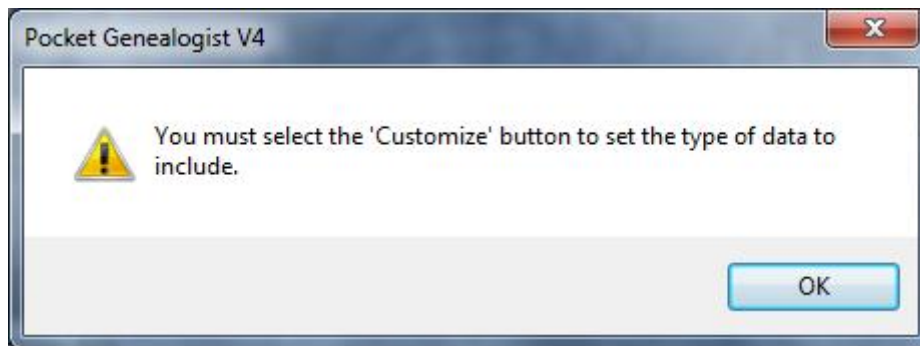
If you are on a network and wish to have network drives searched along with local drives, select the “Include Network Drives” option. You can also search removable media such as floppy drives, Zip disks, and memory drives.

The search can take some time depending on the number of files and folders and hard drives you have in your system. At times it may appear to be “hung” if there are lots of files in any particular folder. If the file you are searching for appears in the search list you can press “Stop” to stop the search. Selecting an item from the search list and pressing “OK” will select that file for import.

## Importing data into the Pocket Genealogist database

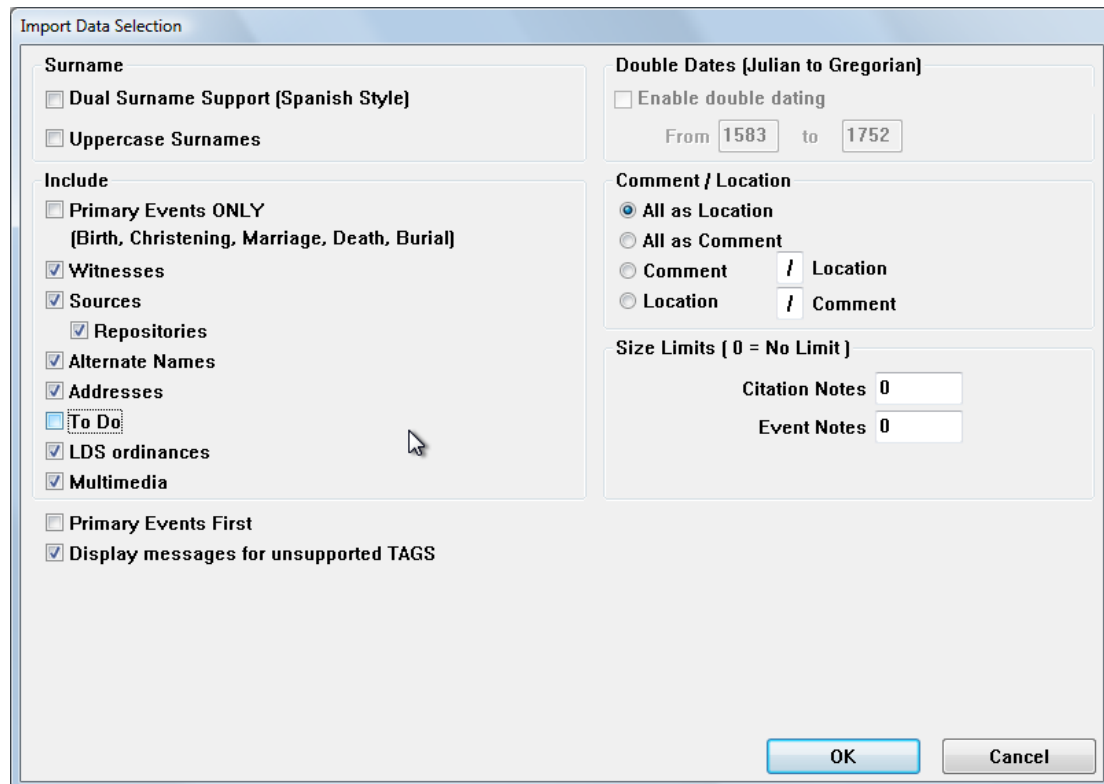
### Customizing the Import

The second step in getting your genealogy data to the device is importing the data selected in the “Create” step into the desktop Pocket Genealogist database. The first time you import a database of a particular type (GEDCOM for example), you will be prompted to set the customization values for that import.



Press the “Customize” button on the import screen to set the options you wish to use for that type of import.

### Customizing GEDCOM imports



**Note:** Not all options are applicable for every type of GEDCOM import. The availability of that type of data depends on your desktop genealogy program. However, selecting an option that is not applicable will do no harm.

**Dual Surname Support (Spanish Style)** – Select this option when both the mother’s and father’s surnames are used as part of the full name for the children of that couple.

**Uppercase Surnames** – Converts surnames to all uppercase during import.

**Include section** -- This section contains options for selecting the data you wish to include as part of the import. Some of these options may not be applicable for all GEDCOM imports. Warning: Selecting “Primary Events Only” will discard all events other than “primary” events. (Birth, Christening, Marriage, Death and Burial)

**Multimedia** – This option allows the importation of images (photos for example).

**Primary Events First** -- “Primary” events (birth, christening, death, burial, marriage) will appear first in the event list on the device. If not selected, events are strictly sorted by date.

**Display messages for unsupported TAGS** – Some GEDCOM tags are not supported during import. If you wish to see messages when these tags are encountered, select this option.

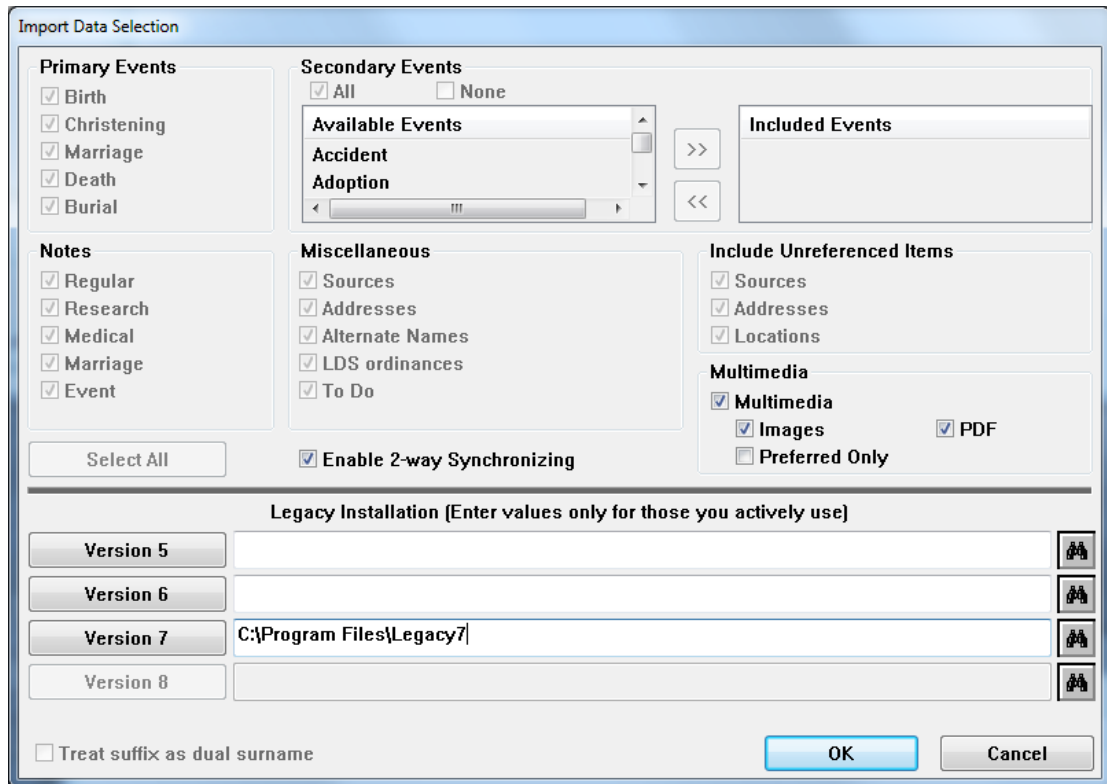
**Double Dating** – Allows you to select the beginning and ending date to use for double dating (Julian to Gregorian calendar switch). This option may not be available for all GEDCOM imports.

**Comment / Location** – For some import types, you are allowed to define how the comment and location is imported. For example, Family Tree Maker and Brother’s Keeper allow a location and a comment in the same data field. With the third and fourth option, you can specify the character that is used to separate the two values.

**Size Limits** – If you have a large number of source citation or event notes, you may want to limit the maximum size (in characters) of imported notes so the database doesn’t get too large to synchronize to the device. The default value is 0 which means that the entire note will be imported. The minimum value you can specify is 20. If during the import a note larger than the limit is encountered, it will only import the indicated amount and discard the rest. If you do “limit” the size of the note, it is recommended that you also turn on “View Only”.



### Customizing Legacy Family Tree “Direct” Imports



On this screen you can select which events, notes, and other items to include during import of the Legacy data. If you are doing 2-way synchronizations, you must select all options. (Use the “Select All” button.) The only exception is Multimedia which you can leave unselected but still enable 2-way synchronizing.

The “Legacy Installation” value is used to retrieve configuration options set in Legacy. You can either manually enter the path where Legacy is installed or press the “Version” button to select the path. You can also press the “Search” button if you do not know where Legacy is installed.

**Note:** If you use the “Search” button it will search all hard drives on your system. If during the search it finds the location and displays it in the list, you can press the cancel button to stop the search and pick that location.

#### Treat suffix as dual surname

This option is similar to “Dual Surname (Spanish Style)” found on GEDCOM imports and allows you to use the suffix field in Legacy as the second surname.

## Customizing The Master Genealogist “Direct” Imports

**Location** – Select which location elements you would like to include during import.

**Latitude / Longitude** – Select this option if you wish to include the latitude and longitude value associated with the location.

**Reverse Order** – Reverses the “order” of the location that is built using the elements selected. (For example, builds the location string as [L8], [L7], [L6], etc.)

**Commas when missing** – When building the location string, if an “element” is missing in the data, this option will retain the space for that element by putting in a comma.

**Double Dates (Old Style Dates)** – Allows you to set the first and last date used for old style dates.

**Remove Format Codes** – Select these options to remove any formatting codes that may be included in the original data.

**Include** – Various options for selecting what data types you want to include with your import. You can use this to decrease the amount of space needed for your database.

**Primary Events Only** - This selection will cause non-Primary events to be discarded during import. If selected, only Birth, Christening, Marriage, Death and Burial

events are honored. This allows you to limit the amount of data sent to the device if you are trying to conserve space.

**Witnesses** – Roles and Witnesses can be transferred to the device although they cannot be edited on the device as The Master Genealogist does not allow for this information to be transferred via GEDCOM.

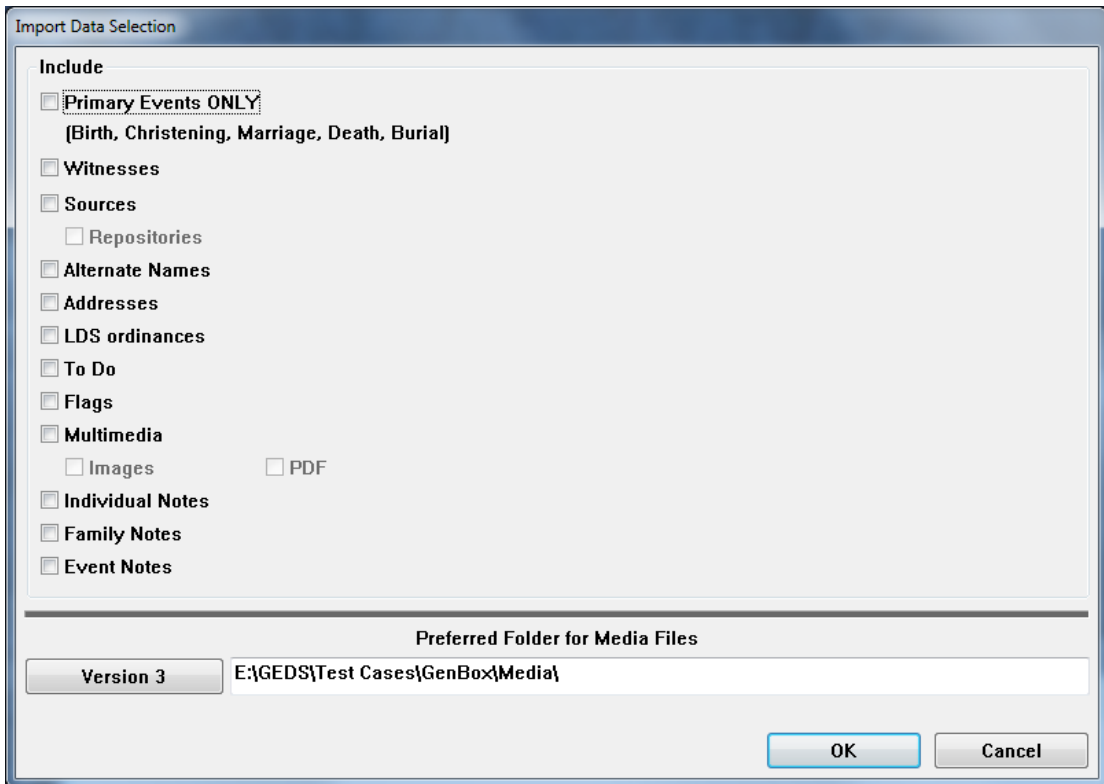
**Custom Flags** - If you select “Custom Flags”, you will be presented with a “flag selection” screen during import. (TMG Version 5 and higher databases only.) This will allow you to pick the flags to import since they can take up a lot of space in the Pocket Genealogist database.

**To Do (Research Log)** – The Research Log can be transferred to the device although it cannot be edited on the device as The Master Genealogist does not allow for this information to be transferred via GEDCOM.

**Multimedia** – This option if enabled allows the transfer of images (photos for example) to the device.

**All events at individual level** – Events with a principal 1 and 2 that match the same principals in a marriage can be displayed at the “Individual” level instead of the “Family” level in Pocket Genealogist. This option more closely matches how data is displayed in The Master Genealogist.

## Customizing Genbox Imports



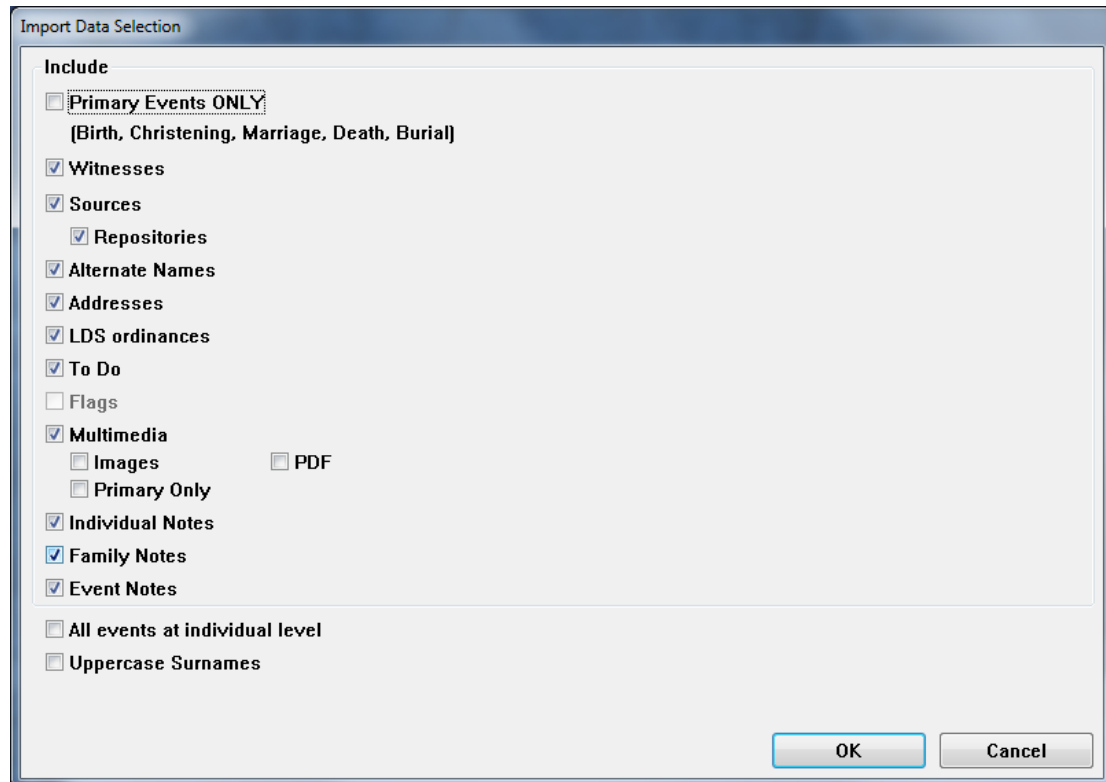
**Note:** The options which are not applicable for the import will be disabled. Repositories will be enabled for selection when you select “Sources”.

**Primary Events ONLY:** This selection will cause non-Primary events to be discarded during import. If selected, only Birth, Christening, Marriage, Death and Burial events are honored. This allows you to limit the amount of data sent to the device if you are trying to conserve space.

The rest of the items in the “Include” section allow you to pick the type of data you wish to synchronize to the device.

**Preferred Folder for Media Files** – If importing multimedia files, this field defines the preferred media file location as specified in Genbox. This field will automatically be filled in with the value used in Genbox, but you can override it if incorrect. (This value is the “Preferred Folder for Media Files (“pref”) value found under “View”, “Preferences”, “Operation” tab in Genbox)

### *Customizing Other “Direct” Imports (AQ, RootsMagic)*



**Note:** The options which are not applicable for the import will be disabled. Repositories will be enabled for selection when you select “Sources”.

**Primary Events ONLY:** This selection will cause non-Primary events to be discarded during import. If selected, only Birth, Christening, Marriage, Death and Burial events are honored. This allows you to limit the amount of data sent to the device if you are trying to conserve space.

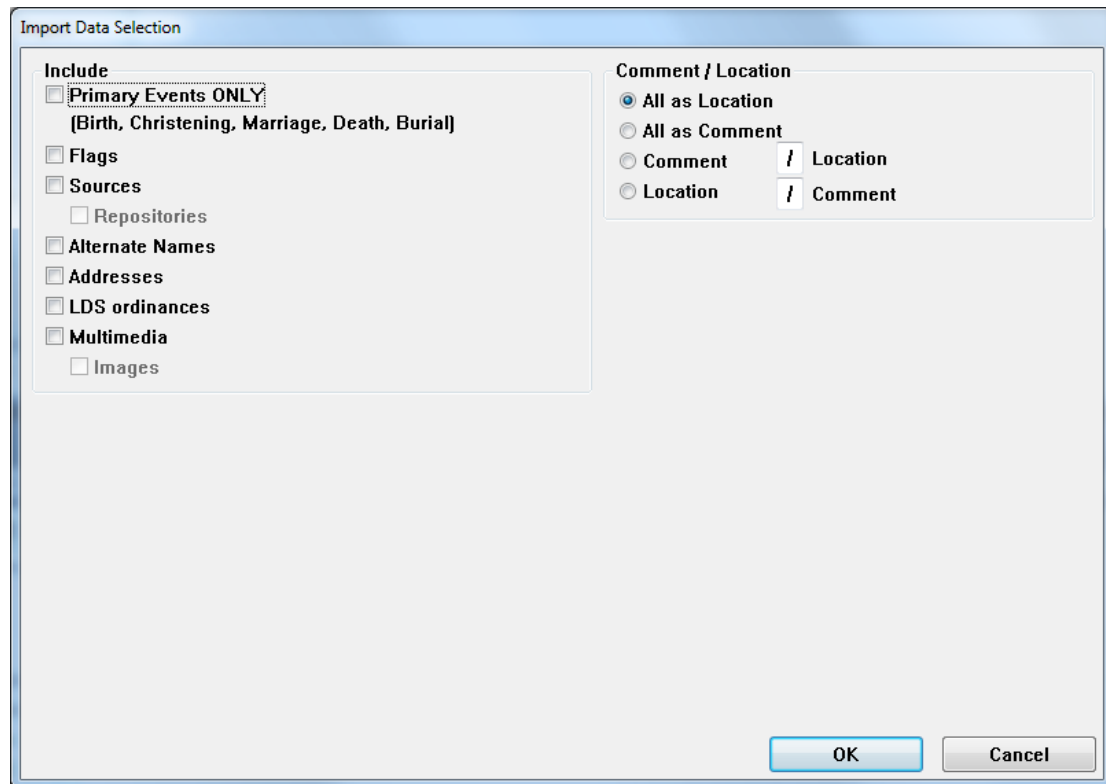
The rest of the items in the “Include” section allow you to pick the type of data you wish to synchronize to the device.

**Multimedia** – This option if enabled allows the transfer of images (photos for example) to the device. If you wish to limit the amount of images for space or increased synchronization speed, you can select “Primary Only”. (not applicable for all imports)

**All events at individual level** – “Family” events such as marriage can be displayed at the “Individual” level if this option is selected. Both spouses will show the same event when viewing “Individual” information for that person.

**Uppercase Surnames** – Converts surnames to all uppercase during import.

### *Customizing PAF/FTM add-on Imports*



**Note:** Not all options are available for both PAF and FTM.

**Include** – Various options for selecting what data types you want to include with your import. You can use this to decrease the amount of space needed for your database.

**Primary Events Only** -- This selection will cause non-Primary events to be discarded during import. If selected, only Birth, Christening, Marriage, Death and Burial events are honored. This allows you to limit the amount of data sent to the device if you are trying to conserve space.

**Multimedia** – This option if enabled allows the transfer of images (photos for example) to the device. This option is only applicable for PAF and Family Tree Maker 2008 (or newer) imports.

**Comment / Location** – Family Tree Maker allows a location and a comment in the same data field. This allows you to pick how you want to process that field as it is imported from FTM. With the third and fourth option, you can specify the character that is used to separate the two values.

**Note:** As of Family Tree Maker Version 2006, this “Comment” field appears to be solely a “Place” field.

## Other Import Options

Now that you have customized your import and saved those values for future use, you have other options you can choose before you start the actual import of your genealogy data. After selecting those options, press “Start” to begin the import.

### *GEDCOM Import Options*

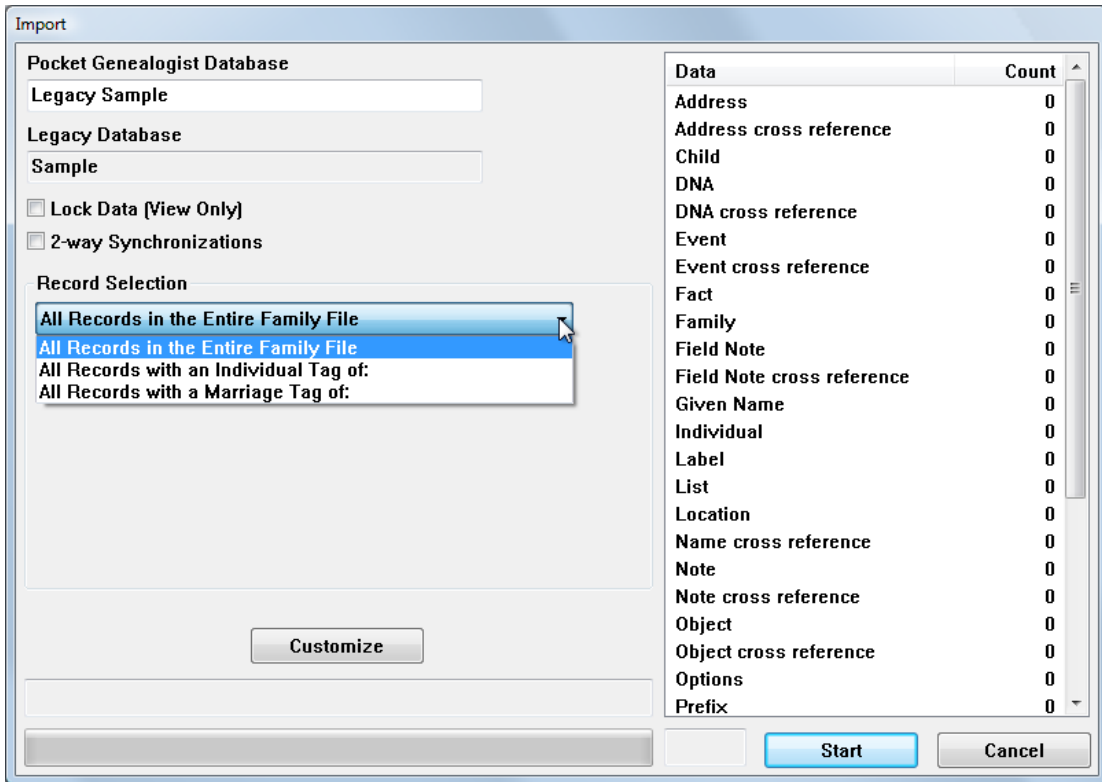
Data	Count
Address	0
Address cross reference	0
Child	0
DNA	0
DNA cross reference	0
Event	0
Event cross reference	0
Fact	0
Family	0
Field Note	0
Field Note cross reference	0
Given Name	0
Individual	0
Label	0
List	0
Location	0
Name cross reference	0
Note	0
Note cross reference	0
Object	0
Object cross reference	0
Options	0
Prefix	0

**Pocket Genealogist Database** - The name of the Pocket Genealogist database will automatically be selected based on the name of the original file. However, you can change the name to whatever you wish. If a database by that name already exists on the device, it will be overwritten.

**Lock data (View only)** – If you don’t want to allow data entry for this database on the device, you can turn on this option to prevent accidental changes.

**Profile** – This will automatically be selected based on the GEDCOM file you are using in the import. Profiles are used to select the proper options needed to ensure a correct import of the data. They also provide information to the device side of Pocket Genealogist so that the program matches the capabilities of the genealogy program that created the GEDCOM file.

### Legacy Family Tree Import Options



**Pocket Genealogist Database** - The name of the Pocket Genealogist database will automatically be selected based on the name of the original database. However, you can change the name to whatever you wish. If a database by that name already exists on the device, it will be overwritten.

**Lock data (View only)** – If you don’t want to allow data entry for this database on the device, you can turn on this option to prevent accidental changes.

**Enable 2-way Synchronizing** – Use this option if you wish to enable the ability to synchronize changes made on the device directly back to your Legacy database, or changes made in Legacy to your device. When using this option, you can only change Legacy or Pocket Genealogist between synchronizations. (Either side can be changed but not both.) After changing *either* the device database or the Legacy database, do a “Synchronize” in order to get the databases back in sync. Afterwards, you can then change either side again but only one side at a time.

**Note:** All options available on the “Customize” screen and “All Records in the Entire Family File” will also be selected if you pick the “Enable 2-way Synchronizing” option.

**Note:** It is recommended that you do a “Check/Repair” of your Legacy database before you do the initial import. See Chapter 6 for more details.



**Note:** If you wish to **not** make changes on the device but still want to retrieve changes in Legacy and synchronize them with the device, select both “Lock Data” and “Enable 2-way Synchronizing”.

**Record Selection** – Use the following options to pick the individuals you would like to import.

**All Records in the Entire Family File** – All individuals in the Legacy database will be imported. No other options are available or will be shown.

**All Records with an Individual Tag of** – All individuals in the Legacy database with the tag specified will be imported. (You have to set this tag from within the Legacy program.) You can optionally select spouses, children and parents of the tagged individuals even if they are not tagged.



The screenshot shows a dialog box titled "Record Selection". At the top, there is a dropdown menu set to "All Records with an Individual Tag of:" and a numeric spinner set to "1". Below this, there are three checked checkboxes:

- Import all Spouses of Tagged Individuals
- Import all Children of Tagged Individuals
- Import all Parents of Tagged Individuals

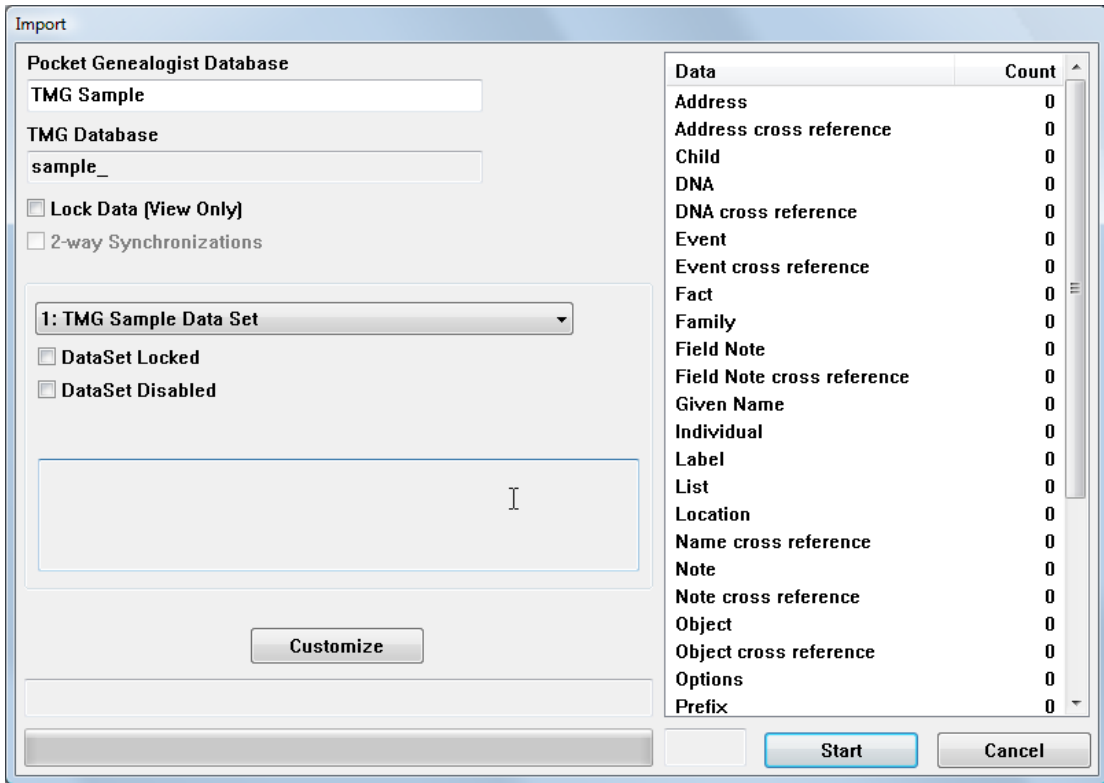
**All Records with a Marriage Tag of** – All individuals in the Legacy database associated with the family record with the tag specified will be imported. (You have to set this tag from within the Legacy program.) You can optionally select the children of the tagged individuals even if they are not tagged.



The screenshot shows a dialog box titled "Record Selection". At the top, there is a dropdown menu set to "All Records with a Marriage Tag of:" and a numeric spinner set to "1". Below this, there is one checked checkbox:

- Import all Children of Tagged Marriages

### *The Master Genealogist Import Options*



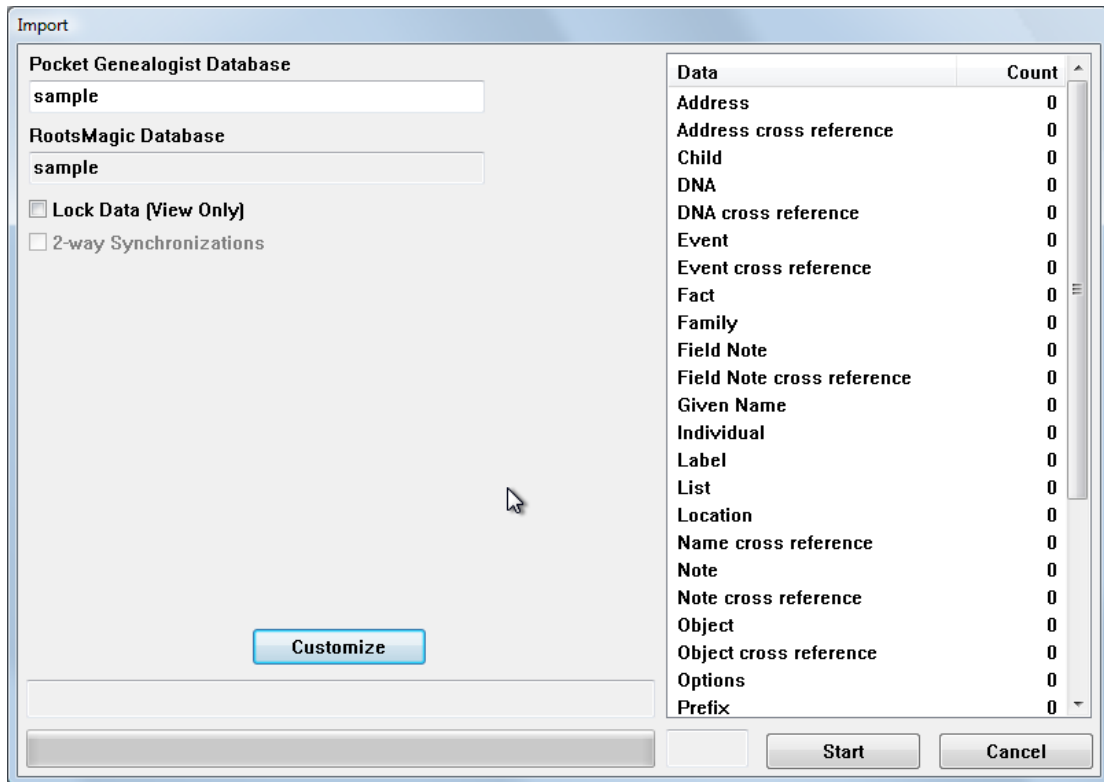
**Pocket Genealogist Database** - The name of the Pocket Genealogist database will automatically be selected based on the name of the original database. However, you can change the name to whatever you wish. If a database by that name already exists on the device, it will be overwritten.

**Lock data (View only)** – If you don’t want to allow data entry for this database on the device, you can turn on this option to prevent accidental changes.

**Dataset dropdown list** – Use the “drop down list” to pick which dataset you would like to import from the TMG project.

**Note:** The “DataSet Locked” and “DataSet Disabled” indicate the value as set in TMG, not something you can change prior to import.

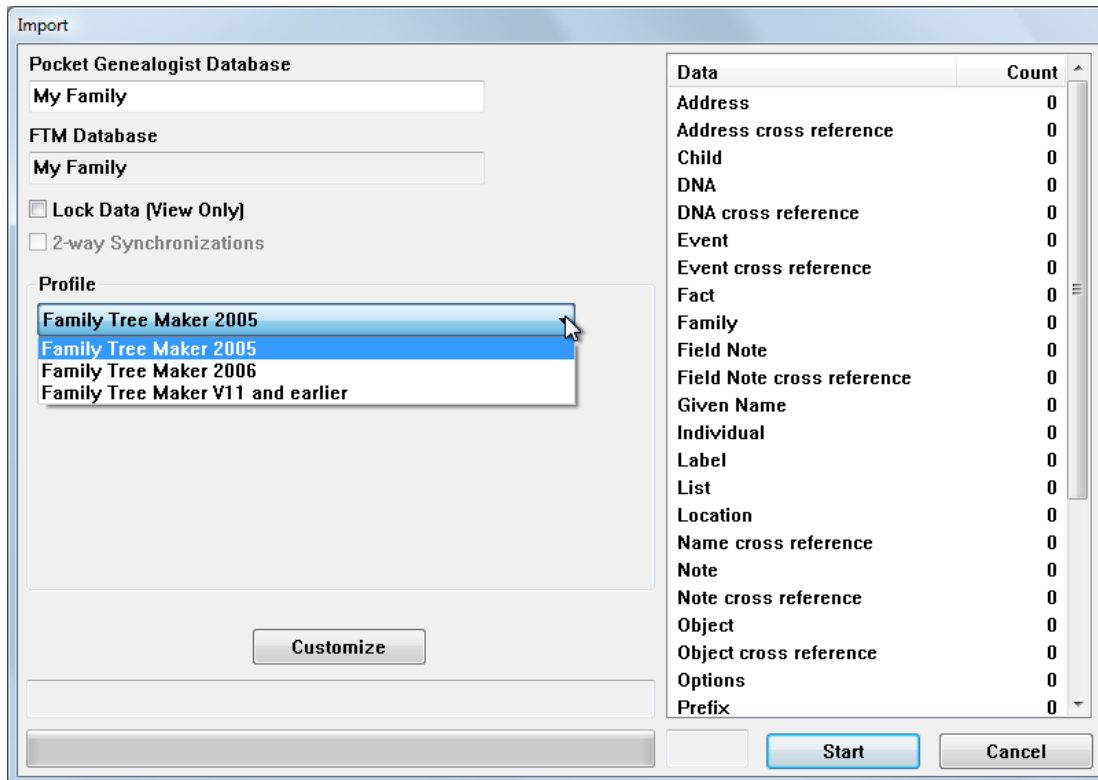
**Other “Direct” Import Options (AQ, Genbox, RootsMagic)**



**Pocket Genealogist Database** - The name of the Pocket Genealogist database will automatically be selected based on the name of the original database. However, you can change the name to whatever you wish. If a database by that name already exists on the device, it will be overwritten.

**Lock data (View only)** – If you don’t want to allow data entry for this database on the device, you can turn on this option to prevent accidental changes.

### *PAF/FTM add-on Import Options*



**Pocket Genealogist Database** - The name of the Pocket Genealogist database will automatically be selected based on the name of the original database. However, you can change the name to whatever you wish. If a database by that name already exists on the device, it will be overwritten.

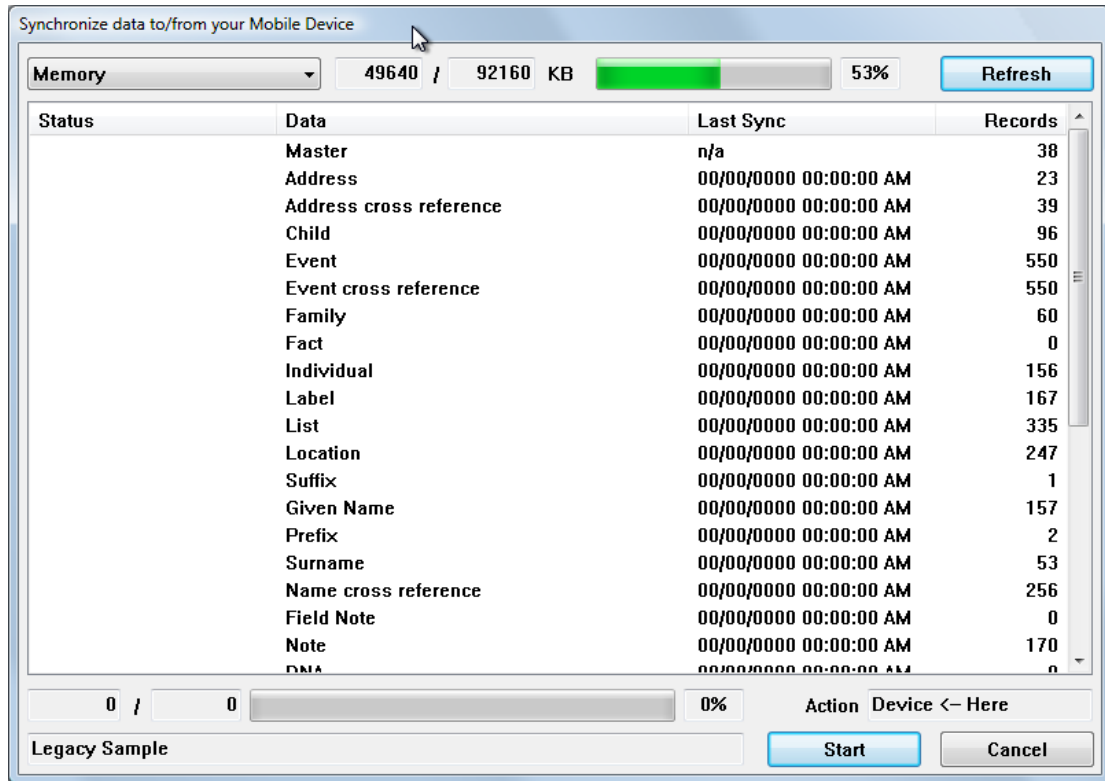
**Lock data (View only)** – If you don’t want to allow data entry for this database on the device, you can turn on this option to prevent accidental changes.

**Profile** – You may have the choice of picking a profile that matches the genealogy program you are using. (PAF will only show “PAF v5” in the list.) Pick the profile that best matches the version of the desktop genealogy program you are using. It will remember which value you select for future imports.

## Synchronizing the data to the device

The third step in getting your genealogy data to the device is synchronizing the Pocket Genealogist database to the device.

**Note:** If there were errors during the import step, the synchronization screen will not be shown.



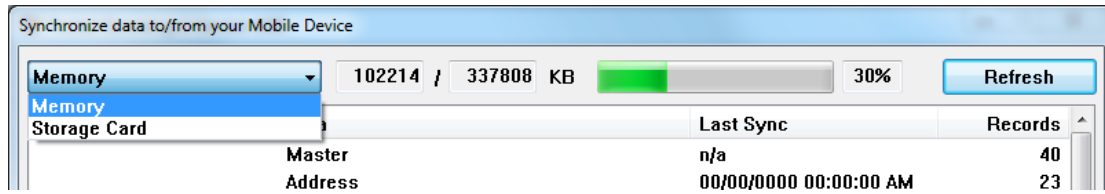
You must have your device turned on and connected to your desktop/laptop computer and an active ActiveSync (or Windows Mobile Device Center) session in order to synchronize. If you do not, you will see the following screen.



Once you have a connection, the above screen will automatically disappear.

## Pocket Genealogist V4.00

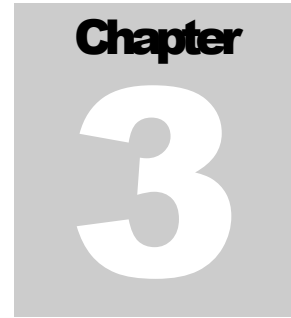
Prior to starting the synchronization, you can select where you want your Pocket Genealogist database stored on the device. Use the drop down list at the top left of the synchronization screen to pick the location.



The amount of space already used for that location will be shown to the right and will be updated automatically to show current space utilization while synchronization progresses. In the above example, there is about 92MB of memory of which 12MB is already in use. (12% utilized)

**Note:** If you want to edit your data, it is recommended that you put the database in memory. Editing the database on a storage card can be *significantly* slower. *Never* do a soft reset when you are updating a database to a storage card even if you think the program is “hung”. (It can be that slow at times!) Doing a soft reset during a database update will corrupt the database.

After selecting the location to store the database on the device, press “Start” to perform the synchronization. When it completes, barring any errors, you are now ready to use your database on the device.



## Getting Started (Device)

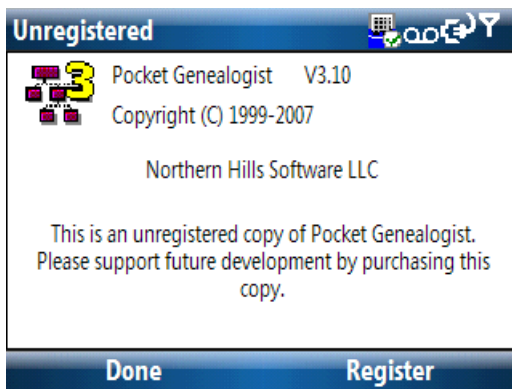
### Screen “Print” examples

Pocket Genealogist supports a wide range of devices with different types of screen resolutions and orientations. Most of the examples in this user guide are for “Portrait” Touchscreen devices although “Landscape” and Non-Touchscreen examples will also be shown as necessary.

Some devices support the ability to switch the orientation and Pocket Genealogist will automatically adjust to the new layout “on the fly” if the orientation switch is done using the Pocket Genealogist menus.

### Registration (unlock) code

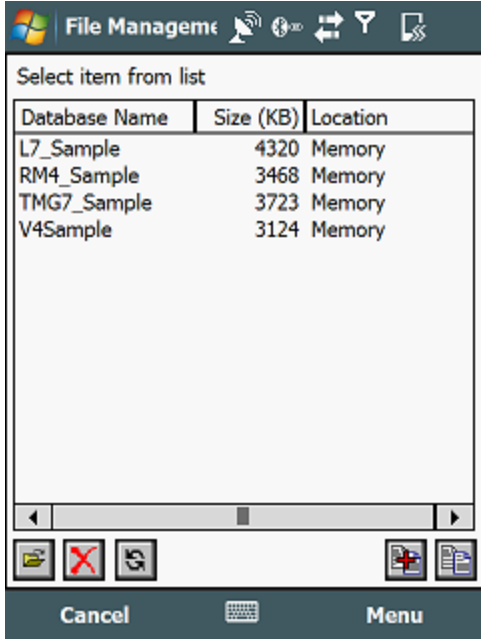
The first time you synchronize a database, it will automatically enter your registration code from the desktop to the device. You can also use the “Register” button or menu item to enter your code.



or




**Note:** The example screen prints have color customization already set. You can set your own preferences by selecting “Edit”, “Configuration” from the menu.

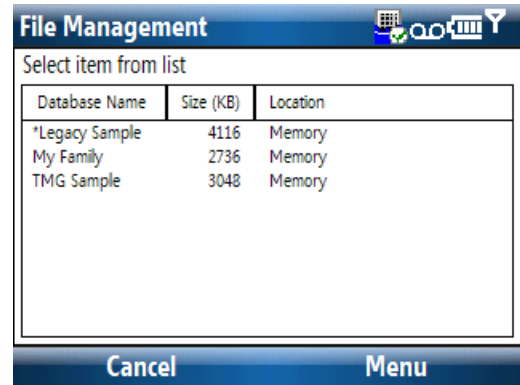


## Open your database

By default when you start Pocket Genealogist, it will display a list of databases you have synchronized to the device. If you have not synchronized any databases, refer back to Chapter 2.

 Select the database you wish to open by using a single tap of the stylus on the database name in the list, then press the Open button. Double tapping the name in the list will also open the database.

You can also use the “Directional Pad” button to “scroll” down in the list to select the database, then press the “D-Pad” to open it.



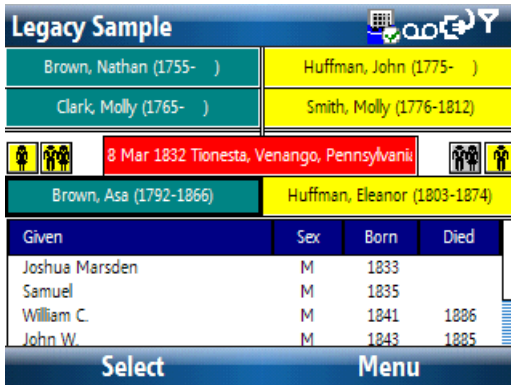
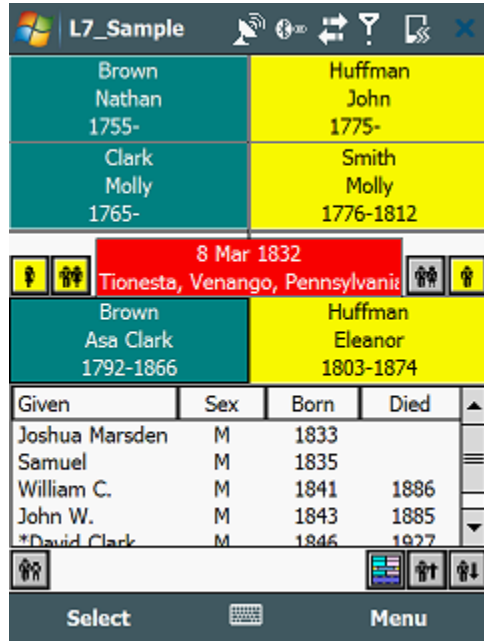
**Note:** Non-Touchscreen devices do not have icons for selecting the actions. All actions are accomplished by using the 5-way directional button (d-pad) or using the menus at the bottom of the screen. (Which can be selected using the two menu buttons on the device) Throughout this document the references to the iconic buttons to perform an action are substituted with menu items. The same menus, in most cases, will also be available on Touchscreen devices.



### 3-Generation View

The 3-Generation view is the default “view” of your database. The layout of the screen is divided into 4 areas.

1. **Current Couple** – In the middle of the screen are the male and female “couple” that are currently selected. All other information on the screen relates to this “Current Couple”.
2. **Children** – The list below the current couple is the children of that union.
3. **Marriage** – Above the current couple is the marriage or union information for that couple. To the left are buttons to select other spouses or parents for the male and to the right for the female.
4. **Parents** – Above the marriage box are the parents of the current couple.



The 3-gen screen is used to both navigate through the database as well as viewing the information about the current couple. Using your stylus, if you tap on one of the parent boxes, that person will become the “Current Couple” and the other information on the screen will change relative to that person. The same is also true for the child list.

Tapping on either person of the “Current Couple” will display more information about that person. Tapping on the marriage box will display family information about the “Current Couple”. Tapping on the spouse and parent icons will display a selection dialog where you can choose a different spouse or set of parents to display. If the icon is in color, that indicates that additional spouses or parents already exist for that person.

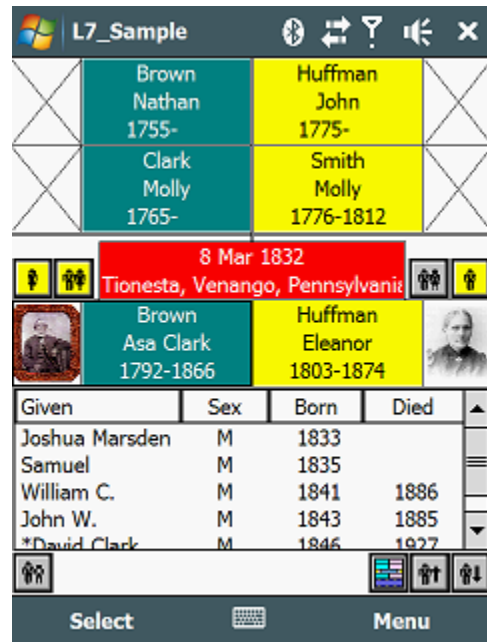
**Tip:** The item on the screen that is “selected” will have a darker border.

**Tip:** (Touchscreen devices) You can get a “tip” as to the meaning of each icon by tapping and holding on that icon. To “cancel” the operation, drag the stylus off the icon before releasing.

**Tip:** You can navigate around the 3-gen screen using the “D-Pad” button or the Action “rocker” switch. (It depends on your device which type you may have. The D-Pad button is the 4-way button found on the bottom front of the device. The Action “rocker” switch is usually found on the left side of the device.) Either acts like a joystick so that you can move around and select individuals from the 3-gen screen. You can tell which person is selected as a darker border will appear around the name. If you “navigate” off the top of the screen, the 3-gen screen will change and you will traverse up one generational level. The D-Pad button is actually a 5-way switch. Pressing the button is similar to pressing the “Enter” key on a keyboard. It is the same as tapping the screen with a stylus for the person who is selected on the 3-gen.

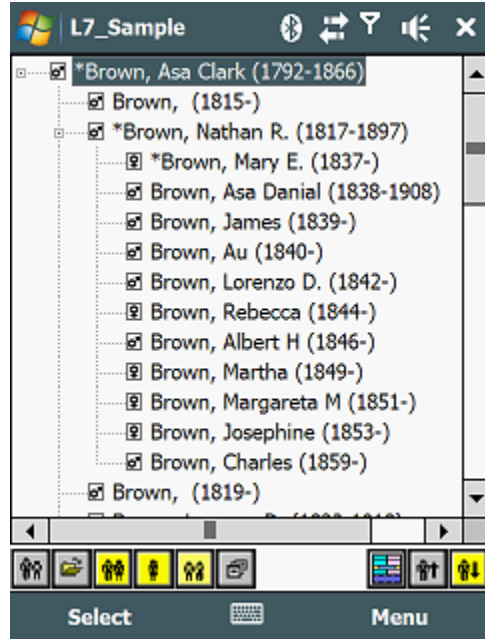
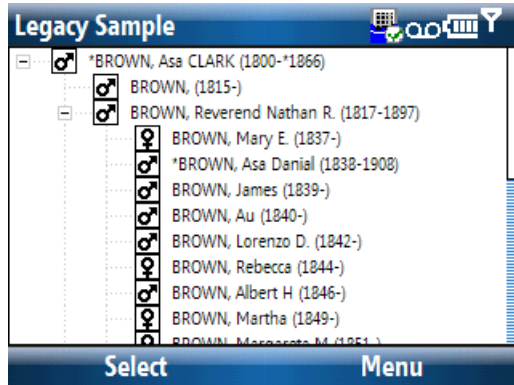
### 3-Generation View with Photos

The 3-Generation (w/Photos) view can be selected from the “Edit”, “View” menu. It works and looks the same as the regular 3-Gen view but has thumbnail photographs of the ‘preferred’ image for each individual.



## Descendant and Ancestor Tree View

The Descendant Tree View (shown) shows the descendants of the current couple. The Ancestor Tree shows the ancestors of the current couple. By default, only the first generation is expanded. Press the “+” button to expand or the “-” button to contract a branch.



There are 4 pieces of information displayed on each line of the tree.

1. The name of the person.
2. The birth/death date of the individual.
3. The sex of the individual is represented by the “Male” or “Female” symbol. Unknown is represented as a question mark.
4. The living indicator. If the person is marked as living, the sex icon will be in color. (No living individuals are shown in this example.)










**Note:** You can also highlight the branch you wish to expand/contract and press the “enter” button on the “D-Pad” to perform that action.

**Tip:** You can set the default “view” shown at startup and the number of levels displayed from the “Edit”, “Configuration”, “View” tab.

If you wish to view or edit the individual information from a Tree View, select the person in the list and press the “Edit” button. To view/edit the family information, select the individual from the Tree View then press the “Spouse List” button. From that list select the spouse for the family in question, then press the “Edit” icon.

**Note:** You can also highlight the individual in the tree and press the “Select” menu item to view/edit that individual.

### **Icon Bar buttons**

Button	Use
	“Find Name by Relationship List” – this is a quick entry into the “Find”, “by Name List” function found on the “Tools” menu. Selecting this button will show all the immediate relations to the selected individual in the list. Selecting a person that the relationship list then takes you to the “Find”, “by Name List” function with that person selected.
	“Edit” – this is used to edit/view the individual selected in the tree.
	“Parents list” – this icon will show a list of parents for the selected person in the tree. If more than one set of parents exist, the icon will be in color. If you select a person from the parent list, they become the new “root” person in the tree. (Male person by default.)
	“Spouse list” – this icon, either female or male, will show a list of spouses for the selected person in the tree. If more than one spouse exists, then the icon will be in color. If you select a person from the spouse list, they become the new “root” person in the tree.
	“Children list” – this icon will show a list of children for the selected person in the tree. If you select a person from the children list, they become the new “root” person in the tree.
	“Expand All” – this icon will expand all levels for the selected individual. If you select the “root” person in the list and press this button, all branches of the tree at all levels will be expanded. Use this with caution as sorting occurs for the children of each level the first time they are expanded. If you expand all at once, it may take some time to expand depending on the number of individuals and levels.
	“3 Generation View” – this icon will switch to the “3 Generation” view for the selected person in the tree.
	“Ancestor Tree View” – this icon is used to switch to the Ancestor tree view. If you are already in either tree, the selected individual in the tree becomes the root for the view. This is handy for quickly navigating up and down a tree.
	“Descendant Tree View” – this icon is used to switch to the Descendant tree view. If you are already in either tree, the selected individual in the tree becomes the root for the view. This is handy for quickly navigating up and down a tree.

### Individual View

Unlike the other views that only show a limited number of individuals at a time, the Individual View must read information about all individuals in your database in order to show the display. Therefore, because of speed considerations, the Individual View is only suitable for small databases.

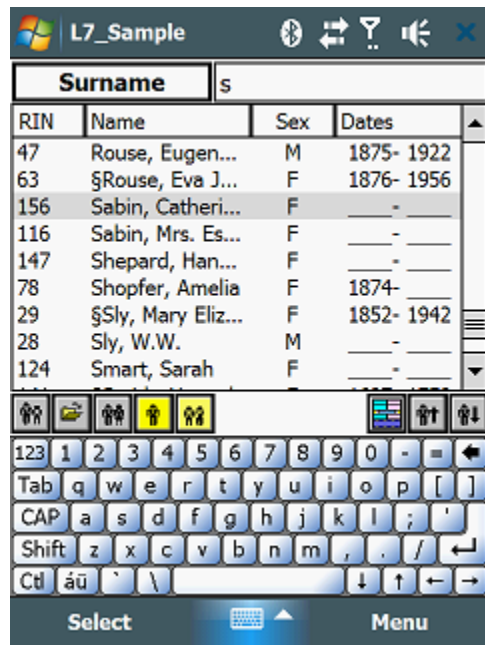
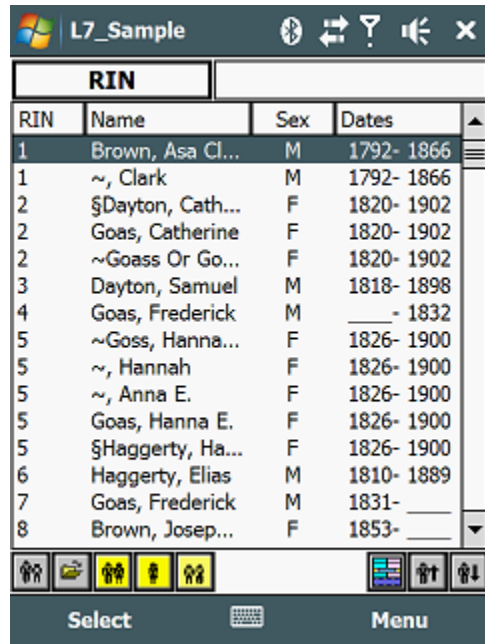
**Note:** The Individual View is not currently supported on non-touch screen devices.

Both primary and alternate (AKA) names are shown in the view. Primary names are noted by the use of an asterisk preceding the name.




















**Note:** An asterisk preceding the date indicates that an alternative date was used to signify the birth or death. (Such as a christening or burial event) This is true on all views.

The button and edit field at the top of the view is a means to change the sort order of the view as well as navigate (find) the first occurrence of the text that you enter. Pressing the button will toggle between the fields that are available. When switching between the fields, the view won't automatically sort until you tap on the edit field. (which would indicate the intent to enter data.) Sorting can take from a few seconds to several minutes depending on the size of your database.















You can sort/find on RIN, Surname, Given name, birth or death. To find the first name in the list with a surname beginning with an "S", tap on the button until "Surname" appears, then tap on the edit field (which will cause a sort to occur), then enter "S" into the edit field. If you continue to type, the selected individual in the list will continue to change to match the value entered. (Typing in "Sma" would position the selection to "\*Smart, Sarah" in the example to the right)






### **Meaning of Icon Buttons in Pocket Genealogist**

Button	Use (Not all functions are available for all imports)
	“Address” - used to invoke the address screen. If the icon is in color, address information exists for this item.
	“Add a source citation” – this is used to add a source citation to the current item. This button is always in color.
	“List of Source Citations” – this button display a list of source citations for the current item. If the book icon is red, source citations exist for the item.
	“Note” – this is used to display the note screen. If the icon is in color, a note exists for this item.
	“Add” – this is used to add an item.
	“Edit” or “Open” – this is used to edit/view/open an item.
	“Delete” – this is used to delete an item.
	“Set to preferred” – this is used to set the selected item to either “primary” or “preferred” (depends on context).
	“Link to existing Individual” – this is used to link to an existing person such as linking a new child to a set of parents.
	“Unlink the individual” – this is used to unlink a person such as unlinking a child from a set of parents but not deleting that person.
	Used to display a relationship list for the current individual. (Shows parents, spouses, and children of that person).
	Part of the menu and is used to navigate through the “history” list. The square box brings up the history list for selection. The backward and forward buttons move to the previous or next person in the “history” list.
	“Clear” – this is used to clear the text in the edit field.
	“Undo” – this is used to reverse the last action or to reset the text (Generally on edit screens).
	“Find/Lookup” – this is used to lookup information in the database such as Surnames or Locations.
	“Save” – this is used to “save” the sort order (Legacy events for example).
	“Sort the List” – this is used to “re-order” the list back to its original sequence. (Legacy events, for example)
	This set of buttons is used to change the order in a list. (Legacy events for example)
	“Sort Date” – this is used to display the Sort Date. (TMG Events for example). When the icon is in color, this indicates a sort date exists for the current item.



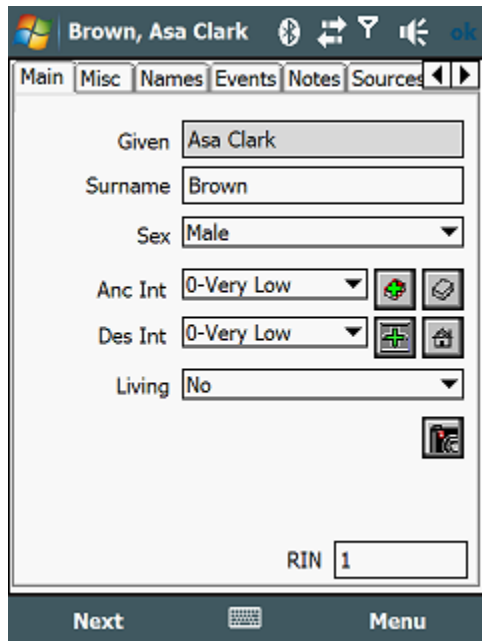
	<p>“2<sup>nd</sup> Date” – depending on import, could be an End Date or a Status Date (such as marriage ending status date). If the icon is in color, a date exists for the event.</p>
	<p>“To Do” – this is used to display the To Do list. If the icon is in color, To Do’s exist for the current item.</p>
	<p>“Latitude / Longitude” – this is used to display latitude and longitude information. If the icon has a blue background, latitude and longitude values exist for the current item.</p>
	<p>Used with the “Find by” function to change the character set.</p>
	<p>“Parents list” – this icon will show a list of parents for the selected person in the tree. If more than one set of parents exist, the icon will be in color. A person selected from the parent list becomes the new “root” person in the tree.</p>
	<p>“Spouse list” – this icon, either female or male, will show a list of spouses for the selected person in the tree. If more than one spouse exists, then the icon will be in color. A person selected from the spouse list becomes the new “root” person in the tree.</p>
	<p>“Children list” – this icon will show a list of children for the selected person in the tree. If you select a person from the children list, they become the new “root” person in the tree.</p>
	<p>“Expand All” – this icon which is found when in “Tree” view, will expand all levels for the selected individual. If you select the “root” person in the list and press this button, all branches of the tree at all levels will be expanded. Use this with caution as sorting occurs for the children of each level the first time they are expanded. If you expand all at once, it may take some time to expand depending on the number of individuals and levels.</p>
	<p>“3 Generation View” – this icon will switch to the “3 Generation” view for the selected person in the tree.</p>
	<p>“Ancestor Tree View” – this icon is used to switch to the Ancestor tree view. If you are already in either tree, the selected individual in the tree becomes the root for the view. This is handy for quickly navigating up and down a tree.</p>
	<p>“Descendant Tree View” – this icon is used to switch to the Descendant tree view. If you are already in either tree, the selected individual in the tree becomes the root for the view. This is handy for quickly navigating up and down a tree.</p>
	<p>“Refresh” – this icon is used refresh the display. (For example, the “Databases” lists)</p>
	<p>“Close” – this icon is used to close the currently open database.</p>
	<p>“Backup” – this icon is used to create a backup of the selected database.</p>

	“Restore” – this icon is used to restore a backup. This will overwrite the database with the same name on the device.
	“Add item to Research List” – found on Individual, Family, Source, and Repository screens and allows you to add that “Item” to a Research List.
	“Multimedia” – this icon is used to display a list of multimedia objects for the current object. (Individual, event, etc.)

### Individual Information

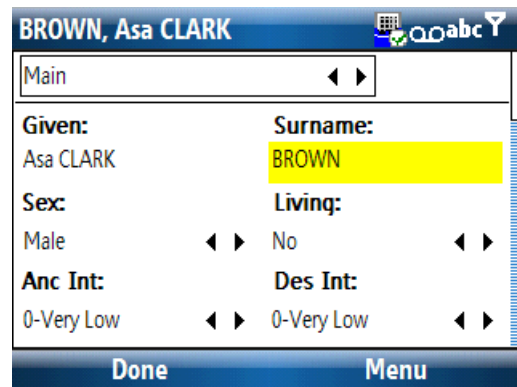
When you “tap” on either member of the “current couple” in the 3-gen View or press the edit button in one of the other views, you will display a series of tabs with information for that individual. Depending on the source of the import, since Pocket Genealogist attempts to mirror the capabilities of the desktop genealogy program, you may have a different set of tabs and the information displayed on each tab may have different information.

#### Main tab (Individual)



The “Main” tab is used to display the main information about the individual. This would include the primary name, sex, a living indicator and other items. Some or all of these values may be disabled or hidden depending on the source of the import.

or



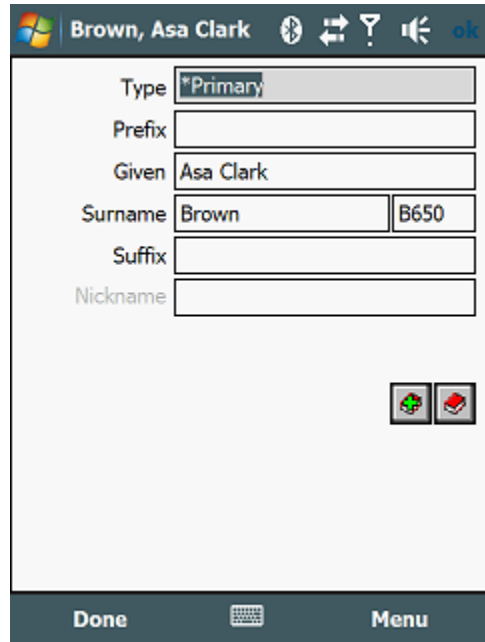
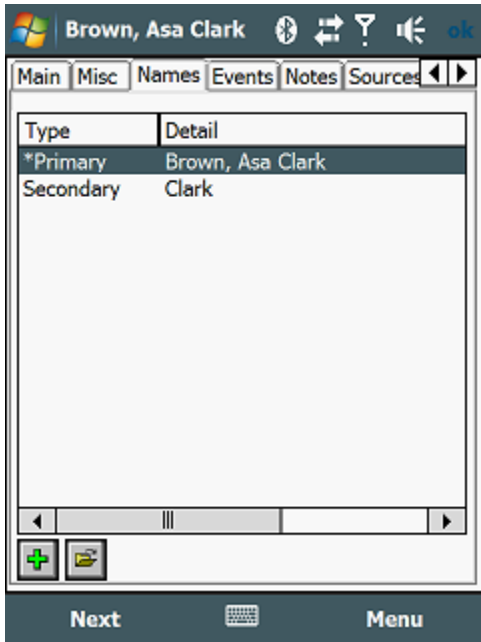
For some imports, if the database is locked as “View Only”, the date the individual was last edited on the desktop will be displayed.

For sex and living fields, only the values that can be selected for the particular import will be shown in the list. (You may only see a single item if the value cannot be changed)

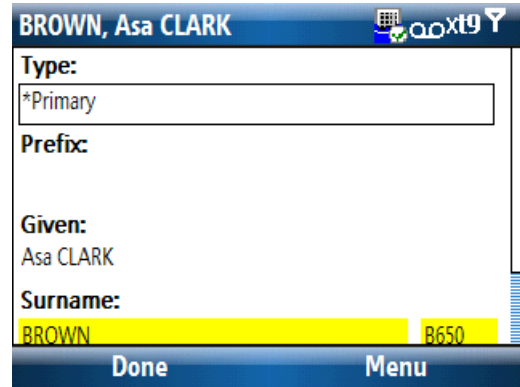
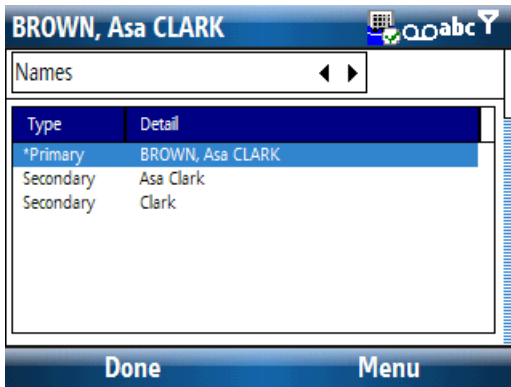
As with most Pocket Genealogist screens, the data displayed and the options available may differ greatly depending on the genealogy program you use on the desktop. The “How To” section of this guide goes into much more information.



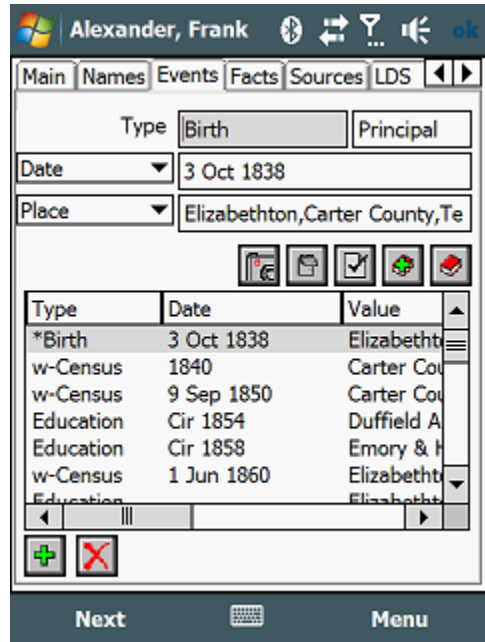
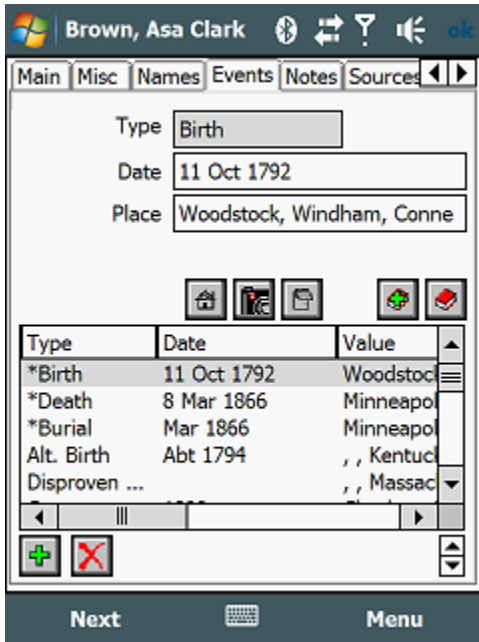
## Names tab (Individual)



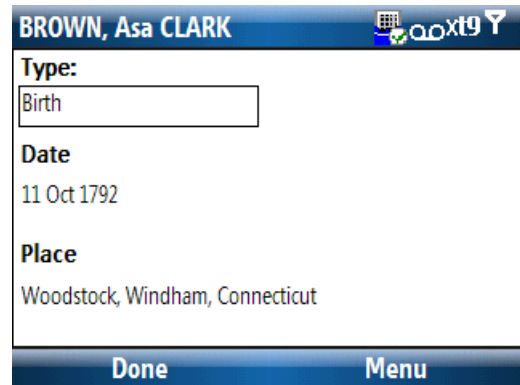
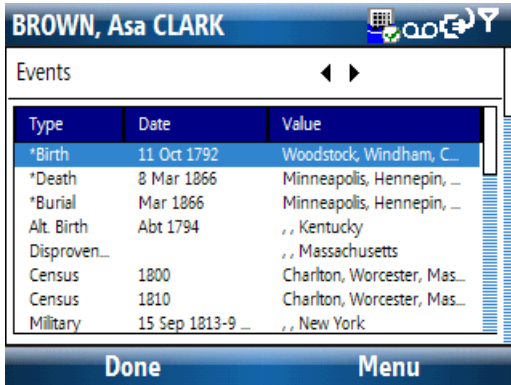
The names tab is used to work with the primary and secondary names for the individual. Selecting a name in the list then pressing the “edit” button will display the information for that name. Tapping on any of the name fields will display an edit/view dialog for that name element.



## Events tab (Individual)



The events tab, as with most Pocket Genealogist screens, can be greatly different depending on the source of the import. Some imports may have a drop down list next to a detail field which can be used to change what is displayed in the field. Depending on the import, you may have roles (witnesses), sort date, address, notes, To Do's and other fields. Pocket Genealogist uses "profiles" to control this behavior and also will only allow the types of events applicable for the desktop genealogy program you are using.



**Note:** Primary Events (Birth, Christening, Marriage, Death and Burial) may appear either at the top of the list or be interspersed (usually sorted by date) and will be indicated by an asterisk. For Family Tree Maker imports, the Asterisk indicates the "Preferred" event.

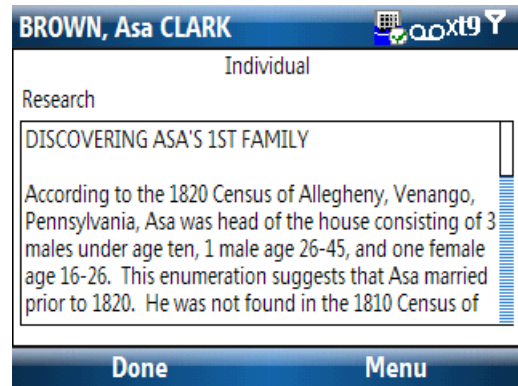
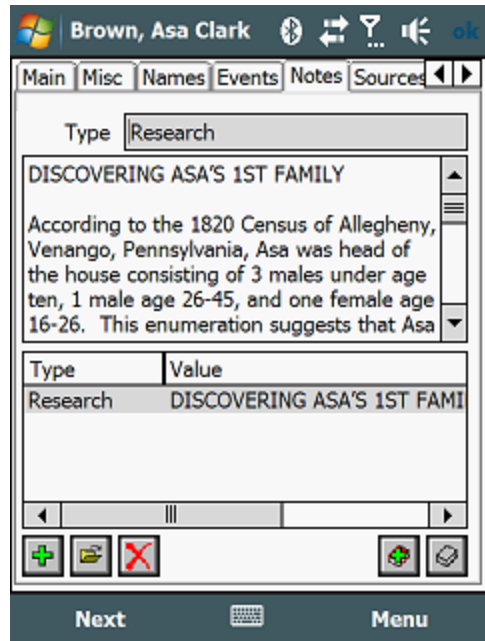
**Note:** If your desktop program supports witnesses, the events for which the person is a witness will be marked in the list preceded with a "w-".

### Notes tab (Individual)

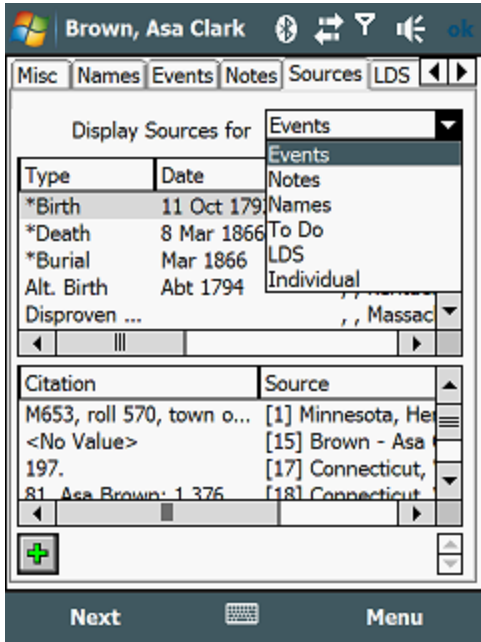
The notes tab is for displaying notes about the individual. Depending on the capabilities of the desktop genealogy program you are using, you may have from zero to many notes.

On the devices that show both the list and the note, the note area may only display partial information. (Approximately 500 characters) Tap on the note (or “Edit” from the menu) to display the complete note.

Other devices may show only a list of notes but the entire note can be displayed using the menu.



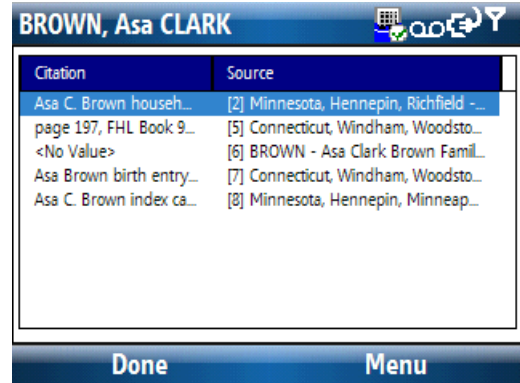
### Sources tab (Individual)



The sources tab allows you to see all the citations that are attached to all items at the individual level. The drop down list allows you to pick the type of citations you wish to see in the lists.

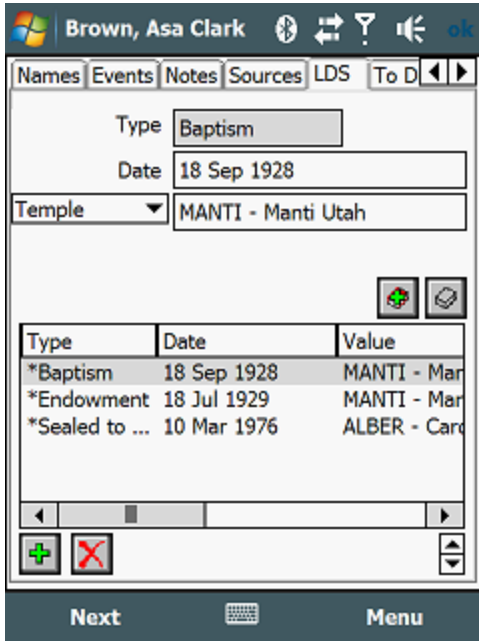
After selecting the item from the first list, the citations for that item will be displayed in the second list.

On some devices only the first list will be shown and you will need to select an item from the list in order to see a subsequent list with the citations.



**Note:** The type of items that appear in the drop down list depends on the capabilities of your desktop genealogy program.

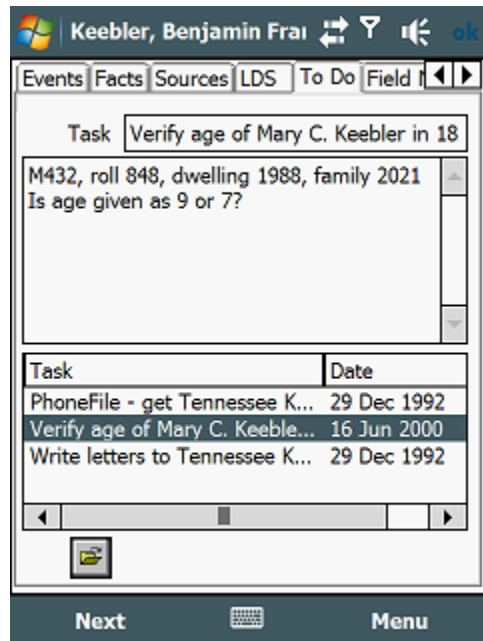
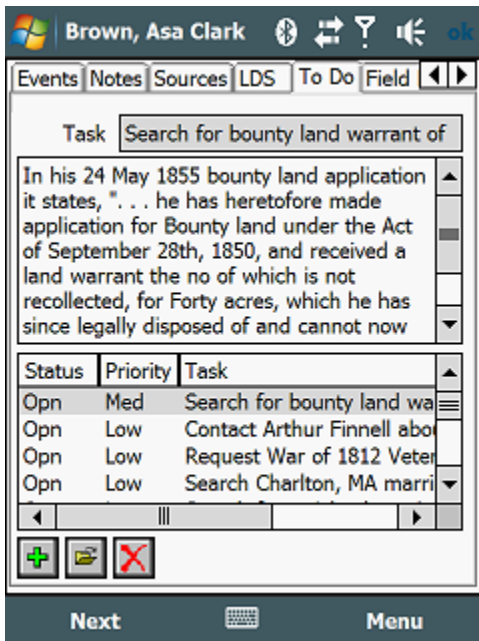
### LDS tab (Individual)



The LDS Tab is similar to the events tab but is used to display the LDS Ordinances for the individual. This tab may be hidden if you disable this option from the desktop during import. In the case of Legacy Family Tree direct imports, the display of the tab depends on the options you have set in Legacy.

As with the events tab, you may a drop down list next to a display field which is used to toggle between different types of fields. In the above example the “Temple” field will toggle between “Temple” and “Place”.

### To Do tab (Individual)



The To Do tab will be displayed if your desktop genealogy program supports that type of information. Some desktop programs *may* support To Do’s but not via GEDCOM in which case they will not appear on the device. As with other screens in Pocket Genealogist, the display will look different based on the import type as in the Legacy and TMG examples above.

### Field Notes tab (Individual)

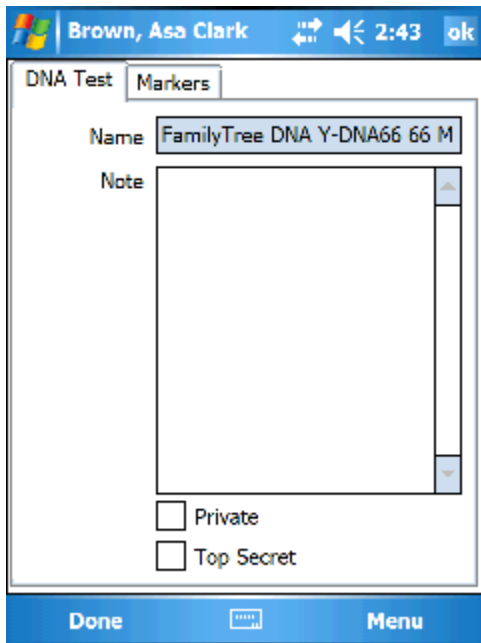
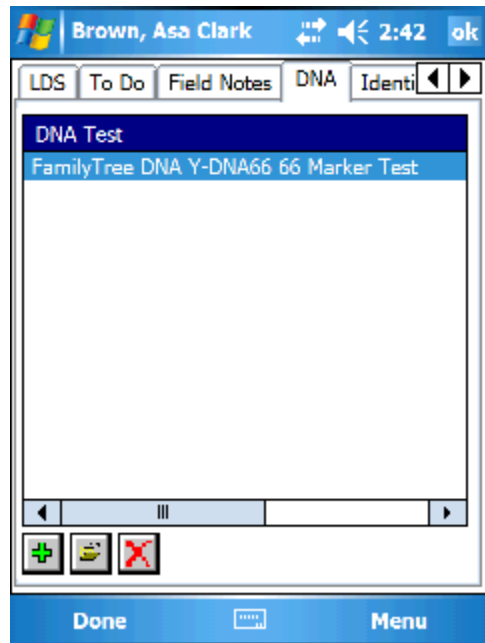
Field Notes are available for all imports since they are not specific to a desktop genealogy program. In fact, information entered here is never transferred back into your desktop program. Any information you enter can be displayed using the Field Note reporting feature found in the Desktop side of Pocket Genealogist. How you process the Field Notes is entirely up to you, you may decide to enter them as notes into your desktop program or simply print them for later reference. See Chapter 7 for additional details on Field Notes.

**Note:** Since Field Notes have no direct tie to your desktop genealogy program, every time you import a new database the Field Note tab will always be empty.

### DNA tab (Individual)

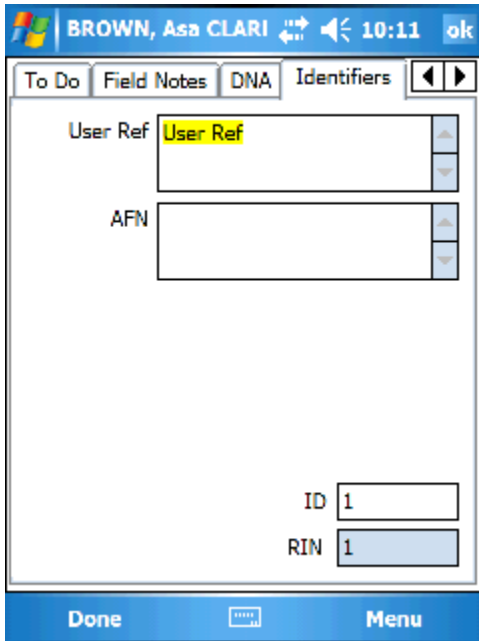
The DNA tab provides a means to view/edit DNA information for the individual. This feature is only available if supported by your desktop genealogy program. The type of markers and tests that are displayed depends on the tests supported by your program.

Selecting an item in the list and pressing the “Edit” button will display details for that DNA test. The “Markers” tab is used to display/edit the DNA markers for the test.



### Identifiers tab (Individual)

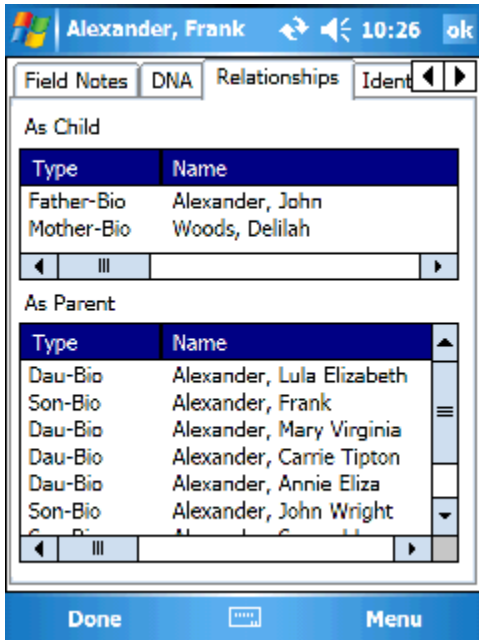
The Identifiers tab shows some additional ID fields that may be available for your desktop genealogy program.



**Tip:** You can set the background color for “Changed data” to one color and editable fields to another. This can be accomplished from the “Misc Color” tab under “Edit”, “Configuration”.

### Relationships tab (Individual)

The Relationships tab is only available for The Master Genealogist imports. This tab shows the relationship information for the individual both backwards (as a child) and forwards (as a parent).



### Misc tab (Individual)

The “Misc” tab contains miscellaneous information such as the Private indicator. The availability of the “Misc” tab depends on the features supported by your desktop genealogy program.





## Family Information

When you “tap” on the “Marriage” box in the 3-gen View or select the appropriate edit button or menu item in one of the other views, you will display a series of tabs with information for the “Current Couple”. The tabs that are displayed are very similar to the tabs found for the Individual. (See Individual tabs for examples.)

### Main tab (Family)

The “Main” tab is used to display details about the union such as the individuals’ names. It may also have other options and buttons for accessing information attached to the Family record.

Brown, Asa Clark & Bluetooth [icons] ok

Main Misc Events Notes Sources LDS [left] [right]

Husband

Prefix [ ]

Given Asa Clark

Surname Brown B650

Suffix [ ]

Wife [ ] [ ] [ ]

Prefix [ ]

Given Eleanor

Surname Huffman H155

Suffix [ ]

[+] [ ] MRIN 13

Next [ ] Menu

BROWN & HUFFMAN [ ] [ ] [ ] [ ]

Main [left] [right]

Husband

Prefix:

Given: Asa CLARK

Surname:

Wife

Prefix:

Given: Eleanor

Surname:

Done Menu

**Note:** Some imports have the option “All events at individual level” which can be found on the “Customize” screen for the import. If selected, the family events will not appear at this level but will be shown on the event tab for both individuals that make up the family.

## Misc Tab (Family)

The “Misc” tab is used to display miscellaneous information about the family such as “Private” or “Not Married” or married name options. (Married Name is applicable to Legacy Family Tree only)

The screenshot shows the 'Misc' tab interface for a family entry. At the top, the name 'Brown, Asa Clark' is displayed. Below the name is a navigation bar with tabs for 'Main', 'Misc', 'Events', 'Notes', 'Sources', and 'LDS'. The 'Misc' tab is currently selected. The main area contains several options: two checkboxes for 'Not Married' and 'Private', both of which are unchecked; a dropdown menu set to '1-Replace wife's surname with husband's su'; and two sections for married names. The 'Husband's married name' section shows 'Asa Clark' and 'Brown' in separate input fields. The 'Wife's married name' section shows 'Eleanor' and 'Brown' in separate input fields. At the bottom of the screen, there are three buttons: 'Next', a keyboard icon, and 'Menu'.


Chapter  
4

## How to (Desktop)

This chapter goes into detail on how to accomplish various tasks in the desktop side of Pocket Genealogist.

### **Create a new Pocket Genealogist database**

Pocket Genealogist is a companion product for desktop genealogy databases. You cannot use Pocket Genealogist as a stand-alone genealogy program. You need to have a desktop program where you keep your genealogy data. To create a new Pocket Genealogist database with the data from your desktop program, use the

“Create” Button.  See “*Getting Started (Desktop)*” for more details on how to create a new database and synchronize it to the device.

**Note:** You can have as many Pocket Genealogist databases as you wish from as many different desktop genealogy programs as you use.

### **Delete a desktop Pocket Genealogist database**

If you have a Pocket Genealogist database that you no longer need, you can delete it from the desktop. This does not automatically delete it from the device so you may want to do the same on the device. To delete the desktop Pocket Genealogist database do the following:

1. Start Pocket Genealogist on the desktop.
2. Select the database in the list you wish to delete.

3. Press the Delete button. 

### **Perform 2-way Legacy Family Tree Synchronization**


See Chapter 6 for more details.

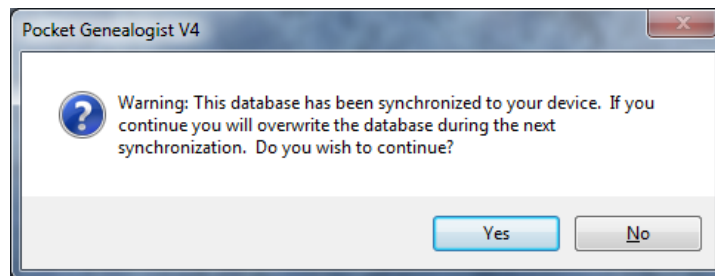
## ***Synchronize changes made in your desktop program***

With the exception of Legacy Family Tree (with 2-way Synchronization enabled), all other imports require a complete re-import of your database when changes are made in your desktop genealogy program. Please note that all changes made to the database on the device will be replaced with a fresh copy of the database from the desktop. If you have made changes on the device, always synchronize your database and export the changes to GEDCOM before doing a re-import. See “Re-Import a database” for more details on how to “refresh” your device database with changes made on the desktop.

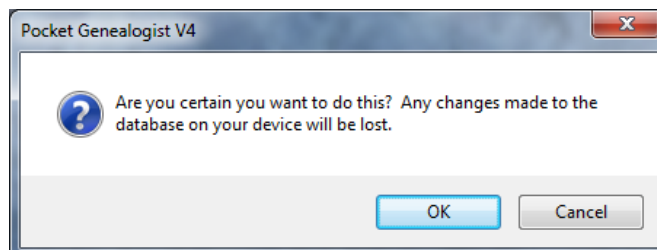
## ***Re-import a database***

If you make changes in your desktop genealogy program and want to “Refresh” the device database to reflect these changes, you have to re-import the entire database. The only current exception is 2-way synchronizations with Legacy Family Tree. Keep in mind that when you re-import a database, any changes you may have made to the database on the device will be replaced by the database on the desktop. (Think of it as deleting the device database, then creating a new one.) To re-import your database, do the following steps:

1. Turn on your device and make sure Pocket Genealogist is closed.
2. Connect your device to the desktop and establish an ActiveSync connection.
3. Start Pocket Genealogist on the desktop.
4. Select the database you want to re-import from the list.
5. Press the Import Button. 
6. You will get the following warning. Select “Yes”



7. A 2<sup>nd</sup> warning will be displayed verifying you want to overlay the database. Press “OK”.




8. An import screen like the one you originally used for the initial import will be displayed. You should not need to “Customize” again unless you want to use different options for the type of data that is imported. Select any options you wish to use such as “2-way Synchronization” (Legacy only) or “Lock Data (View Only)” and then press “Start”.
9. If no errors occurred during import and a synchronization session is established with the device, you will see the “Synchronization” screen. Don’t forget to pick the location you want to put the database on the device using the drop down list at the top left. Press “Start” to perform the synchronization. Press “Start” to perform the synchronization.

The database has now been “Refreshed” on the device with the new changes made in your desktop genealogy program.

### ***Retrieve changes made on the device***

You need to do a synchronization in order to retrieve changes made on the device back to the desktop Pocket Genealogist database. This can be done using the following steps:


1. Turn on your device and make sure Pocket Genealogist is closed.
2. Connect your device to the desktop and establish an ActiveSync connection.
3. Start Pocket Genealogist on the desktop.
4. Select the database you want to synchronize from the list.
5. Press the Synchronize Button. 
6. A synchronization session will be established to the device. You will see the synchronization screen both on the desktop and on the device.
7. Press “Start” to perform the synchronization.
8. If you are doing 2-way Legacy Synchronizations, additional steps will occur. See Chapter 6 for more details.

The changes made on the device will now be in the Pocket Genealogist database on the desktop ready for exporting to GEDCOM or Field Note/Research List processing.

### **Retrieve “Orphan” databases from the device**

When you delete a Pocket Genealogist database on the desktop, it does not automatically delete the database from the device (and Vice Versa). You can retrieve the database from the device and export the information to GEDCOM if you wish. (VERY handy if you should have a desktop crash and lose your database and backups.) Databases left on the device but not on the desktop are called “Orphan” databases. To retrieve an orphan database, do the following:

1. Turn on your device and make sure Pocket Genealogist is closed.
2. Connect your device to the desktop and establish an ActiveSync connection.
3. Start Pocket Genealogist on the desktop.
4. Press the “Orphans” button. If a connection is successful to the device, any “orphaned” databases will now appear in your database lists and the status will indicate if they can be recovered. If they can, press the Synchronize

button  to retrieve the database.

You can now use the Export button to create a GEDCOM of your data.

**Note:** If this was a Legacy database where 2-way synchronizing was enabled, the 2-way synchronizing option will no longer be available.


### **Set the sound to play after an event**

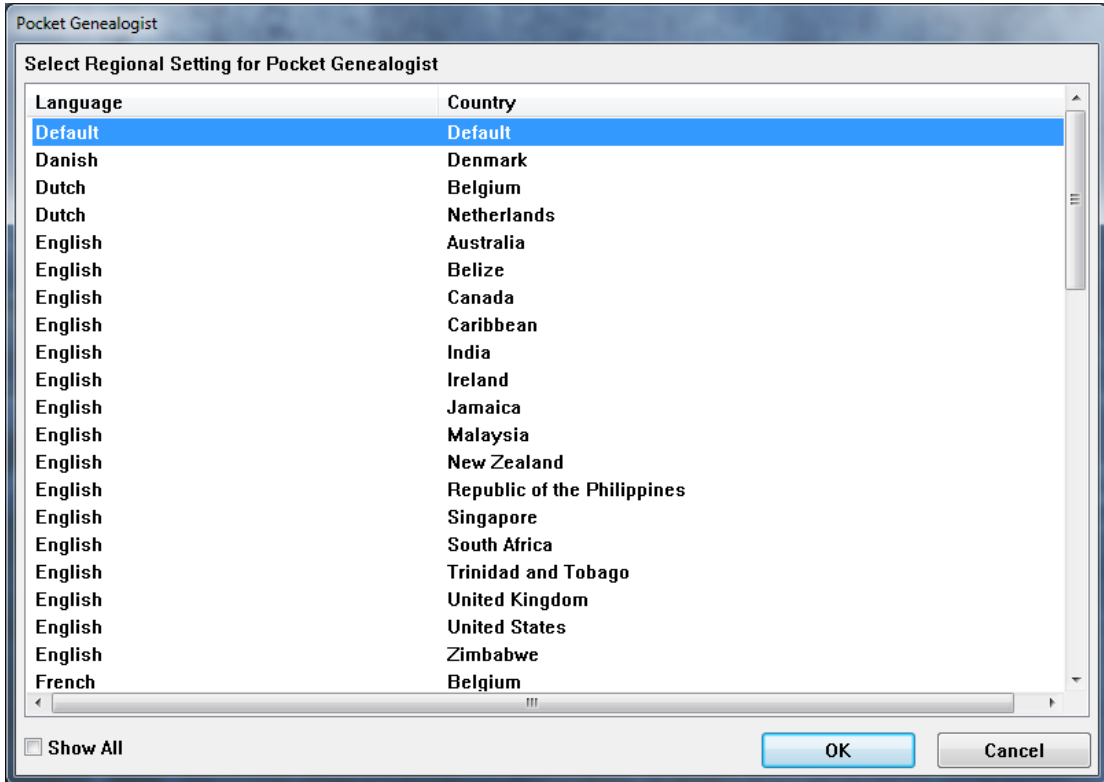
If you are working with large databases, you may wish to set a “sound prompt” that will play after selected events such as Import, Export, or Synchronize. This prompt provides a handy notification when that event is done so you can work on other items. To set this “sound prompt”, go to the “Options” screen in Pocket Genealogist.



Pocket Genealogist does not come with any sample sounds, but you can find Windows sounds usually in “C:\windows\media”. Press the button for the event you wish to set to display a dialog for picking the sound file to play. Use the “Speaker” button to play the sound for verification.

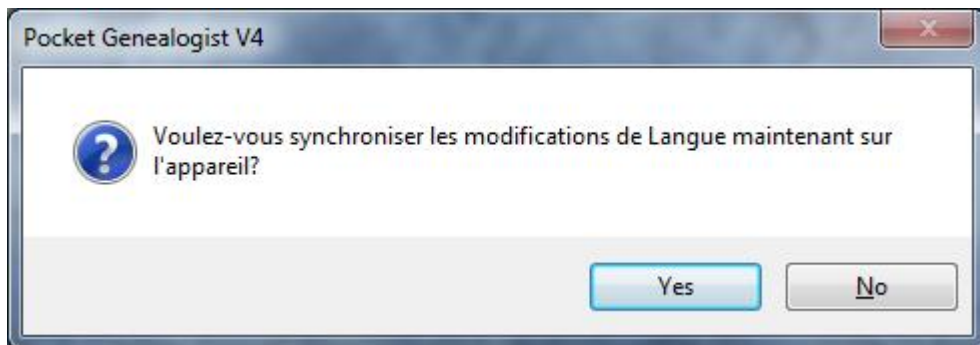
## Change the display language

1. Press the “Language” button. 
2. Select the language you want to use from the list. “Default” will use the current regional settings to select from the available installed languages.



“Show All” shows all regional setting values available for the desktop. Even though you may not have that language available with Pocket Genealogist, the other regional settings such as date format will still be honored.

If you select a language that has not been selected to synchronize to the device, you will get the following prompt: (The current language is not selected to be synchronized to the device. Would you like this language to be selected?)



You will also be given the option to synchronize the language immediately to the device. If you decline, the next time you do a database synchronization the language will also be synchronized to the device.


### **Select language(s) for device**

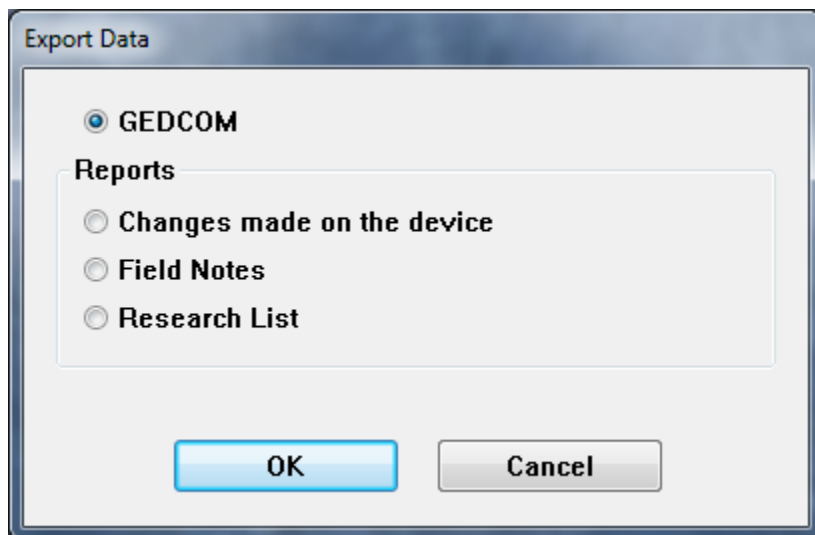
You can manually select which languages you want to have synchronized to the device from the “Options”, “Advanced” screen. Selecting a check box and pressing the “Synchronize” button will add a language to the device. De-selecting a check box and synchronizing will remove the language from the device.

If you do not explicitly synchronize the languages from this screen, they will automatically be synchronized during database synchronization.

### **Export device changes to GEDCOM**

After performing a synchronization to retrieve changes made on the device (see “Retrieve (Synchronize) Changes made on the device”), you can export the data to a GEDCOM file which can be used by your desktop genealogy program. You may wish to load the GEDCOM as a new database or “merge” the data with your current database. (See your desktop genealogy programs’ help file for more information on how to accomplish that.) To create a GEDCOM do the following steps:

1. Make sure you’ve synchronized the changes from the device first.
2. Select the database from the list in Pocket Genealogist on the desktop.
3. Press the Export button. 
4. Select GEDCOM



5. If the import for this database was a GEDCOM file, you will be prompted if you wish to replace the original GEDCOM.





**Warning:** For Family Historian, which uses GEDCOM as its “database”, replacing the original GEDCOM would be replacing your FH database. You should probably not use this option.

6. The Export to GEDCOM screen will be displayed. If the name and location of the GEDCOM file is blank, you will need to press the “Select” button to pick a location and name you wish to use.
7. If you want to keep the size of the GEDCOM file to a minimum, which may be a good idea if you plan on doing a “merge” with your desktop program, select the “Only Individuals with changes”. All information for that Individual will be exported, but only for those individuals where a change has occurred. If it would be helpful during “merge”, you can also include spouses, children and parents of Individuals with changes.
8. Press “Start” to export the GEDCOM.

You can now use the GEDCOM file as input into your desktop genealogy program.

**Note:** GEDCOM files that were originally imported as “ANSI”, “UTF-8”, or UNICODE will by default be exported in the same format. “ANSEL” coded GEDCOM files will be exported as “ANSI”. You can change the format of the output on the Export screen.

**Note:** You can create GEDCOM files for direct Legacy, The Master Genealogist or for the “PAF/FTM add-on” data although not all information may be eligible for output to GEDCOM (for example, TMG Roles).

**Note:** It is recommended that you import the GEDCOM file into a new database in your desktop genealogy program until you get comfortable with the process of merging data into your original database.

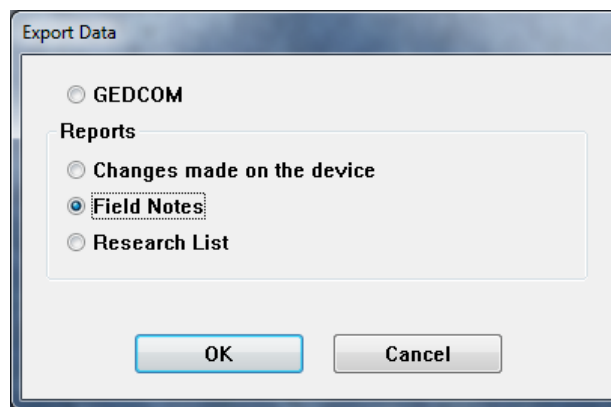
### **Process Field Notes (from device)**

After performing a synchronization to retrieve changes made on the device (see “Retrieve (Synchronize) Changes made on the device”), you can process the field notes made on the device. (For example, you may wish to cut and paste them into your desktop genealogy program, or print them for later use)

1. Make sure you’ve synchronized the changes from the device first.
2. Select the database from the list in Pocket Genealogist on the desktop.

3. Press the Export button. 

4. Select “Field Notes”



See Chapter 7 for additional details on what you can do with the Field Notes.

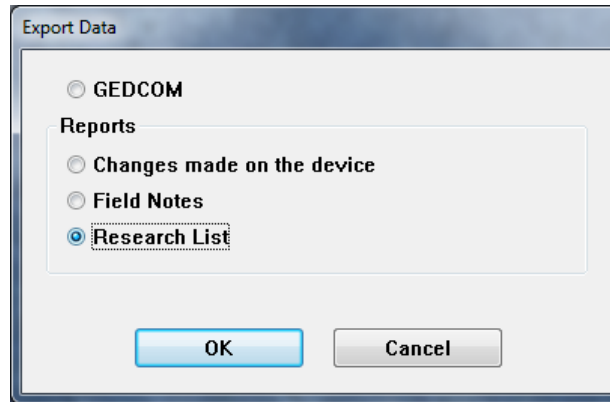
### **Process Research Lists (from device)**

After performing a synchronization to retrieve changes made on the device (see “Retrieve (Synchronize) Changes made on the device”), you can process the research lists made on the device.

1. Make sure you’ve synchronized the changes from the device first.
2. Select the database from the list in Pocket Genealogist on the desktop.

3. Press the Export button. 


4. Select “Research List”

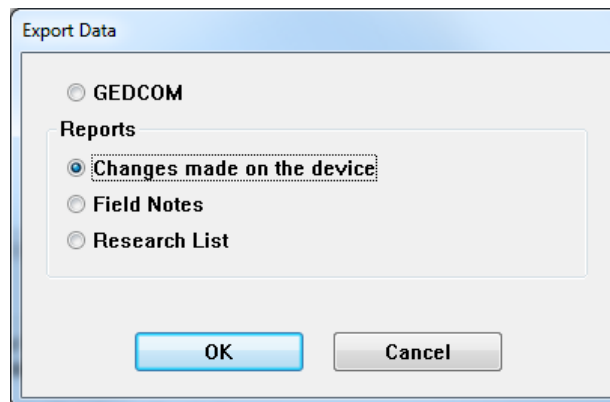


See Chapter 8 for additional details on what you can do with the Research List display.

### ***Process Changes Report (from device)***

After performing a synchronization to retrieve changes made on the device (see “*Retrieve (Synchronize) Changes made on the device*”), you can retrieve and print changes made to the database on the device.

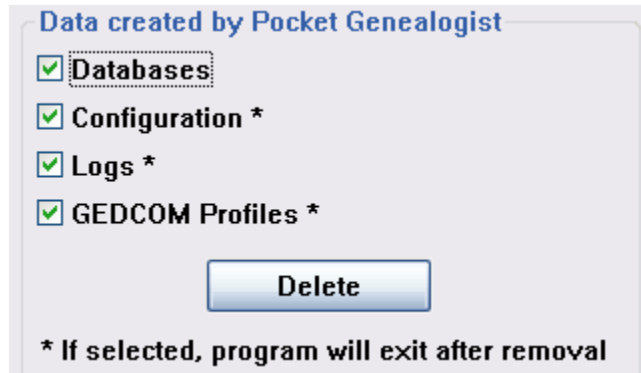
1. Make sure you’ve synchronized the changes from the device first.
2. Select the database from the list in Pocket Genealogist on the desktop.
3. Press the Export button. 
4. Select “Changes made on the device”



See Chapter 9 for additional details.

## Remove customization values

There are times when you may wish to reset the customization values or delete all databases on the desktop side of Pocket Genealogist. Start Pocket Genealogist on the desktop and press the “Tools” button. There are four types of data that can be removed.



1. **Databases** – selecting this option will delete all Pocket Genealogist databases on the desktop. It does not delete databases on the device.
2. **Configuration** – this removes all customization values such as the type of data you’ve selected for import, your registration/unlock code, the size and position of columns in lists and other customization information. Removing these values will allow you to re-select the location where databases are stored.
3. **Logs** – this will remove all Pocket Genealogist log files.
4. **GEDCOM Profiles** – if you have modified GEDCOM Profiles (not generally recommended), selecting this option will remove the customized profiles and reset the system back to the default profiles.

After selecting the options to remove, press the “Remove” button. Pocket Genealogist will exit after you press this button.

## Set the default path for an Import

When you do imports of a particular type (for example GEDCOM), the default location on your computer where it will look for this type of file is saved within Pocket Genealogist. If you change the location at import time, you will be prompted if you want to set the new location as the default path.



Press the button for the path you wish to set and a Windows selection dialog will be displayed to allow you to pick the path.

### ***Resize a list column***

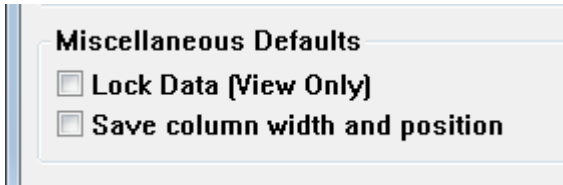
Most lists in Pocket Genealogist will allow you to resize the columns in the list. Move your mouse over the vertical bar that separates the column header for the column you wish to resize, then hold down the left mouse button and move the mouse to resize the column. Double clicking on the vertical bar between columns will automatically resize the column to the width of the header text.

### ***Change the column order of lists***

Most lists in Pocket Genealogist will allow you to change the order of the columns. Using the mouse, single left click on the column header you wish to move and hold down the mouse. Then drag the column to the location in the list where you wish to place it.

### ***Save List Column Widths and Position***

Most of the lists in Pocket Genealogist allow you to resize the columns and set the order of the columns as you choose. If you want to automatically save the changes you make so that each time you start Pocket Genealogist, turn on this default from the “Options” button. See “*Resize a list column*” and “*Change the column order of lists*” for details on how to make those changes.

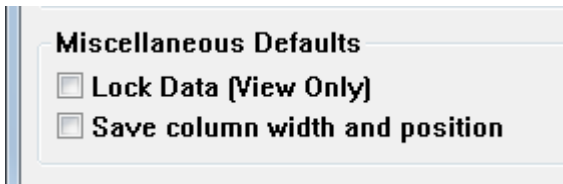


**Tip:** Change the lists to how you like them then turn off this option so that you don’t accidentally change the list later.

**Tip:** You can reset the column width and order for all lists by first turning on this option, then turning it off. The prompt will ask if you want to reset to the default.

### ***Set “View Only” as the default***

If you want the majority of your Pocket Genealogist databases to be “View Only”, you can set this as the default from the “Options” Screen. You can still override this value during import.



**Note:** Setting this option has no effect on previously imported/synchronized databases.

### ***Enter your registration (unlock) code***

When you run Pocket Genealogist for the first time, you will be prompted for your registration code. If you didn’t enter it at that time or need to re-enter the code later, for example when you upgrade from “Basic” to “Advanced”, you can enter it from the “About” screen.

### ***Change the code page***

In rare cases you may need to change the code page used during imports. (For example if you are using the Greek alphabet or the Vietnamese character set.) You can change the default code page from the “Advanced” screen found under “Options”. Use the “Default” button to set the code page back to the default.

**Note:** It is recommended that you do not change this value without first talking to Pocket Genealogist support.

### ***Use TCP/IP as the synchronization method***

If you are having firewall problems and are unable to get synchronization working with Pocket Genealogist (“Unable to Communicate” message) or are using Wi-Fi or an Ethernet connection with a Windows Mobile 5 or 6 device, you may need to turn on the “Use TCP/IP for communications” option. You can find this on the “Advanced” screen under “Options”. Non-Touchscreen devices may also need to have this option turned on in order to synchronize.

### ***Select type of data to import***

When you import a database, you have options on the type of data that you can send to the device. You can use this to minimize the sync time to the device or to conserve space. Use the “Customize” button found on the import screen to set the options.

### ***Set the database to “View Only”***

When you do an import from your genealogy database, you can set the Pocket Genealogist database to “View Only”. You may wish to do this if you aren’t planning on making changes on the device as it will prevent accidental changes. You can set this option on the import screen during synchronization.

### ***Enabling 2-way Synchronizations***


With Legacy Family Tree databases, you may want to enable 2-way Synchronizations. This will allow you to make changes on the device, then directly update your Legacy database during synchronization. You can enable this option from the import screen. See Chapter 6 for more details.

### ***Create a GEDCOM file for Import***

If you are using a GEDCOM file as input into Pocket Genealogist, you must first create the file from your desktop genealogy program. See Appendix B for some examples on how to create this file.

### ***View a Pocket Genealogist Log***

The bottom half of the Pocket Genealogist “main” window contains information about actions you have taken during the current Pocket Genealogist session. You can also see the last 7 days worth of sessions by opening the Pocket Genealogist log window.

Press the “Logs” button  to open a window where you can select any of the last 7 days of logged sessions. Select an item in the list and press “Open”. A separate window (generally Windows Notepad) will open with the log information.

***Search for your Desktop Genealogy data (Import)***

See the “Getting Started (Desktop)” chapter for information on how to search for your desktop genealogy data when creating a new Pocket Genealogist database.

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## How to (Device)

This chapter goes into detail on how to accomplish various tasks on the device side of Pocket Genealogist.

### *Interacting with device: Touchscreen vs. Non-Touchscreen*

Pocket Genealogist supports a wide range of devices including Smartphones (both touchscreen and non-touchscreen) and PocketPC's. Some touchscreens will also be “capactive” and are designed to be used with a finger instead of a stylus.

### *Touch screen Interaction*

The common method of interacting with touch screen devices is with the included stylus. However, there are other ways to interact that bypass the use of the stylus.



1. **Directional Pad (D-Pad):** This is a 5-way “rocker” button and acts similar to a joystick. You can move around on the screen by pressing the button up, down, right or left. Pressing the center of the button acts like an ‘Enter’ key or the equivalent of a “tap”.
2. **Menu Buttons:** On all screens except the main “views” (3-gen View for example) there will be a two item menu at the bottom of the screen. Pressing the



left or right menu button will invoke the left or right menu item. You may need to enable this on your device at “Start”, “Settings”, “Buttons”. (Assign “Left Softkey” to button 1 and “Right Softkey” to button 4)

## Non-Touchscreen Interaction

Some smartphones do not have a touch screen. They depend heavily on the use of the directional pad (D-Pad), menu buttons and keypad.

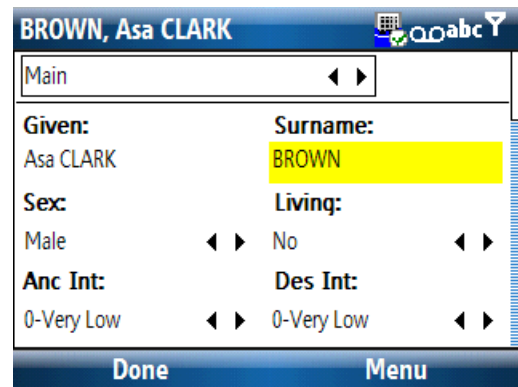


1. **Directional Pad (D-Pad):** This is a 5-way “rocker” button and acts similar to a joystick. You can move around on the screen by pressing the button up, down, right or left. Pressing the center of the button acts like an ‘Enter’ key or the equivalent of a “tap” on the screen. You can use the D-Pad to move to other items on the display such as the parents or children. Pressing the D-Pad (“Enter”) will cause the parent or child to move to the “Current Couple” position.
2. **Menu Buttons:** On all screens there will be a two item menu at the bottom of the screen. Pressing the left or right menu button will invoke the left or right menu item. On the 3-gen example to the left, the detail information for the left “current couple” person (Asa Brown) will be displayed if you press the left menu button. (That position is “highlighted” indicated by the darker border) Additionally, if you move to a parent or child and press the left menu button (“Select”), you can view that individuals details without making them the “Current Couple”.

## “Tab” display

Non-Touchscreen devices do not support the “tab” display like what you see on Touchscreen devices. Instead, there will be a selection field at the top of each detail screen that allows you to switch between the various “tabs”.

Whenever you display a “tab” screen, the “focus” (cursor) will always be on the “switch” field. You can use the left and right button of the D-pad to change which “tab” is shown or you can press the D-Pad “Enter” on the field to display a list of all “tabs” that you can select from. The ability to show a list of available values is true for all fields that show a left and right arrow. Pressing “Enter” on fields that don’t



have the arrows will invoke the Pocket Genealogist “edit” screen applicable for that field.

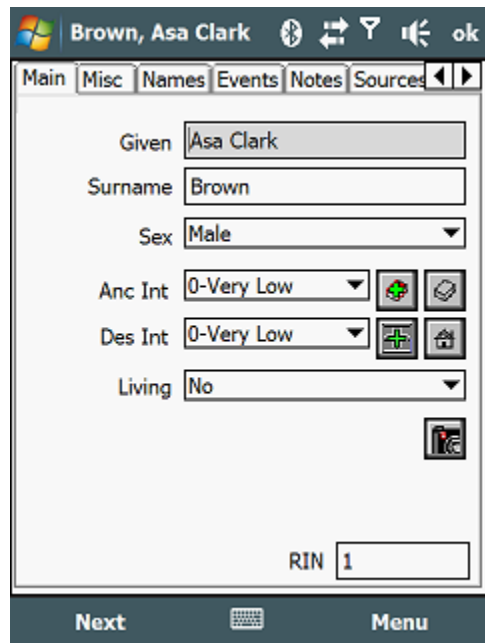
**Tip:** The field that is currently selected on the screen will have a border around it to help distinguish that it has the “focus”. When you move off the field the border will disappear.

Most Pocket Genealogist Non-Touchscreen screens are larger than what can be displayed at once and will have a scroll bar to the right. Use the D-Pad up/down button to move between the fields which will automatically scroll as necessary. Even when more than one field is shown on a single line, you always use the up/down button to move between fields. The left/right button is used to move within a single field or to change the selection of fields that have the arrow buttons. One exception are “lists” such as the event list. When you move the selection up or down in the list to find the item you wish to have selected, use the left and right button to move away from the list and keep the selection.

### ***Displaying Individual Information***

**Touchscreen:** From the 3-gen screen, tap the left or right “Current Couple” person to display more information about that individual. From the other views, select the person in the list or tree and press the “Edit” button.

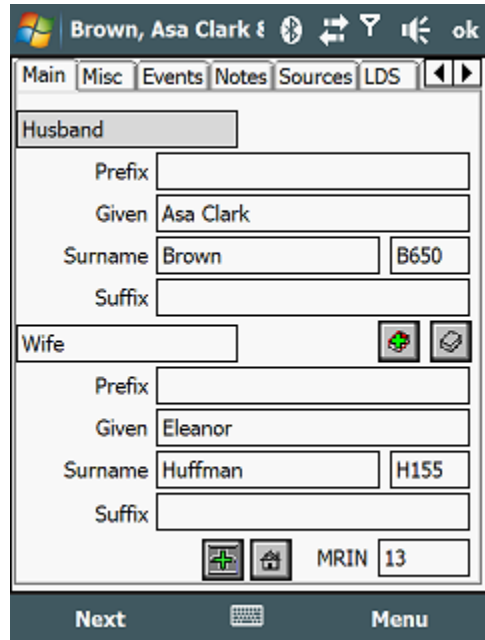
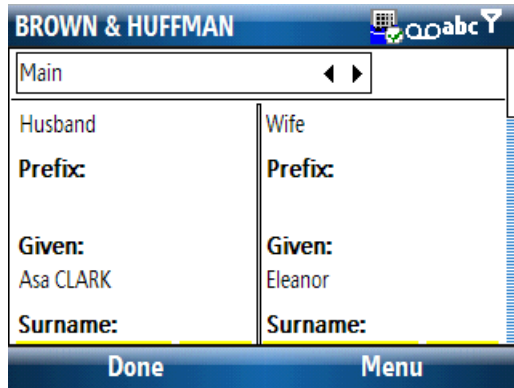
**Non-Touchscreen:** Use the “Select” menu item once you highlight an individual on the view.



### Displaying Family Information

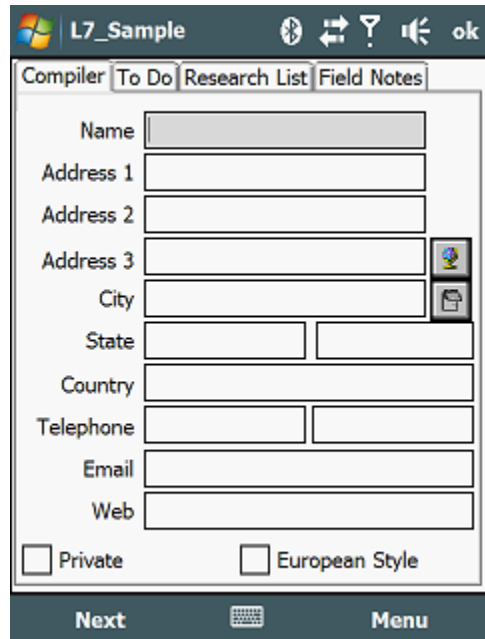
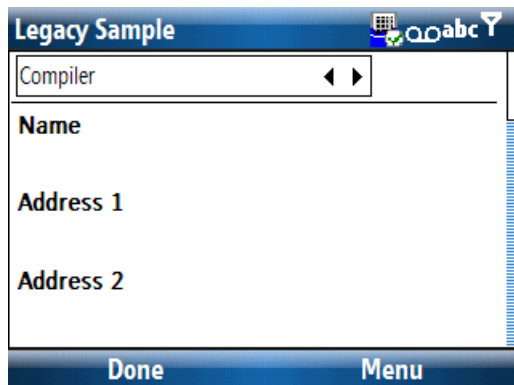
**Touchscreen:** From the 3-gen screen, tap the marriage box to display more information about that Family. From the tree views or the Individual list, select the person, press the spouse button, then select the spouse in the list and press “Edit”.

**Non-Touchscreen:** Use the “Select” menu item after you highlight the marriage box on the 3-Gen view. From the other views use the “menu” button to find the means to view the family information.



### Displaying “General” Information

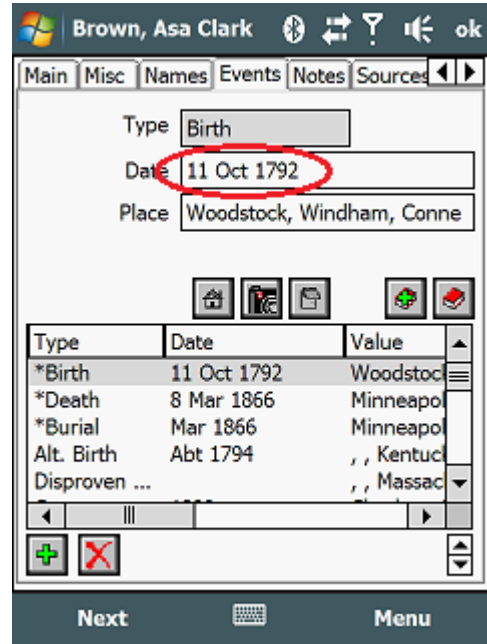
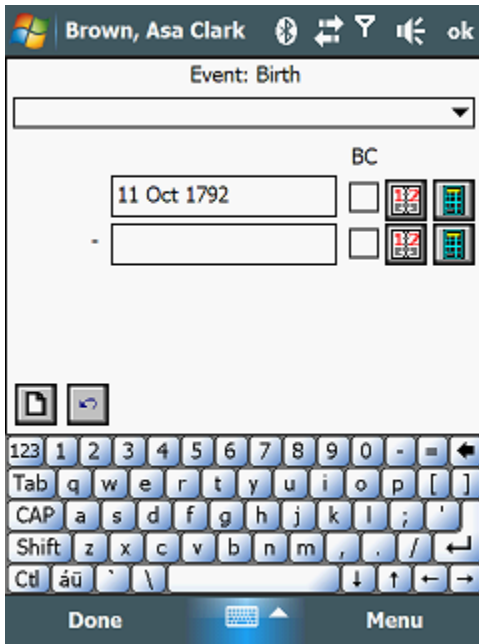
Information that is not attached to an Individual or a Family, for example “General” To Do’s in Legacy, can be found from “Edit”, “General Details”. This is also the location where general Field Notes and all Research List items can be found.



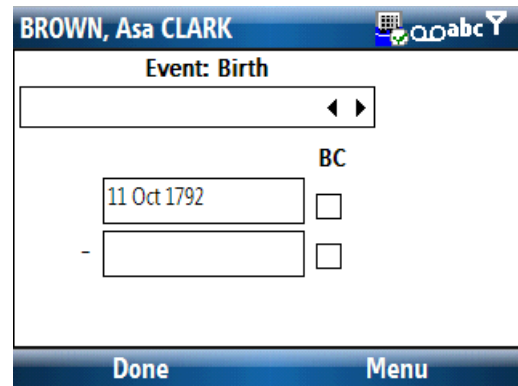
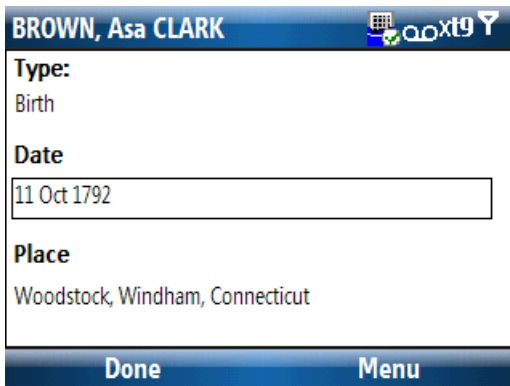
### Editing data

The data in Pocket Genealogist is never edited “in place”. When you see a screen displayed with information, tapping on the data field, using the D-Pad “Enter”, or using the space bar (if you have a keyboard) will bring up a view/edit screen that will allow you to change the information. This allows the program to customize how fields are edited, depending on the type of field and the capabilities of the desktop genealogy program. The view/edit screen may have additional features such as the ability to look up information in the database or to reset the field to an empty value.

In this Touchscreen example, tapping on the date field will bring up the view/edit screen for dates.



In this Non-Touchscreen example, use the up/down button to “highlight” the field you wish to edit, then press the D-Pad “Enter” to invoke the edit screen for that field.



## Add a new Person

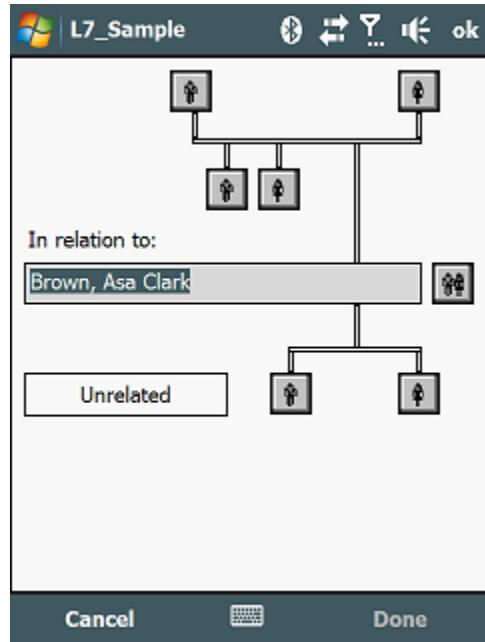
### Touchscreen

The “Add Person” screen greatly simplifies adding new individuals by displaying a graphical representation of individuals related to the selected person. To access this screen use the menu item “Edit”, “Add Person”.

**Tip:** On Touchscreen devices, use “Tap and Hold” on the buttons to get more information about the icon. This example shows a “Tap and Hold” on the Brother button.

There are buttons for adding parents, siblings, spouses, children or an unrelated individual.

You can also add individuals from the spouses, parents, and children screens.



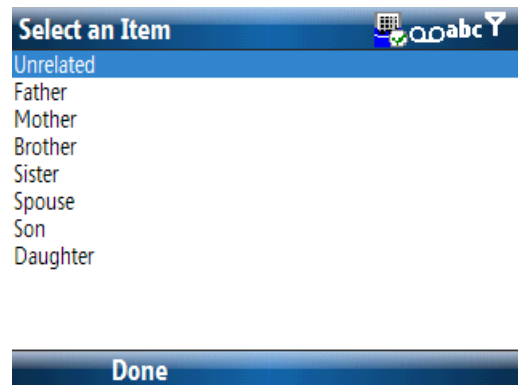
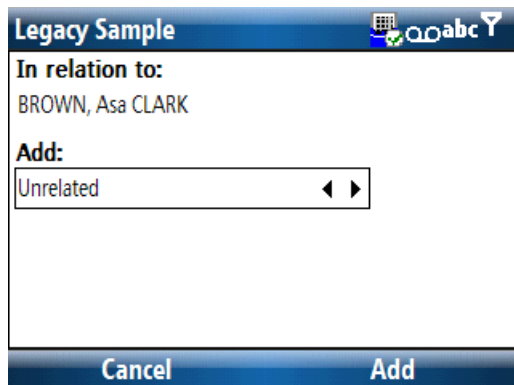
**Children** On the “Edit”, “Children” screen, use the “Add” button to add a new child.

**Spouses** Use the icons on the 3-gen screen to display all spouses for an individual or use the “Edit”, “Spouses” menu item to display the spouse list. Use the “Add” button to add a new spouse. You can also Link an existing person in the database as a spouse instead of creating a new person.

**Parents** Use the icons on the 3-gen screen to display all parents for an individual or use the “Edit”, “Parents” menu item to display the spouse list. Use the “Add” button to add a new parent set.

### Non-Touchscreen


The “Add Person” screen is found from “Menu”, “Edit”, “Add Person”. Select the type of person you wish to add from the selection list.

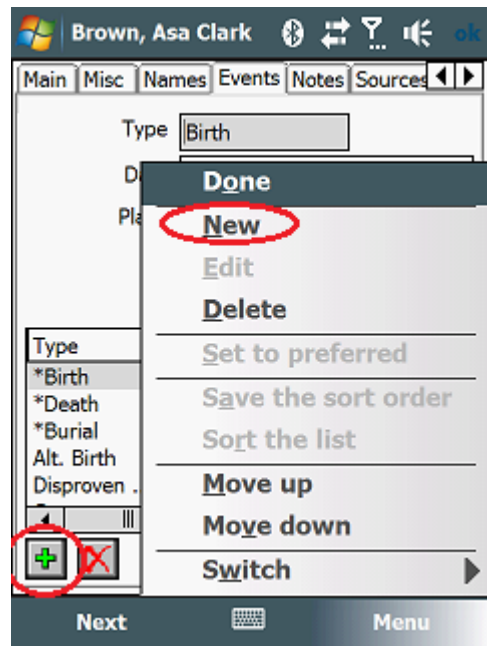
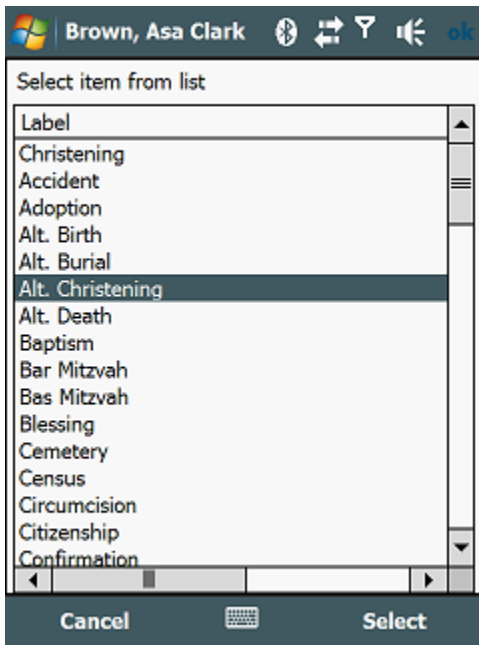




## Add an Event

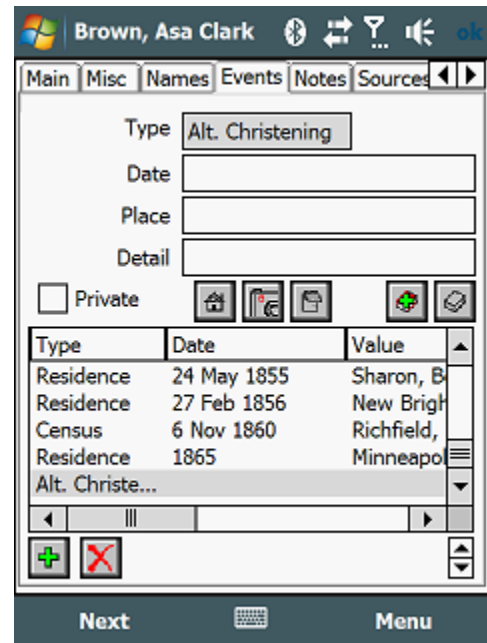
### Touchscreen

Press the ‘Add’ button  on the “Events” tab or “New” from the menu to add a new event. A list of available events will be displayed. (The list will differ depending on the desktop genealogy program you use.) Primary events will appear at the top of the list followed by all other events in alphabetical order. Select the event in the list that you wish to add and press “OK”.



The event will be added to your database and you can then add a date, place, memo, etc. to the event. (As with most fields in Pocket Genealogist, you edit/view individual fields by tapping on the field or by pressing the space bar if you have a keyboard.)

See “*Working with Dates*” for an example of what happens when you tap on the date field.

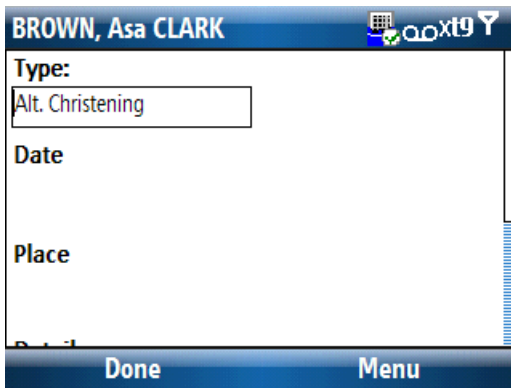
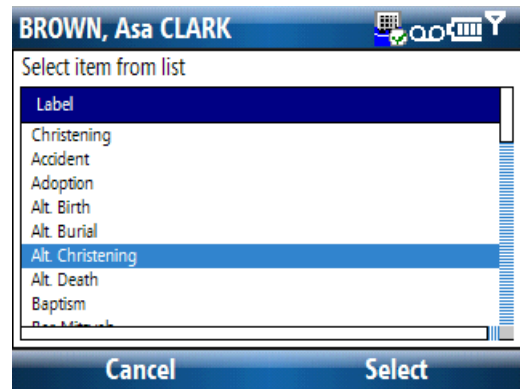
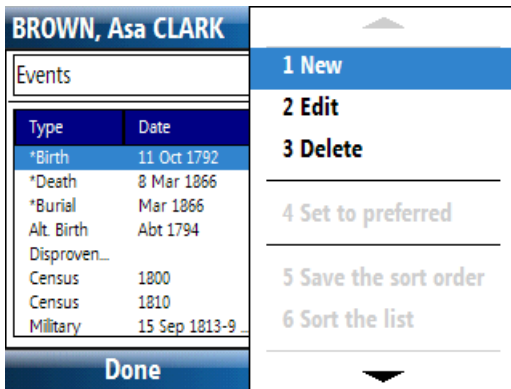


Square screen and Landscape devices do not show the event details on the event tab. Select the event you wish to edit/view and press the “Edit” button.



### Non-Touchscreen

Add a new event using the menu. Select the type of event from the list and it will be added to the event list and you will be automatically taken to the detail screen for editing.








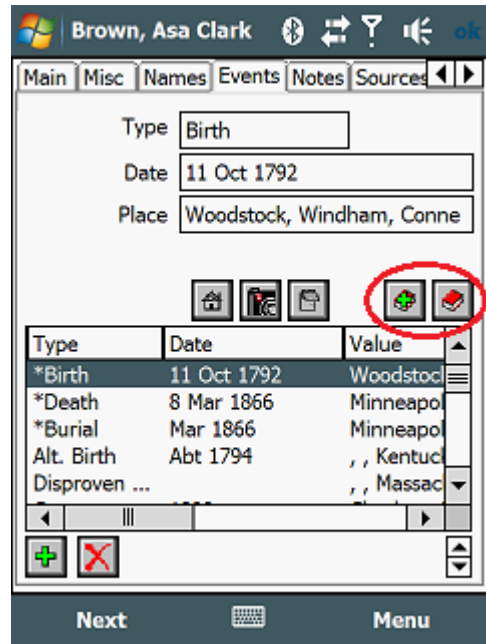
## Add a Source Citation

### Touchscreen


You'll find source buttons on screens where citations are allowed for the type of item you are looking at. There are always two buttons:

 **Source Citation Add** – use this button to add a source citation. The tabbed dialogs that appear will allow you to enter the citation information as well as select the source to go with the citation. You can also add an entire new source from these screens.

 **Source Citation List** – this button is used to display the source citation list for the item you are viewing (such as an event). The button is gray which indicates that no citations are currently attached to this item. You can add a new Citation using the “Add” button. 

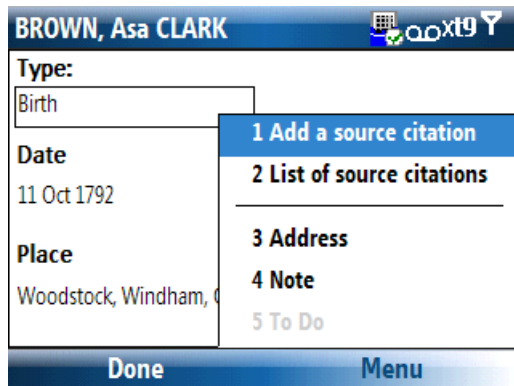


OR

 **Source Citation List** – the button is “Red” indicating that there is already at least one source citation in the list for this item.

### Non-Touchscreen


You will find menu items on the screens that allow source citations.

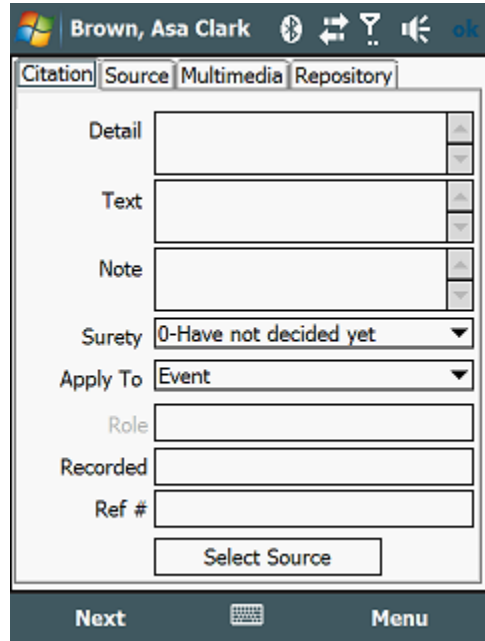
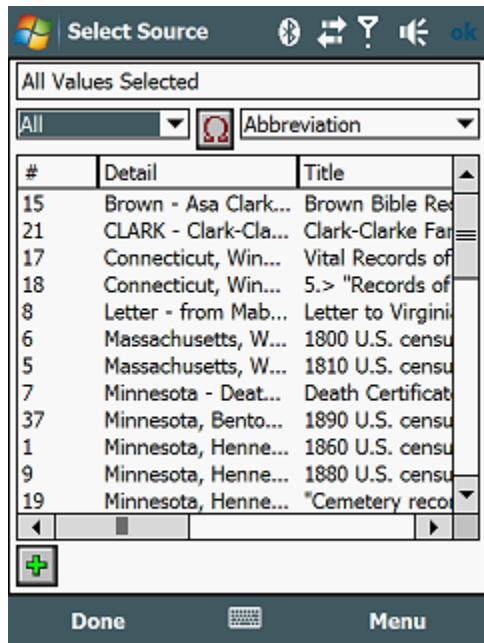


**Note:** See also “Add a Source” which goes hand in hand with adding a citation.

## Add a Source

### Touchscreen

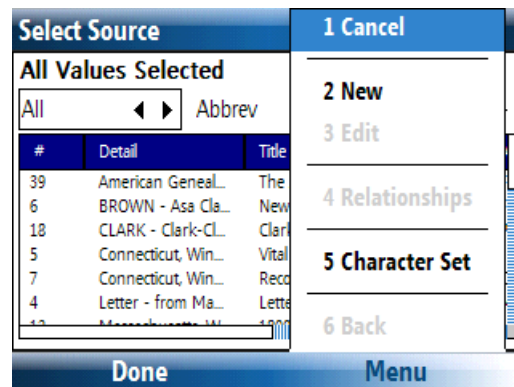
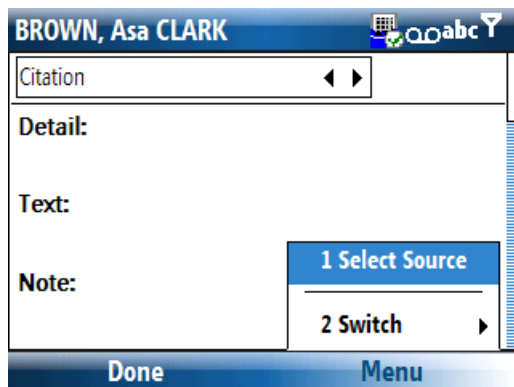
When adding a Source Citation, either tap on the “Source” tab or use the “Select Source” button to select a source. The “Select source” screen can be used to pick an existing source or to add an entirely new source by pressing the “Add” button. 



After the new source is created, all fields will be empty except for the “Abbrev” field which will have the value “<< New >>”.

### Non-Touchscreen

You can either switch to the source “tab”, or use the menu to select the source when creating a new citation. You can use the list to select an existing source or create a new one from the menu.



## Add a Note

### Touchscreen

If notes are allowed for an Individual or Family, a “Notes” tab will be displayed when viewing the Individual or Family information.



Other items such as Events will have a “Note” button for accessing the note. (A gray icon means there is no note and a red icon indicates the presence of a note.)

With devices that show both a list and a note area, the note may only partially be displayed. Tap on the note area or use the “Edit” icon to display the entire note.



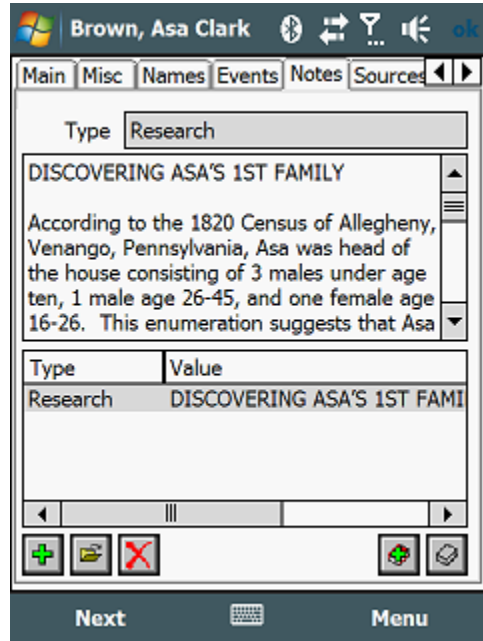
Add another Note.



View/Edit the complete note.

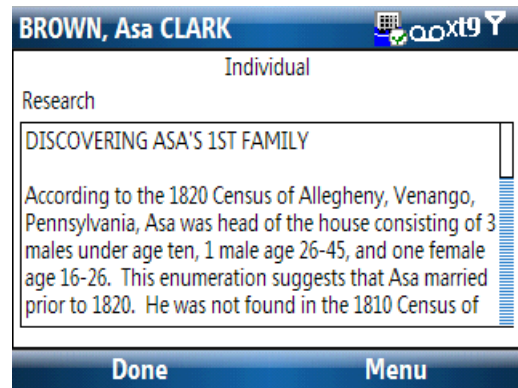
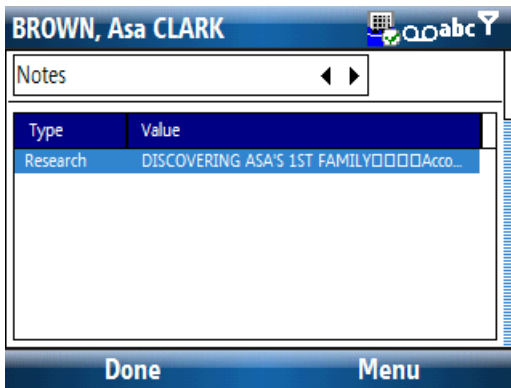


Delete the note.



### Non-Touchscreen


If notes are allowed for an individual or Family, a “Notes” tab will be available for display. Other items such as events will have a “Notes” menu item that will be enabled if notes are allowable.

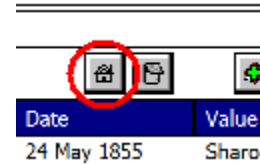


**Note:** When viewing the entire note, if the note is larger than 30,000 characters you will be asked if you wish to view it in “Read Only” mode. Large notes can be very slow to display and read only mode can make things faster.





## Add an Address

### Touchscreen

 The “Address” button will be displayed for items that allow addresses. Pressing the button will display a screen where you can enter the address information. As with most icons, if the button is in color it represents the presence of an address. If gray it indicates the absence.



The Address screen may look vastly different depending on the capabilities of your desktop genealogy program.

-  Use this button to delete the entire address.
-  Use this button to find and use an existing address.
-  Use this button, if supported by your desktop genealogy program, to enter latitude/longitude information.
-  Use this button to enter the address note.

**Tip:** For Individual and Family addresses, look for the address button on the “Main” tab.

### Non-Touchscreen

If addresses are allowed for an item such as an individual, family or event, the “Address” menu item will be enabled.

## Add a To Do

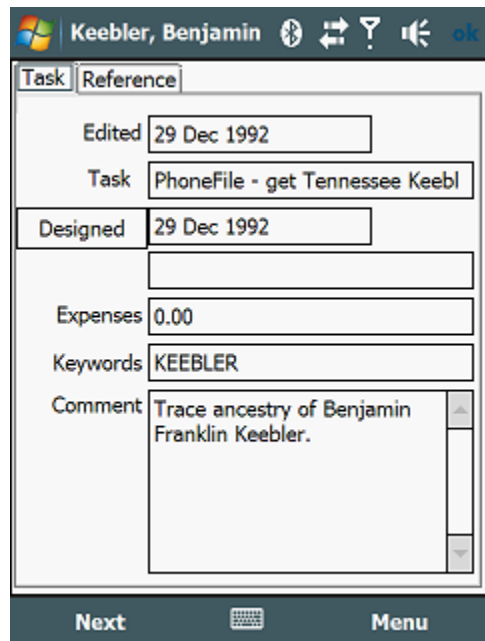
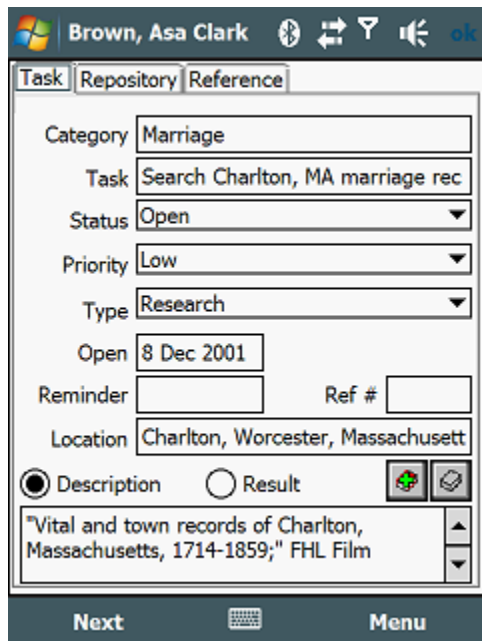
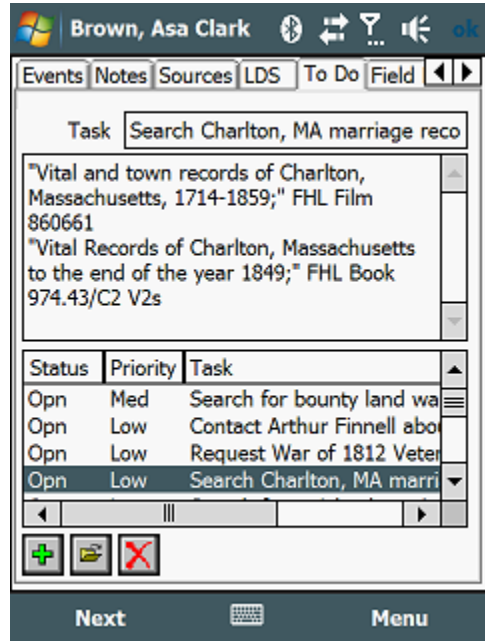
### Touchscreen

A To Do can be attached to Individuals, Families, Events, Sources, etc. The To Do tab will appear for Individuals and Families if supported by your desktop program. You may also see a To Do button on screens such as the Event tab.

<input checked="" type="checkbox"/>	Invoke the To Do screen for the selected item – There are no To Do's currently defined for this item.
<input checked="" type="checkbox"/>	Invoke the To Do screen for the selected item – To Do's already exist.

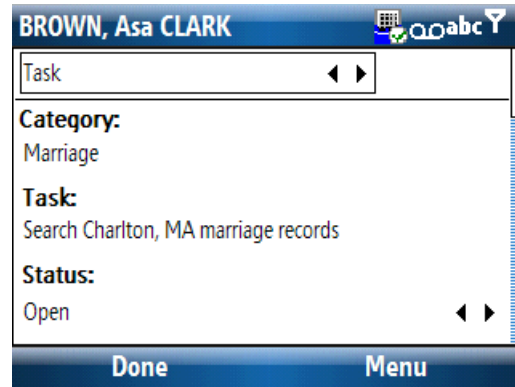
To Do's already defined for the item will be in the list and selecting that To Do will allow you to view/edit or delete it. Pressing the Add button allows you to create a new To Do.

The type of data fields shown on the To Do edit screens will greatly differ depending on your desktop program. For those imports that allow a single To Do to be attached to multiple items, such as The Master Genealogist, the "Reference" tab will give you those details.



### ***Non-Touchscreen***

A To Do can be attached to Individuals, Families, Events, Sources, etc. The To Do “tab” will appear for Individuals and Families if supported by your desktop program. For items that support To Do’s such as events, a “To Do” menu item will be enabled if supported by your desktop program.



### ***Add an item to a Research List***

Research Lists can be viewed from the “General Details” display. See Chapter 8 for more details on working with Research Lists.



### ***Add a Field Note***

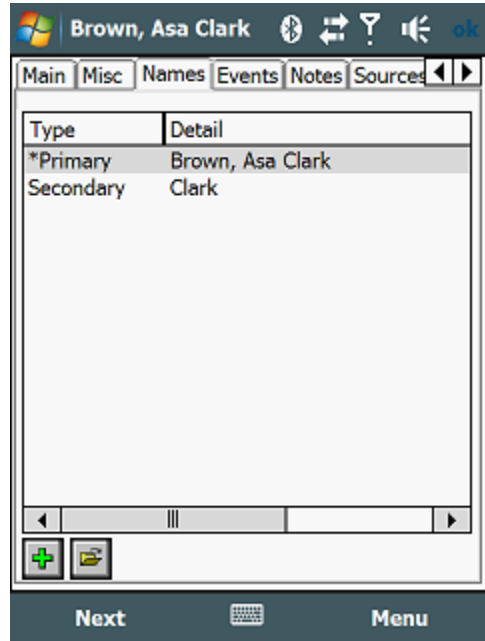
Field Notes are very similar to notes transferred from your desktop genealogy program. However, Field Notes are not part of your original data and they cannot be transferred back to your original data via 2-way synchronizing or GEDCOM. Field Notes entered on the device can be synchronized back to the desktop then “processed” using the Report function. See Chapter 7 for more details.

## Add a Secondary (AKA) Name

### Touchscreen

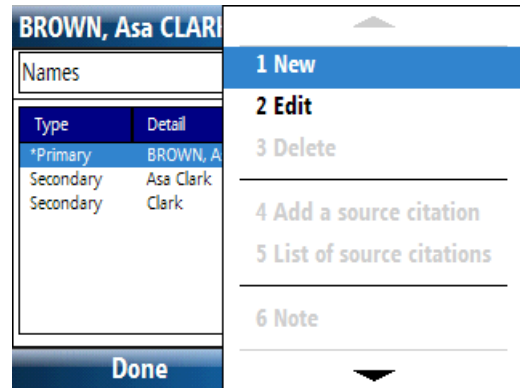
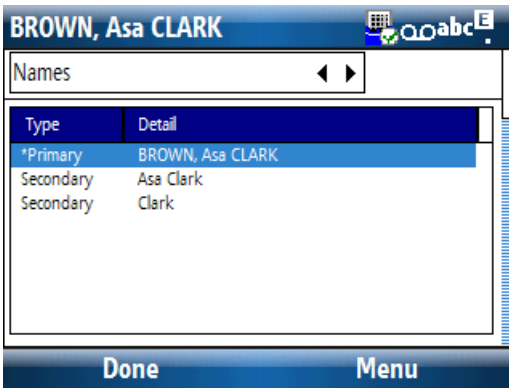
The desktop genealogy programs use different terms for “Secondary Names” but the concept is the same in Pocket Genealogist. Go to the “Names” tab for the Individual and press the “Add” button to add a new Secondary name.

-  Add a name
-  Delete a name



### Non-Touchscreen

The desktop genealogy programs use different terms for “Secondary Names” but the concept is the same in Pocket Genealogist. Go to the “Names” tab for the Individual and use the menu to add or delete names.



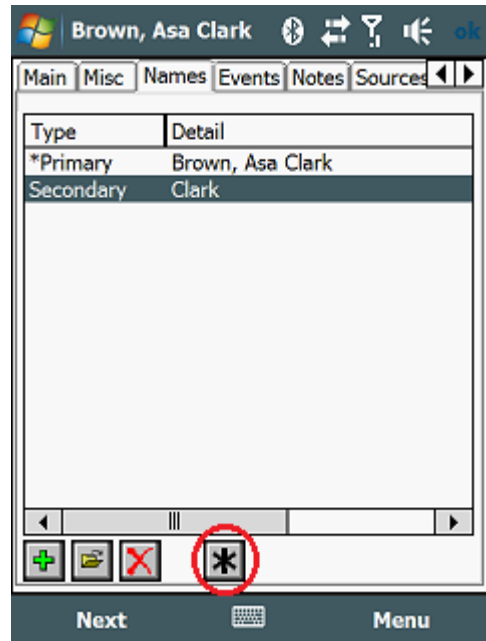
**Note:** You cannot delete the Primary name from the list.

**Note:** Not all desktop genealogy programs allow secondary names.

## Swap a Secondary name with the Primary

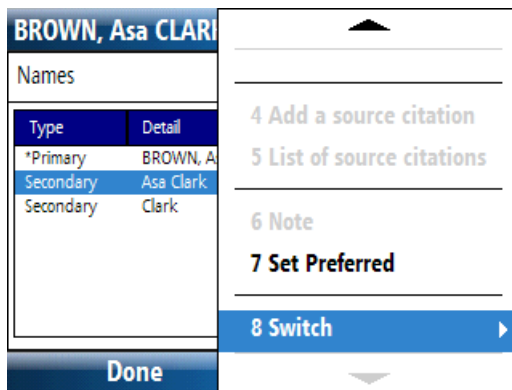
### Touchscreen

You can “swap” a secondary name with the primary name in Pocket Genealogist. Select the secondary name you wish to become the primary name and press the “Set to Preferred” button.



### Non-Touchscreen


Select the secondary name in the list to set to preferred, then use the menu to do it.

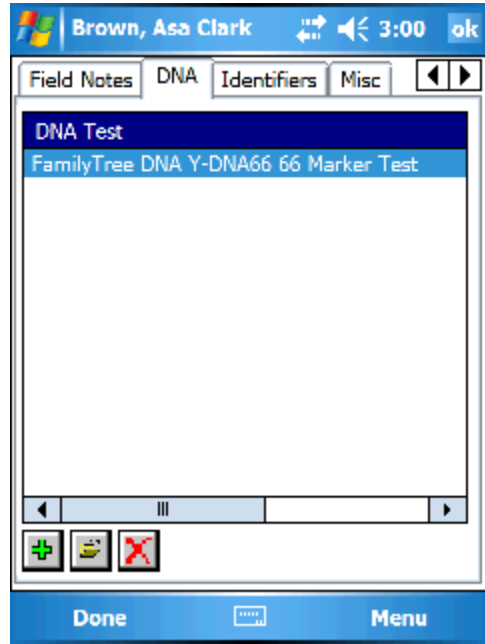
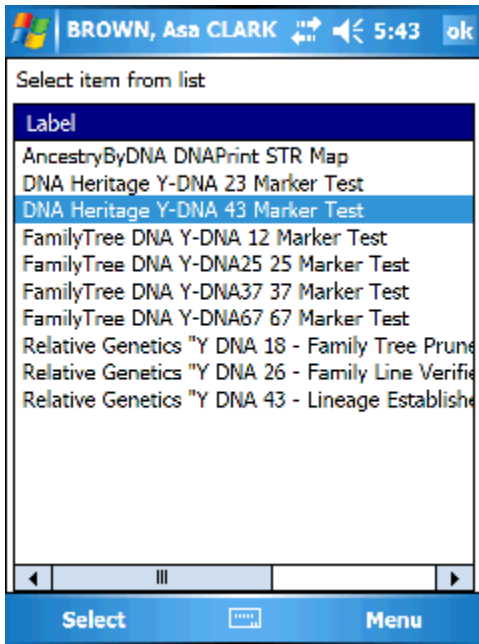




## Add a DNA Test

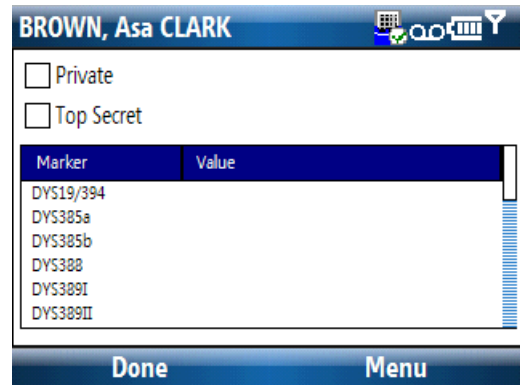
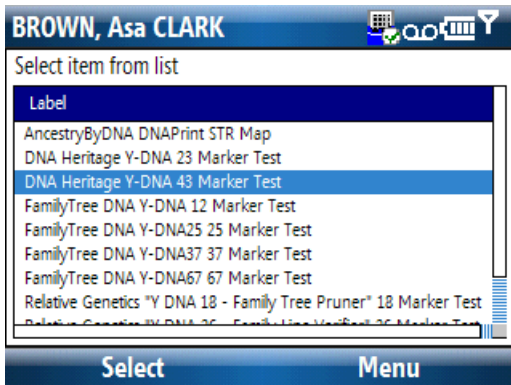
### Touchscreen

If your desktop program supports DNA tests, including the ability to transfer it via GEDCOM, a DNA tab will appear as part of the Individual information. Press the “Add” button  to display a list of tests that you can select. After a test has been added to the list use the “Edit” button to change the information for that test.



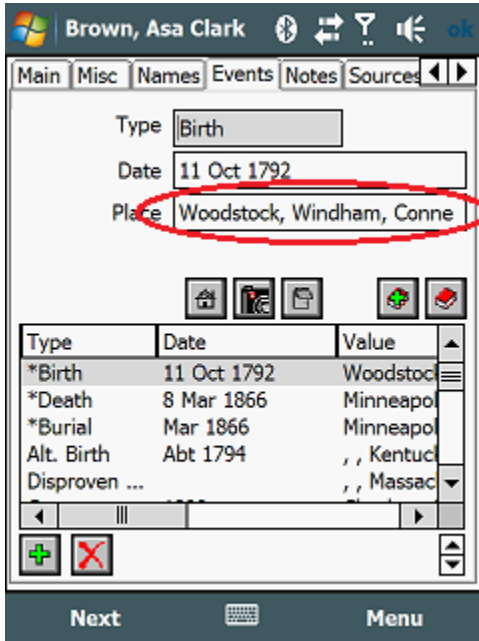
### Non-Touchscreen


If your desktop program supports DNA tests, including the ability to transfer it via GEDCOM, a DNA tab will appear as part of the Individual information. You can add a new test using “New” on the menu. Selecting an item in the list and using “Edit” from the menu will display the markers which you can then edit.








## Add a new Location

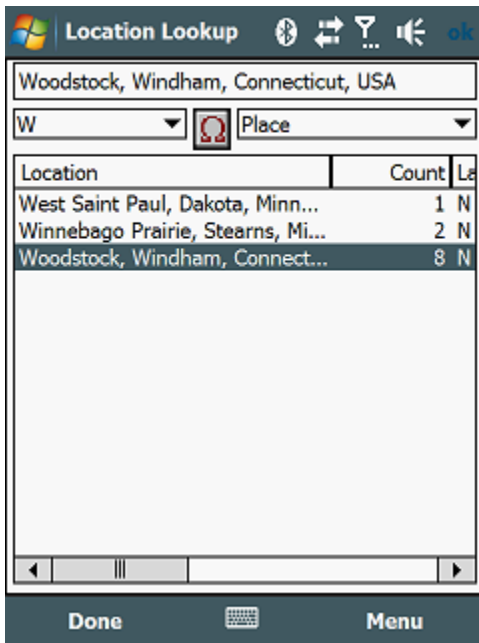
### Touchscreen




You can view/edit the location for an event by tapping on the Place field when displaying the event. The Location view/edit screen allows you to look up locations already defined in the database using the “Lookup”  button. Alternately, you can type in the name of the location. If the location does not exist in the database, a prompt asks if you would like to add it.

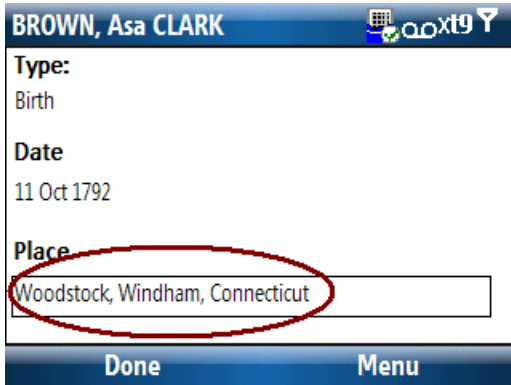


-  Clear the field
-  Undo last change
-  Lookup a location
-  View/Edit the Latitude/Longitude
-  View/Edit the Location Note

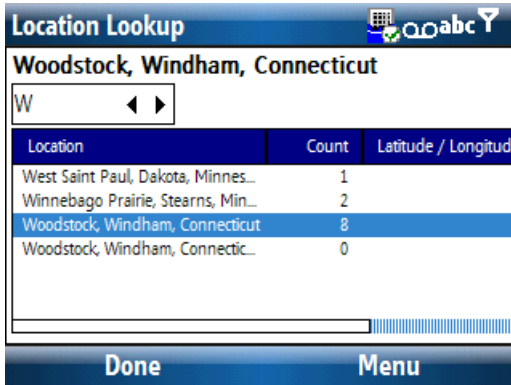
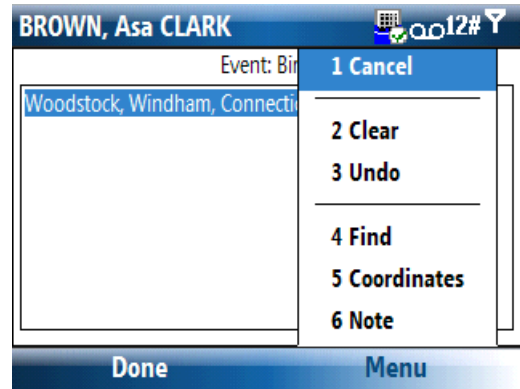


If you use the “Lookup”  button, the current location will be shown in the lookup list, and you can see how many references in the database there are for that location. Use the keys at the top to find locations starting with that letter. Select an item in the list and press “OK” to select that location.

## Non-Touchscreen



You can view/edit the location for an event by pressing the D-Pad “enter” button after scrolling down to the place field. The Location view/edit screen allows you to look up locations already defined in the database using the “Find” menu item. Alternately, you can type in the name of the location. If the location does not exist in the database, a prompt asks if you would like to add it.



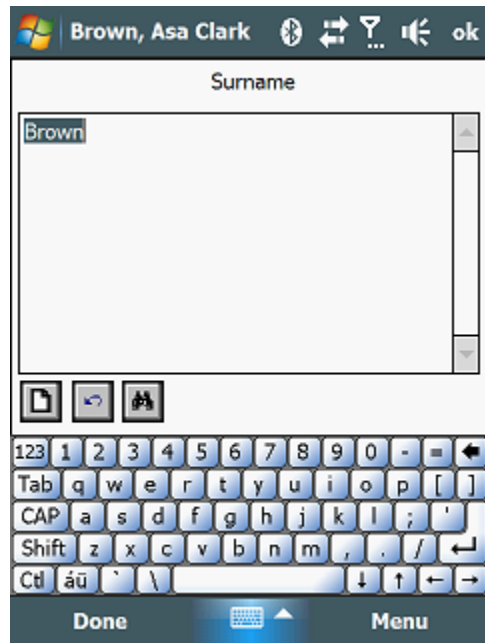
If you use the “Find” menu item, the current location will be shown in the lookup list, and you can see how many references in the database there are for that location. Use the selection list to find locations starting with the value you select. Select an item in the list and press the D-Pad “Enter” to select that location.




## Add a new Surname

### Touchscreen



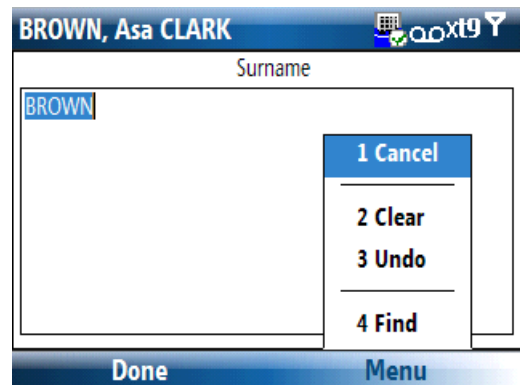
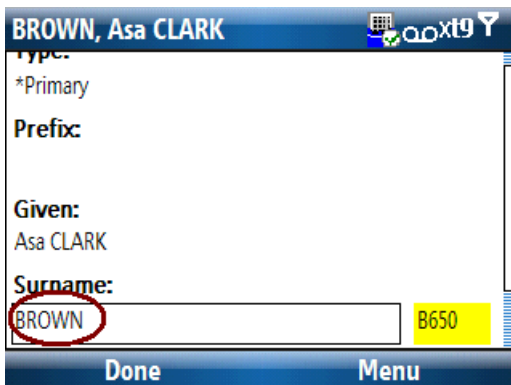
You can edit the surname of an individual by tapping on the Surname field. The Surname edit screen allows you to look up surnames already defined in the database using the “Lookup” button. If you type in a surname that does not exist in the database, a prompt asks if you would like to add it.



-  Clear the field
-  Undo last change
-  Lookup a surname

### Non-Touchscreen

You can edit the surname of an individual by pressing the D-Pad “enter” button after scrolling down to the Surname field. The Surname edit screen allows you to look up surnames already defined in the database by using the “Find” menu item. If you type in a surname that does not exist in the database, a prompt asks if you would like to add it.

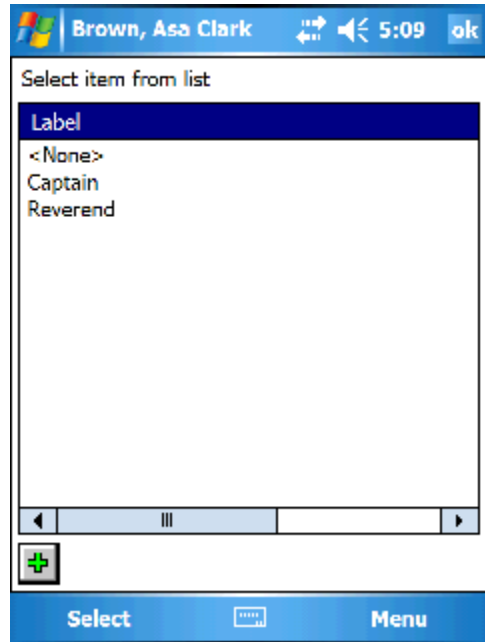


## **Add a new Prefix**

### **Touchscreen**

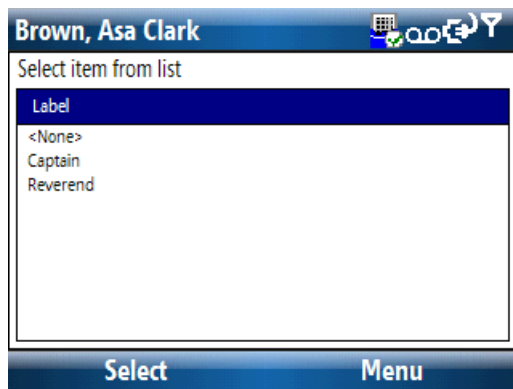
When you tap on the prefix field for a name, you will be shown a list of prefixes already defined in the database. The prefix currently selected for the name will be highlighted in the list. A new prefix can be added to the database by pressing the “Add” button.

Select from the list the prefix you want to assign to the name and press “OK”.



### **Non-Touchscreen**

Press the D-Pad “enter” button on the prefix field for the name to display a list of prefixes defined in the database. The prefix currently selected for the name will be highlighted in the list. A new prefix can be added to the database using the “New” menu item.



## **Add a new Suffix**



Works the same as the prefix field.


## Link an existing Individual as a spouse

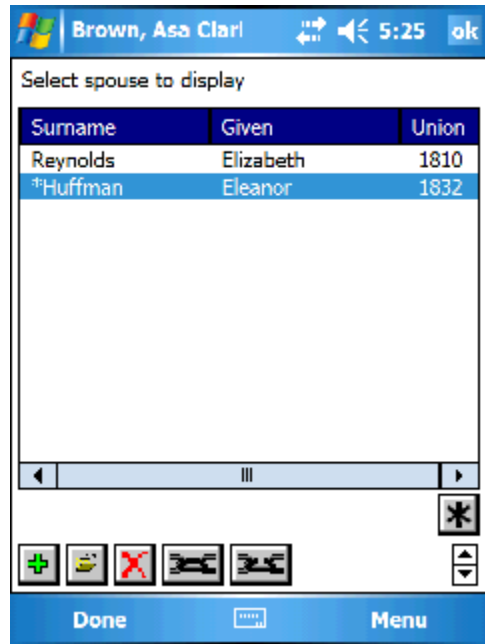
### Touchscreen

The “Add Person” screen invoked from the “Edit” menu is useful for adding new individuals but cannot be used to *link* an existing person as a spouse to another.

Instead use the “Spouse List” screen to work with spouses of an Individual.

 or  (from the 3-Gen screen for example) to invoke the “Spouse List” or use the main “Edit” menu.



 to link to an existing person. A “Find” list will be displayed so you can select the person you want to link as a spouse.



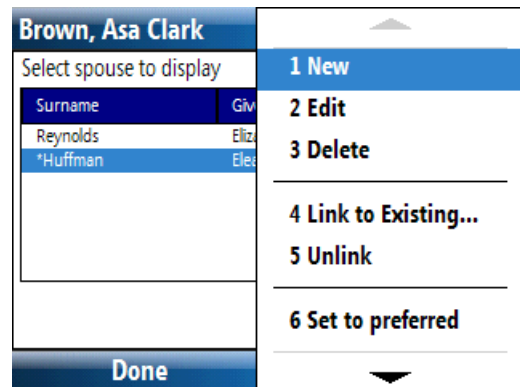
### Non-Touchscreen

The “Add Person” screen invoked from the “Edit” menu is useful for adding new individuals but cannot be used to *link* an existing person as a spouse to another.

Instead use the “Spouse List” screen to work with spouses of an Individual.

 or  (from the 3-Gen screen for example) to invoke the “Spouse List” or use the main “Edit” menu.

Then use the “Link to Existing...” menu item to link to an existing person. A “Find” list will be displayed so you can select the person you want to link as a spouse.



## Link an existing Individual as a child

### Touchscreen

The “Add Person” screen invoked from the “Edit” menu is useful for adding new individuals but cannot be used to *link* an existing person as a child to parents.

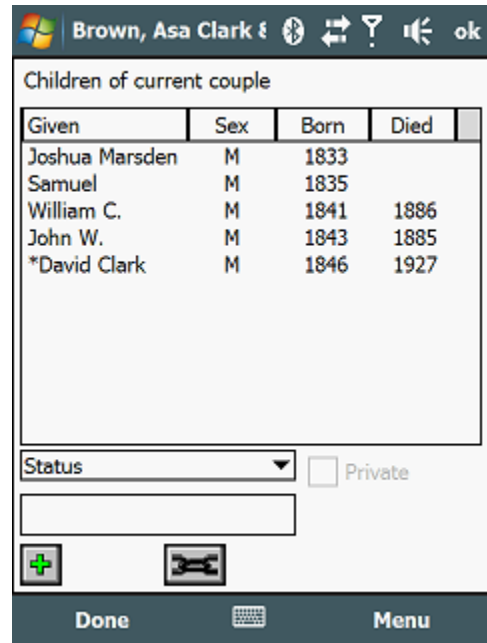
Instead use the “Children List” screen to work with children for a couple.



to invoke the “Children List” or use the “Edit” menu.



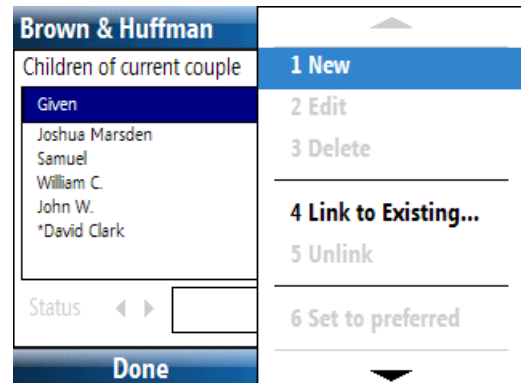
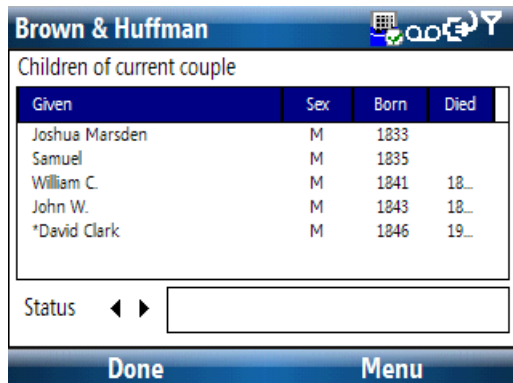
to link to an existing person. A “Find” list will be displayed so you can select the person you want to link as a child.



### Non-Touchscreen

The “Add Person” screen invoked from the “Edit” menu is useful for adding new individuals but cannot be used to *link* an existing person as a child to parents.

Instead use the “Children List” screen to work with children for a couple. Use the “Edit”, “Children” menu item to view the child list. Then use the “Link to Existing...” menu item to link to an existing person. A “Find” list will be displayed so you can select the person you want to link as a child.



### ***Link an existing Individual as a parent***

The “Add Person” screen invoked from the “Edit” menu is useful for adding new individuals but cannot be used to link an existing person as a parent to another. You can’t link parents from the “Parents List” either. To add a new parent using an existing person in the database, go to the person who will become the parent and add the other person as a child.

### ***Delete a spouse***

When you do a deletion on a spouse, you are not only removing that person as a spouse, you are also deleting that person from the database. (See “*Unlink a Spouse*” if you don’t want to delete them from the database.)



or to Invoke the “Spouse List” or use the “Edit” menu.

### **Touchscreen**



Select the person in the list and press the “Delete” button. The immediate relations to that person will be displayed so you can verify first before deleting.

### **Non-Touchscreen**

Select the person in the list and use the “Delete” menu item. The immediate relations to that person will be displayed so you can verify first before deleting.

### ***Delete a Parent***

You can’t directly delete parents from an individual, but you can “unlink” those parents from that person. (See “Unlink a parent”.) To indirectly delete one or both parents, make the parents the “Current Couple”, then delete either spouse using the “Edit” menu. Deleting an individual will remove them from the database.



## Delete a child

### Touchscreen

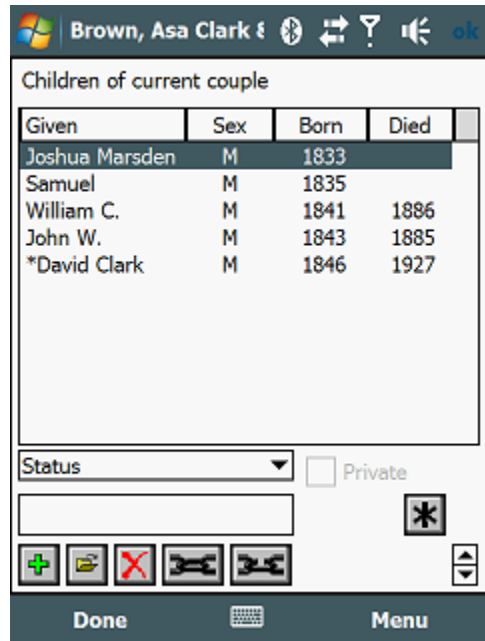
Use the “Children List” to delete a child from a couple. Deleting a child will remove not only the child reference, but that individual from the database. If you only wish to remove the child reference, see “*Unlink a child*” instead.



to invoke the “Children List” or use the “Edit” menu.



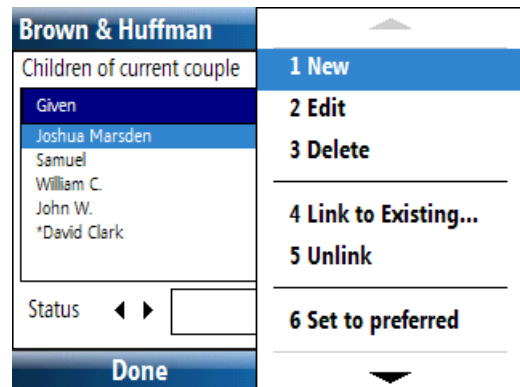
Select the person in the list and press the “Delete” button. The immediate relations to that person will be displayed so you can verify first before deleting.



### Non-Touchscreen

Use the “Children List” to delete a child from a couple. Deleting a child will remove not only the child reference, but that individual from the database. If you only wish to remove the child reference, see “*Unlink a child*” instead.

Use the “Edit”, “Children” menu item to invoke the “Children List”.

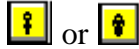


Select the person in the list then use the “Delete” menu item. The immediate relations to that person will be displayed so you can verify first before deleting.

## Unlink a spouse

### Touchscreen

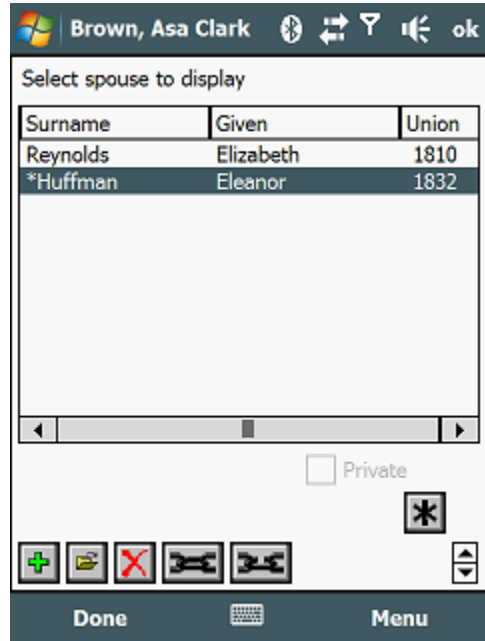
You can remove a spouse from an individual yet not delete that spouse from the database. If you wish to delete the spouse, see “Delete a spouse”.



to invoke the “Spouse List” or use the “Edit” menu.



Select the spouse you wish to remove and press the “Unlink” button. You will get a yes/no prompt before the action is performed.



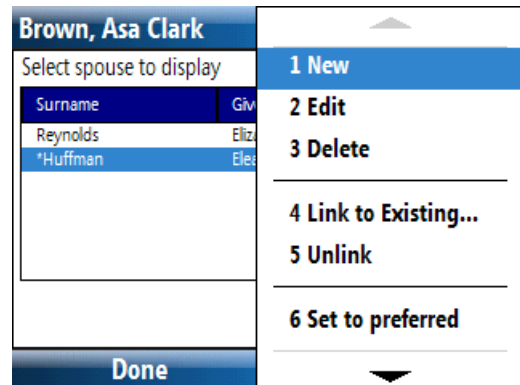
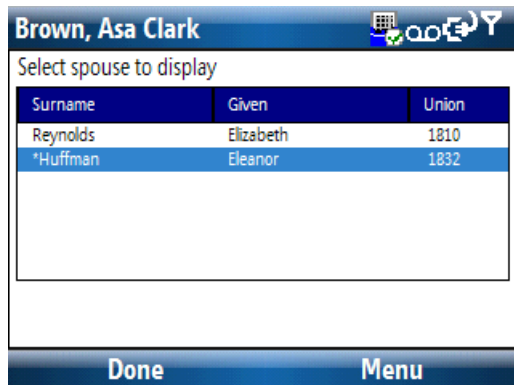
### Non-Touchscreen

You can remove a spouse from an individual yet not delete that spouse from the database. If you wish to delete the spouse, see “Delete a spouse”.



from the 3-Gen view to invoke the “Spouse List” or use the “Edit” menu.

Select the spouse you wish to remove then use the “Unlink” menu item. You will get a yes/no prompt before the action is performed.





## Unlink a parent

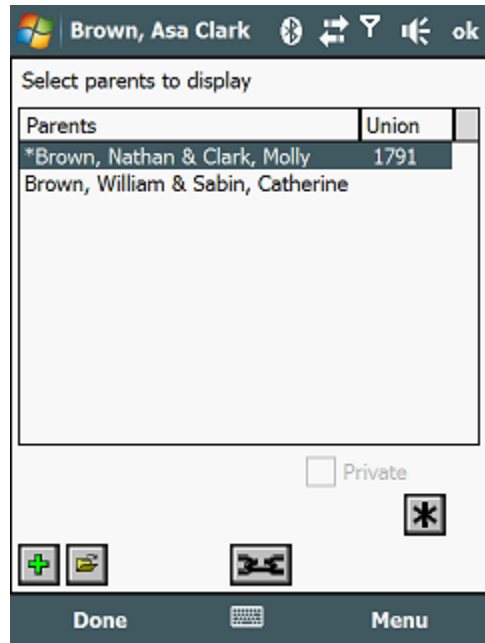
### Touchscreen

You can unlink a set of parents or an individual parent from a person without deleting them from the database. If you wish to delete the parents, see “*Delete a parent*”.

### Unlinking both parents

 to display the “Parents list” or use the “Edit” menu.


 Select the parents you wish to remove and press the “Unlink” button.

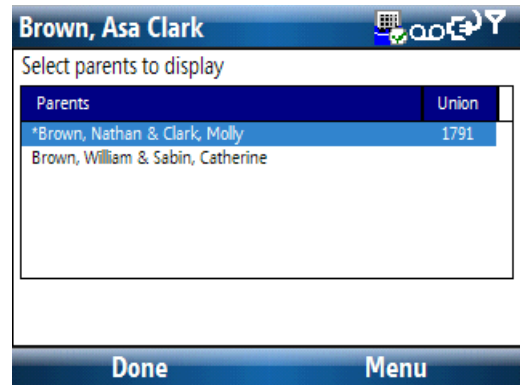


### Non-Touchscreen

You can unlink a set of parents or an individual parent from a person without deleting them from the database. If you wish to delete the parents, see “*Delete a parent*”.

### Unlinking both parents

 Use the parents button from the 3-Gen view to display the “Parents list” or use the “Edit” menu.



Select the parents you wish to remove then use the “Unlink” menu item.

### Unlinking one parent

To unlink just one parent, make the parents the current couple and unlink the parent using information found under the topic “*Unlink a spouse*”.

## Unlink a child

### Touchscreen

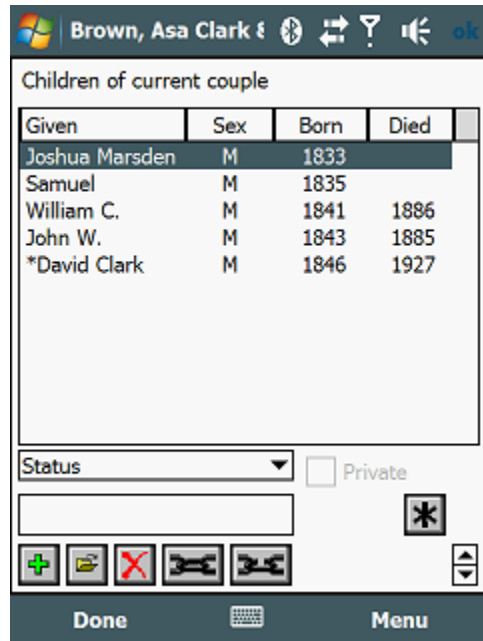
You can remove a child from a set of parents without deleting them from the database. If you wish to delete the child, see the topic “Delete a child”.



Use this icon to go to the “Children List” or use the “Edit” menu.



Select the child from the list you wish to unlink and press the “Unlink” button. You will get a yes/no prompt before the action is performed.

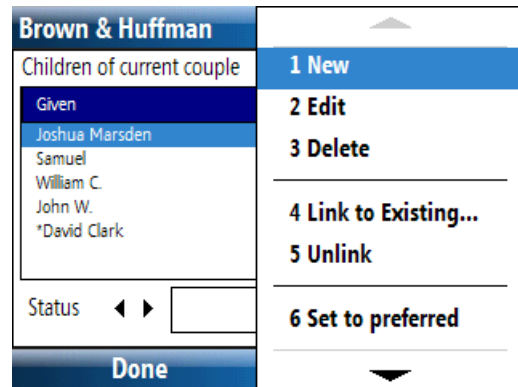


### Non-Touchscreen

You can remove a child from a set of parents without deleting them from the database. If you wish to delete the child, see the topic “Delete a child”.

Use the “Edit”, “Children” menu item to invoke the “Children List”.

Select the child from the list you wish to unlink and then use the “Unlink” menu item. You will get a yes/no prompt before the action is performed.



## Change Order of Children

### Touchscreen

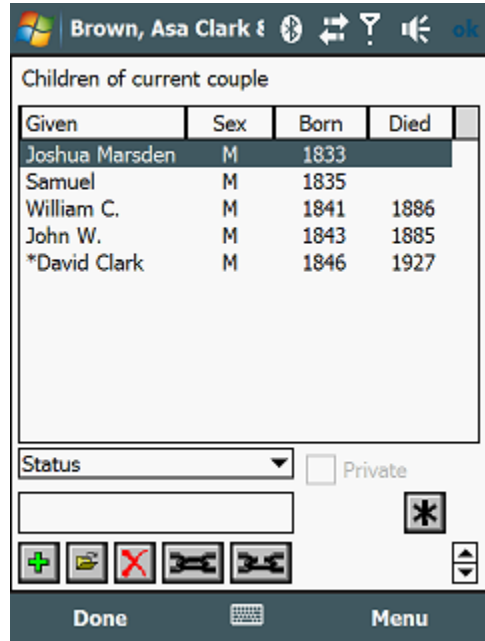
With some imports, you can change the order of the children.



to go to the “Children List” or use the “Edit” menu.



Select the child in the list you wish to move and press the “up/down” arrows to set the new order. If the arrows are hidden, your desktop genealogy program strictly sorts by birth date and the order cannot be changed using this method.

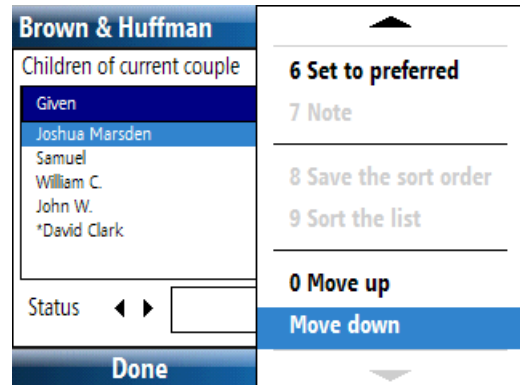


### Non-Touchscreen

With some imports, you can change the order of the children.

Use the “Edit”, “Children” menu item to invoke the “Children List”.



Select the child in the list you wish to move then use the “Move up” or “Move down” menu item.




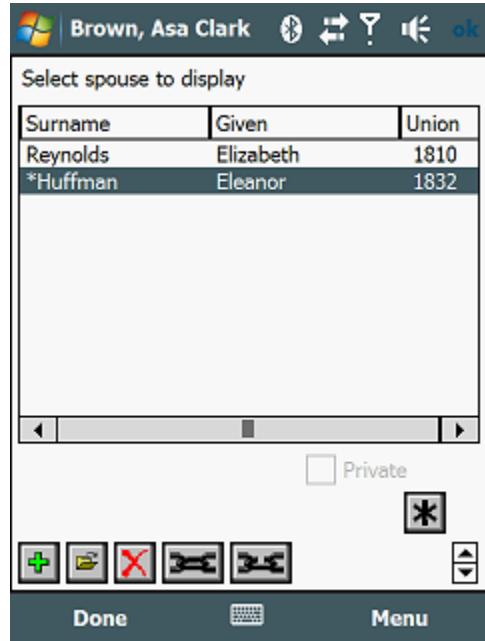
## Setting a Spouse as Preferred

### Touchscreen

Some desktop genealogy programs allow you to set the “preferred” spouse. When an individual becomes the “current couple”, Pocket Genealogist will attempt to display the “preferred” spouse if multiples exist.



 or  to invoke the “Spouse List” or use the “Edit” menu.

 Select the spouse in the list and press the “Set to Preferred” button.

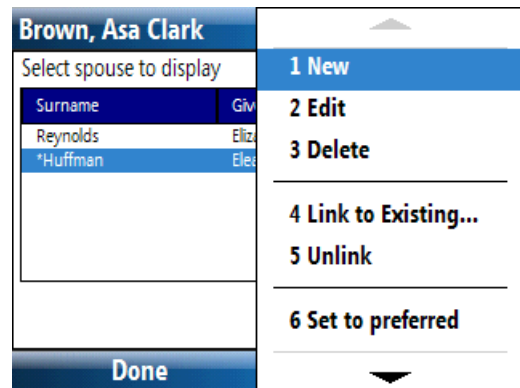
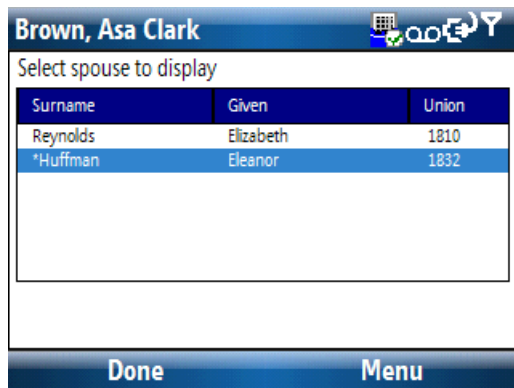


### Non-Touchscreen

Some desktop genealogy programs allow you to set the “preferred” spouse. When an individual becomes the “current couple”, Pocket Genealogist will attempt to display the “preferred” spouse if multiples exist.

 or  on the 3-Gen view to invoke the “Spouse List” or use the “Edit” menu.

Select the spouse in the list then use the “Set to Preferred” menu item.



## Setting a Child as Preferred

### Touchscreen

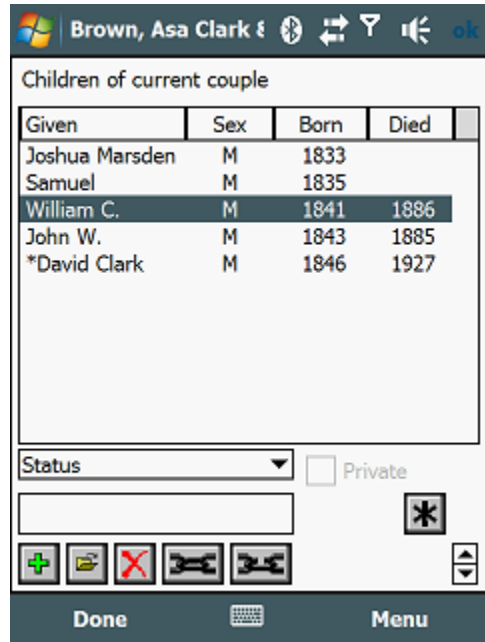
Some desktop genealogy programs allow you to set the “preferred” child.



to go to the “Children List” or use the “Edit” menu.



Select the child in the list and press the “Set to Preferred” button.

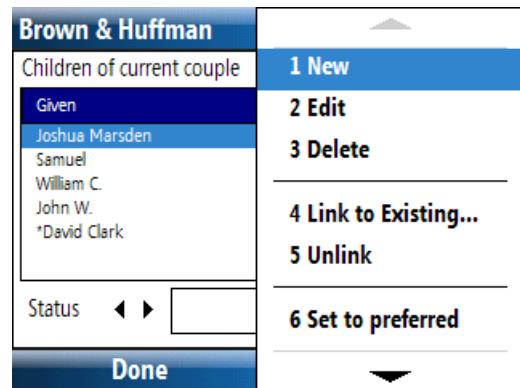


### Non-Touchscreen

Some desktop genealogy programs allow you to set the “preferred” child.

Use the “Edit”, “Children” menu item to invoke the “Children List”.

Select the child in the list then use the “Set to preferred” menu item.



## Setting Parents as Preferred

### Touchscreen

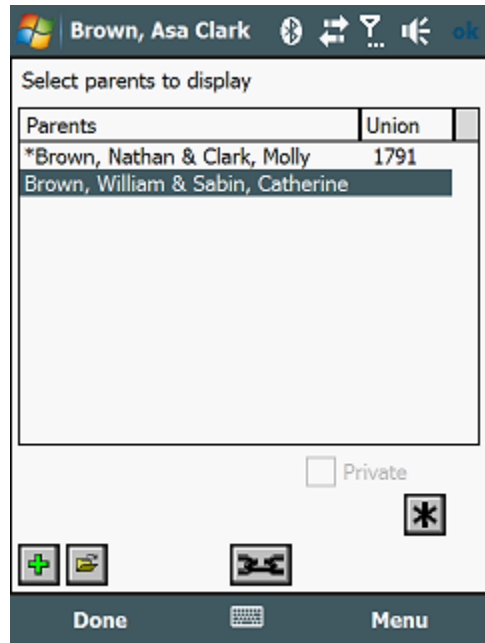
Some desktop genealogy programs allow you to set the “preferred” parents. When an individual becomes the “current couple”, Pocket Genealogist will attempt to display the “preferred” parents if multiples exist.



to display the “Parents list” or use the “Edit” menu.



Select the parents in the list and press the “Set to Preferred” button.



### Non-Touchscreen

Some desktop genealogy programs allow you to set the “preferred” parents. When an individual becomes the “current couple”, Pocket Genealogist will attempt to display the “preferred” parents if multiples exist.



Use the “Parents” button on the 3-Gen view to display the “Parents list” or use the “Edit” menu.

Select the parents in the list then use the “Set to Preferred” menu item.

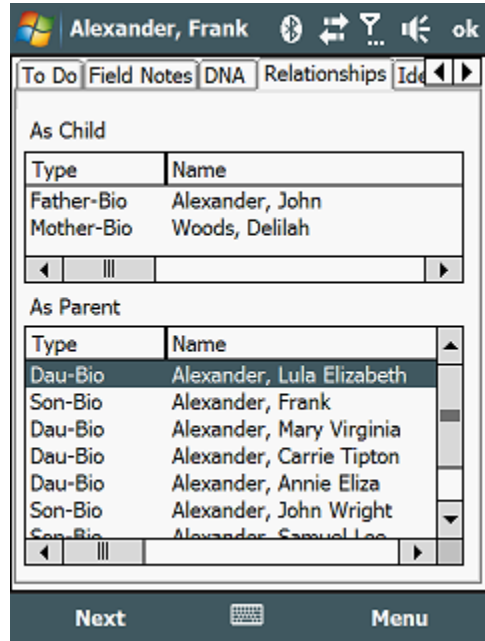




## Viewing TMG “Relationship” information

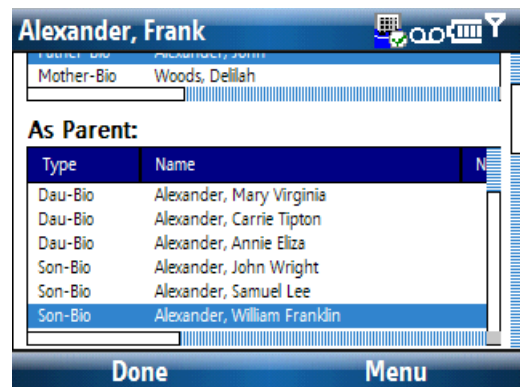
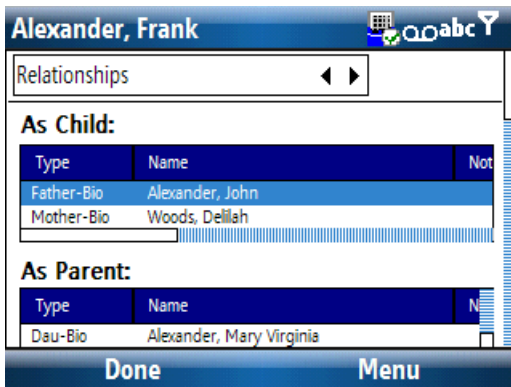
### Touchscreen

With imports from The Master Genealogist, you can view the relationship information of an individual from the perspective of a parent or as a child. This information can be found on the “Relationships” tab on the Individual screens.



### Non-Touchscreen

With imports from The Master Genealogist, you can view the relationship information of an individual from the perspective of a parent or as a child. This information can be found on the “Relationships” tab on the Individual screens. Depending on the screen orientation of your device, you may need to scroll down to see all the information. (D-Pad up/down button)



### **Setting Couple as “Not Married”**

With Legacy Family Tree imports, you can assign a “Not Married” flag to a couple. Go to the “Misc” tab for the family information to set this flag.

### **Setting an Individual to “Never Married”**

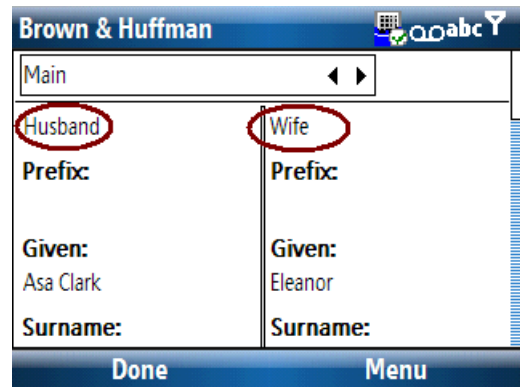
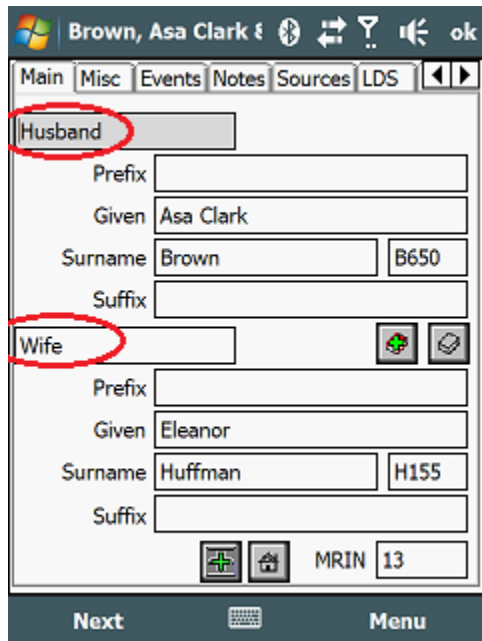
With Legacy Family Tree imports, you can indicate that an individual never married. Go to the “Misc” tab for the Individual information to set this flag. (This value cannot be set if the individual has a spouse)

### **Setting Husband Phrase**

With Legacy Family Tree imports, you can set the phrase that is used to designate the “husband” in a relationship. For example, you could change it to “Partner” if that couple was never married. Go to the “Main” tab for the family information screens for that couple to set this value.

### **Setting Wife Phrase**


With Legacy Family Tree imports, you can set the phrase that is used to designate the “wife” in a relationship. For example, you could change it to “Partner” if that couple was never married. Go to the “Main” tab for the family information screens for that couple to set this value.



## Setting the Child Status

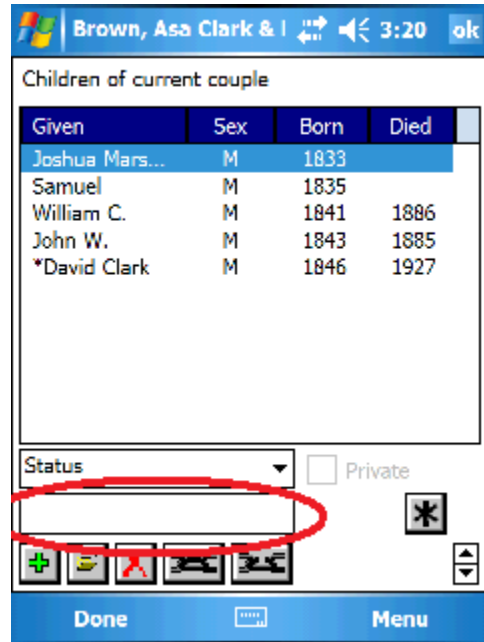
### Touchscreen

If your desktop genealogy program supports a child status field such as “Twin” or “Stillborn”, you can find this field on the “Children list” screen.

Use  to invoke the “Children List” screen or use the “Edit” menu.

Select the child in list to display the status. Tapping on the field will display a list of available values.

**Note:** With Legacy Family Tree, either of the “Relationship to” values can be set as “Private”.

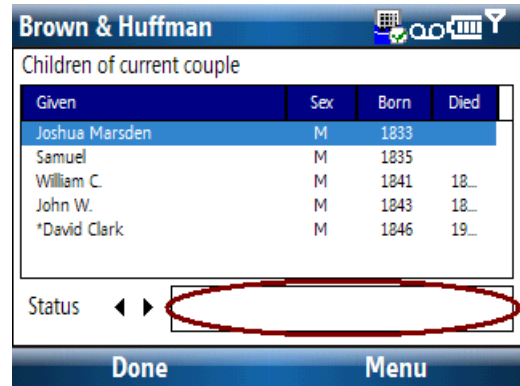


### Non-Touchscreen


If your desktop genealogy program supports a child status field such as “Twin” or “Stillborn”, you can find this field on the “Children list” screen.

Use the “Edit”, “Children” menu item to invoke the “Children List”.

Select the child in list then use the D-Pad right button to exit the list and move to the “Status” field. Use the D-Pad “Enter” button will display a list of available values.



## Setting the Child Relationship to Parents

If your desktop genealogy program supports a relationship to parents field such as “Adopted” or “Step”, you can find this field on the “Children list” screen. You can display this screen either using the  button or the “Edit” menu. Select the child in the list to display the relationship to the parent(s). Tapping on the field will display a list of available values for that field. If child status is also supported, you may need to press the button next to the display field to toggle between the status and the relationship fields.

### **Setting User Reference ID**

If your desktop program supports a User Reference ID field for Individuals or Families, go to the “Identifiers” tab when viewing the Individual or Family screens to set this value.

### **Setting AFN**

Same as “Setting User Reference ID”.

### **Setting RFN**

Same as “Setting User Reference ID”.

### **Finding the number of Individuals in a database**

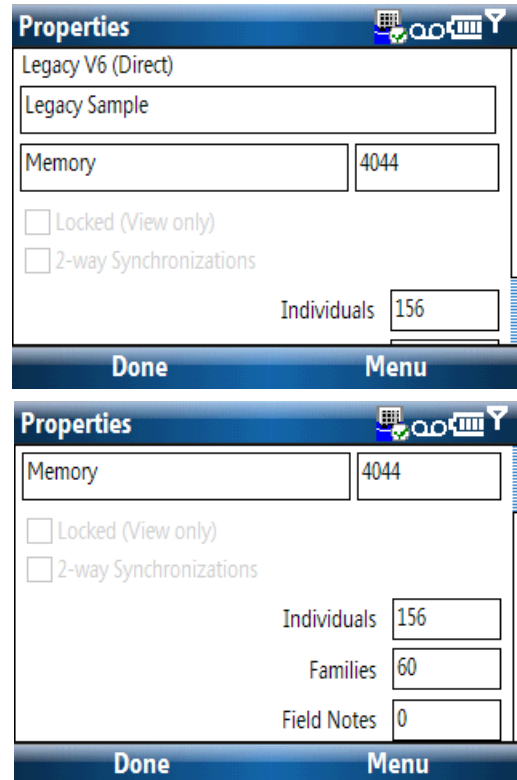
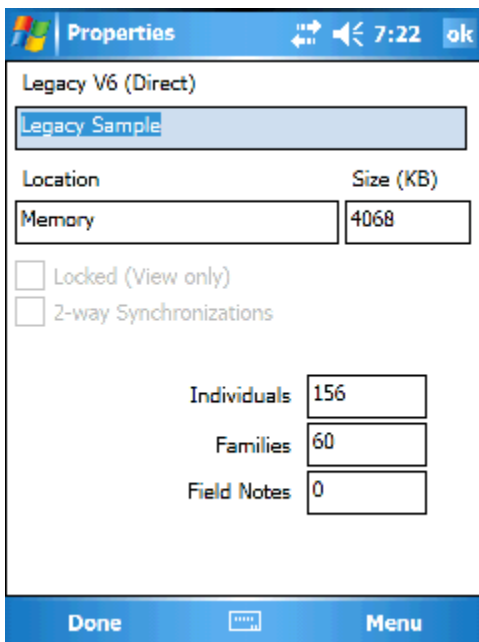
You can find a count of the number of individuals in your database from the “Properties” screen invoked from the “File” menu.

### **Finding the number of Families in a database**

You can find a count of the number of families in your database from the “Properties” screen, which is invoked from the “File” menu.

### **Finding the number of Field Notes**

You can find a count of the number of Field Notes in your database from the “Properties” screen which is invoked from the “File” menu.



### ***Set the Sex of an Individual***

The sex of the individual can be set on the “Main” tab of the Individual screens. The drop down list will contain the values acceptable to your desktop genealogy program. If only one value is in the list, this indicates you can’t change the value for this individual. (With some programs once you have a spouse attached you can’t change the sex) As with all fields in Pocket Genealogist, what you can set will depend on the capabilities of your desktop program.

### ***Set an Individual as “Private”***

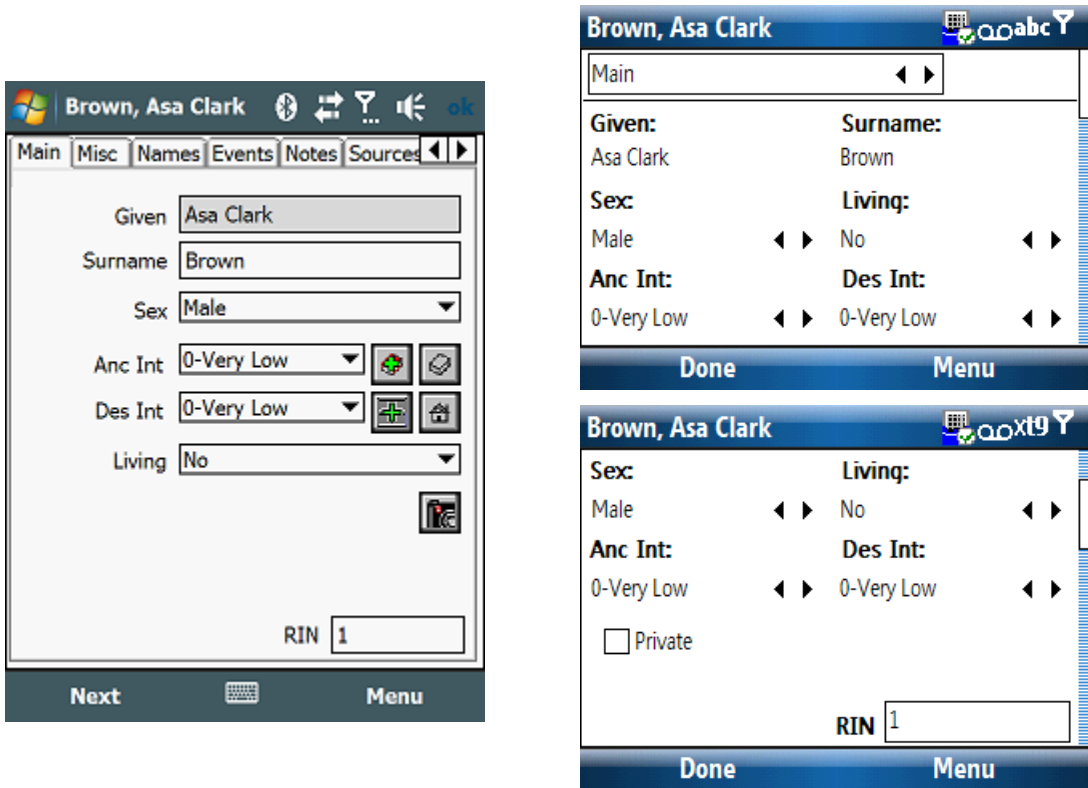
If your desktop genealogy program supports setting an individual to “private”, this flag will be available on the “Main” tab of the Individual screens.

### ***Set Living indicator***

Different desktop genealogy programs handle a “Living” indicator differently, and some programs don’t have this type of flag. Pocket Genealogist sets these flags differently based on the capabilities of your desktop program. You may be able to change this flag directly or it may be automatically set based on the existence of a Death or Burial event (or both). The living flag can be found on the “Main” tab for an Individual.

### ***Set Anc/Des Interest***




If your desktop genealogy program supports an ancestor and descendant interest field, you can find it on the “Main” tab for the Individual.

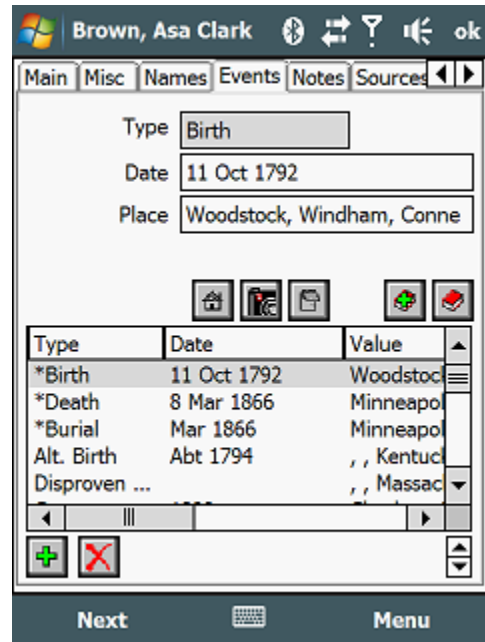


## Sort the Event List

### Touchscreen

You can sort the event list by tapping on the column headers. Tapping a second time on the same column header will reverse the sort. If your desktop genealogy program allows the sorting of event, a “Save” button will be displayed. A “Sort” button will also be shown if you wish to reset the list. If you press the “Save” button to keep the new order, both buttons will disappear until the order changes again. The “up/down” arrows are another method for changing the order.

-  Save the sort order created by tapping on the column headers.
-  Sort the list back to original order before the “column header sort”.
-  Order the selected item in the list up or down one item per click.




### Non-Touchscreen

Currently the ability to sort the lists by tapping on the list column headers is not supported. However, if your desktop genealogy program supports it, you can change the order of the events by selecting the event in the list and using the “Move up” and “Move down” menu item.

## Setting an Event as Preferred

### Touchscreen


Some desktop genealogy programs allow you to indicate the “preferred” event when multiple events of the same type are in the list. The “preferred” event is designated in the list by an asterisk. To set an event as preferred, select the event in the list and press the “Preferred”  Button.

### Non-Touchscreen

Some desktop genealogy programs allow you to indicate the “preferred” event when multiple events of the same type are in the list. The “preferred” event is designated in the list by an asterisk. To set an event as preferred, select the event in the list and use the “Set to preferred” menu item.

## ***Swapping Primary Events***

### **Touchscreen**

Some desktop genealogy programs allow multiple instances of primary events such as Birth. Only one Birth will be considered the primary and will be designated with an asterisk. If you wish to swap the non-primary event with the primary, select the non-primary event in the list and press the “Preferred”  button.

**Note:** Primary events are always designated with an asterisk.

### **Non-Touchscreen**

Some desktop genealogy programs allow multiple instances of primary events such as Birth. Only one Birth will be considered the primary and will be designated with an asterisk. If you wish to swap the non-primary event with the primary, select the non-primary event in the list then press the “Set to preferred” menu item.

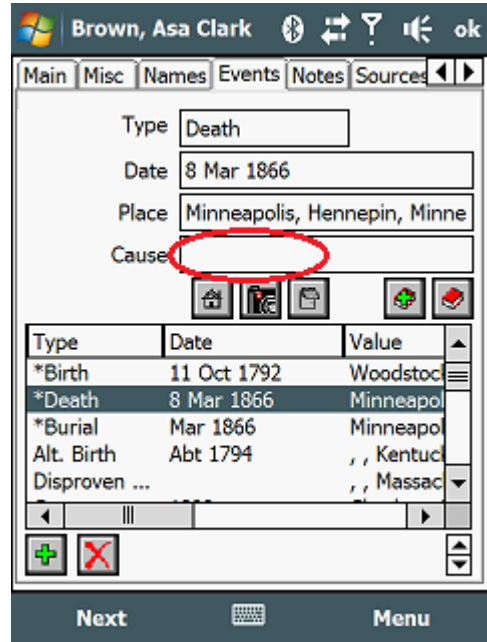
**Note:** Primary events are always designated with an asterisk.

## ***Changing the order of Events***

With some imports, you can change the order of the events. See “Sort the Event list” for various ways this can be done.

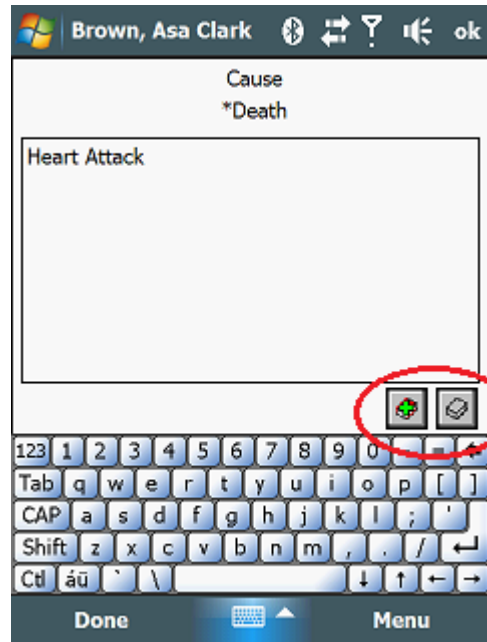
### Setting Cause of Death

Cause of Death, if supported by your desktop genealogy program, is attached to the primary Death event for the Individual. Even if you don't have any other information regarding the death, such as date or location, you still need to create a Death event in order to enter "Cause".



### Add a source citation to Cause of Death

Some desktop genealogy programs allow you to attach a source citation to the Cause of Death field. This is a separate citation from the event itself. These "special" citations don't show up on the source citation display for the event. They can be found on the view/edit screen for the item that is cited. This example shows the source citation buttons on the view/edit screen for cause of death which can be used to view/edit the citations for that field.



### Non-Touchscreen

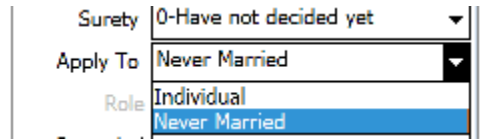
Use the menu to add or list the source citations attached to cause of death.



### Citation “Applies To”

Most desktop genealogy programs only allow you to add a source citation to an entire event. However, some desktop genealogy programs, such as Family Historian or Genbox, allow more control over what the citation is applied toward. (such as only the date or the place in the event.) Use the “Apply To” drop down list on the citation screen to make this selection.

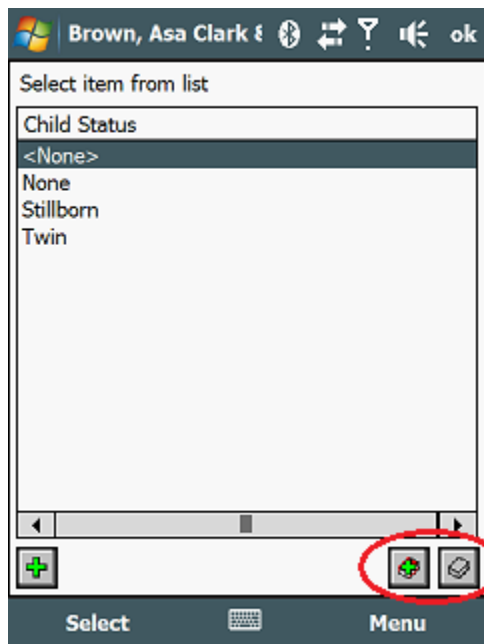
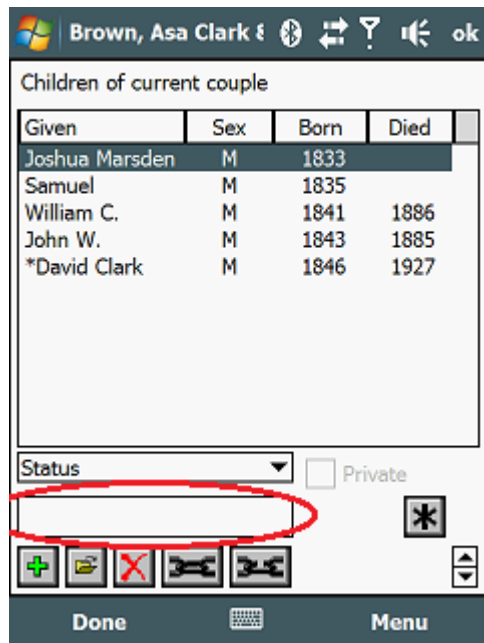
Additionally, this “Apply To” field may be available for other imports. For example, you can use this to create a source citation for the “Never Married” flag for Legacy Version 6 when adding a citation to the Individual.



### Legacy specific Source Citations

The Relationship to parents, child status and Cause of Death source citations do not show up on the “Source” screen. These sources can be found from the view/edit screen for each field. This example is for Child Status. First an “Edit”, “Children” was selected from the menu from the “3-gen” screen.

In order to see the citations or to change the Status field for the selected child, “tap” on the field to bring up the Child Status list.








You can select the status you wish from the list or add a new one using the “Add” button. Even if you select <None> (which sets the status to an empty value), you can still assign a source citation using the sourcing buttons at the bottom right of the screen.

### Non-Touchscreen

Use the menu to set source citations.

## Go To Individual

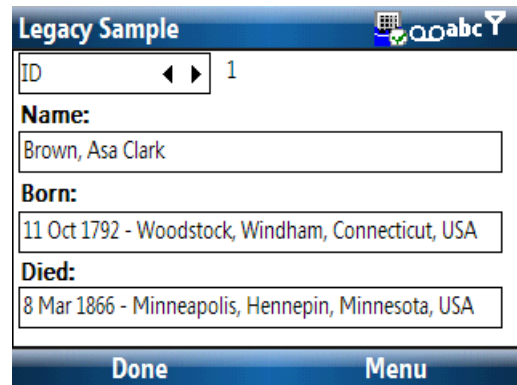
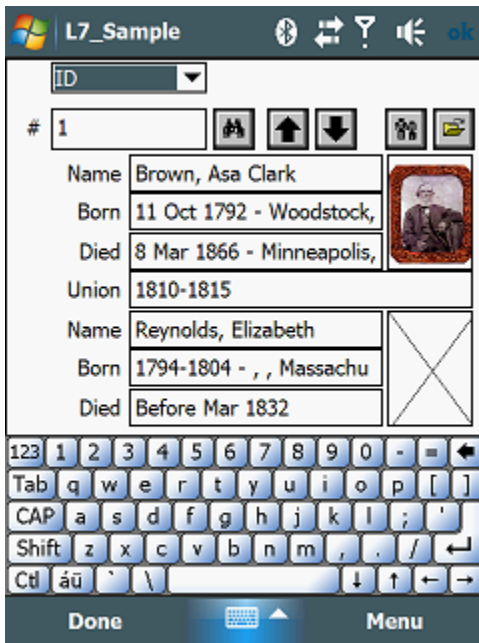
If you know the RIN (Record ID Number) or the Pocket Genealogist ID of an Individual, you can “Go To” that person using the menu item under “Tools”.

-  After entering a number in the edit field, press this button to retrieve the information for that ID.
-  Used to go to the next ID # in the database.
-  Used to go to the previous ID # in the database.
-  Shows the immediate relations for the selected person.
-  Used to display the view/edit screens for the ID selected.

## Go To Family

Works the same as “Go To Individual” but for Family ID’s.

**Note:** You can switch between “ID” and “RIN” using the top “List” field.



**Note:** Whoever is displayed on the screen when you press “OK” or “Done” will be set to the current person in the view. (Such as the 3-gen view.)

### ***Set “Home” Family***

You can set the “Current Couple” to the preferred “Home” family from the “Tools”, “Home Family”, “Set Preferred”.

### ***Go To “Home” Family***

You can make the preferred “Home” Family the “Current Couple” in the view by using the “Tools”, “Home Family”, “Goto Preferred”.

### ***Find “Last Edited” date for an Individual or Family***

If you have your database locked as “View Only” and your desktop genealogy program supports “Last Changed Date”, then that information will be available in Pocket Genealogist. The information will be found on the “Main” tab for Individuals and Families.

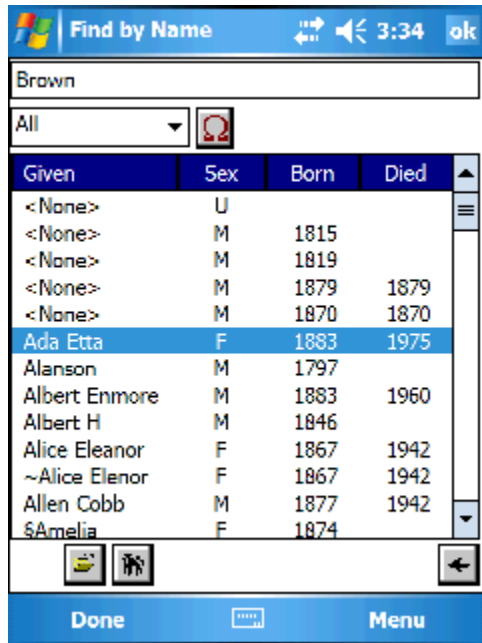
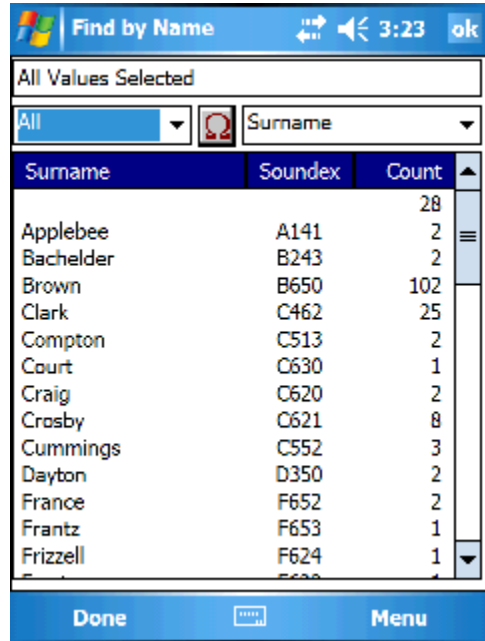
A screenshot of a form in Pocket Genealogist. At the top, it says "Living" followed by two radio buttons: "Yes" (unselected) and "No" (selected). Below that is a checkbox labeled "Private" which is unchecked. At the bottom left, there is a timestamp "2006-01-30 11:12:00" in a grey box. To its right is a label "RIN" followed by a text box containing the number "1".

A screenshot of a form in Pocket Genealogist. It has three input fields: "Given" with the text "Eleanor", "Surname" with the text "Huffman" and a small yellow box containing "H155" to its right, and "Suffix" which is empty. At the bottom left, there is a timestamp "2005-07-19 17:06" in a grey box. To its right are two small icons (a magnifying glass and a trash can) and a label "MRIN" followed by a text box containing the number "13".






## Find by Name

### Touchscreen

You can search for individuals in your database by references to given or surname. You can do the search from the “Tools”, “Find”, “by Name List” menu item. The “Find” display allows you to pick the first letter of the name and will display a list and how many references there are for that name. The example to the right shows the result of using the “All” selection. Select an item in the list and details of the names using that value are displayed.



Shown are all the “Brown” individuals in the database. Select an item in that list and press “OK” to make that person the selected individual in the view you are using. Alternately, you can use the buttons at the bottom to display more information about that individual.

	Used to display alternate keys in the keypad area such as numerals and diacritics.
	This displays alternate character sets you can use for the “Alt” display. (Greek for example)
	Allows you to return to the summary screen instead of starting over with the search.
	Shows the immediate relations for the person selected in the list.
	Displays the Individual screens for the person selected in the list.

## Non-Touchscreen

You can search for individuals in your database by references to given or surname. You can do the search from the “Tools”, “Find”, “by Name List” menu item. The “Find” display allows you to pick the first letter of the name and will display a list and how many references there are for that name. The example to the right shows the result of selecting “All” for surnames. Select an item in the list and press the D-Pad “Enter” to display the details for that item.

Surname	Sound...	Count
Applebee	A141	1
Bachelor	B243	1
Brown	B650	77
Clerk	C462	18
Compton	C513	1
Court	C630	1

Given	Sex	Born	Died
<None>	M	1879	1879
<None>	M	1870	1870
<None>	U		
<None>	M	1815	
<None>	M	1819	
Ada Etta	F	1883	1975
Alanson	M	1797	

All items with that surname in the database will be displayed along with additional details. Select an item in that list and press the D-Pad “Enter” button to make that person the selected individual in the view you are using.

Find by Name	1 Cancel
<b>Brown</b>	2 New
All	3 Edit
Given	4 Relationships
<None>	5 Character Set
<None>	6 Back
<None>	
<None>	
Ada Etta	
Alanson	

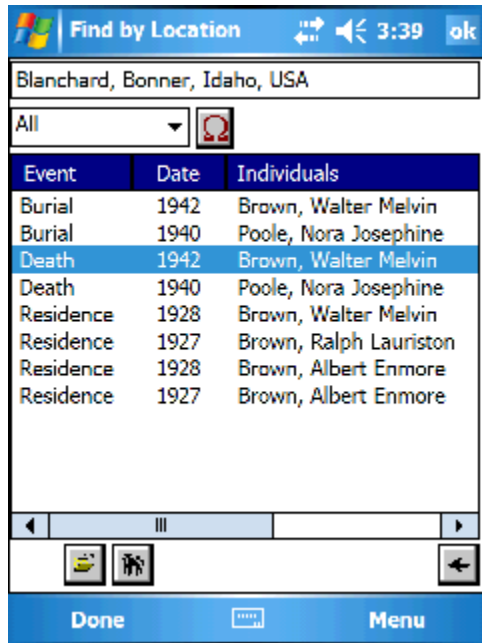
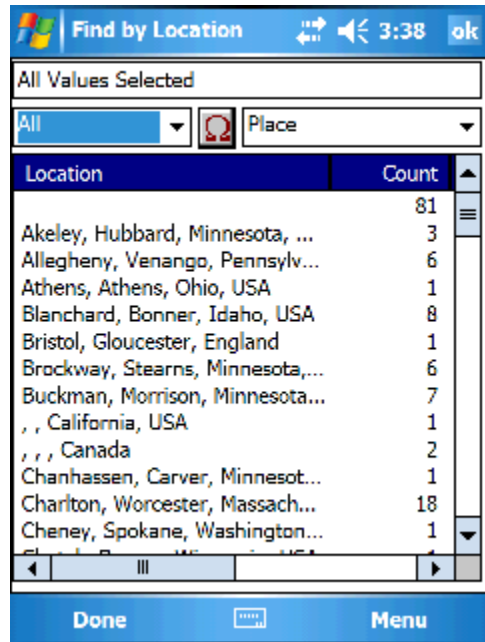
- Edit** Displays the Individual “tabs” for the person selected in the list.
- Relationships** Shows the immediate relations for the person selected in the list.
- Character Set** Displays alternate character sets. (Greek for example)
- Back** Return to the summary (1<sup>st</sup>) screen.

**Tip:** Both fields at the top of the screen contain a “list” of values that can be selected. Use the D-Pad left or right buttons to change the field or press the D-Pad “Enter” button to display a list of available values.

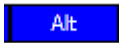




## Find by Location

### Touchscreen

You can search for individuals in your database by references to locations that they use in Events. You can do the search from the “Tools”, “Find”, “by Location List” menu item. The “Find” display allows you to pick the first letter of the location and will display a list and how many references there are for that location. The example to the right shows the result of using the “All” selection. Select an item in the list and more details will be displayed.

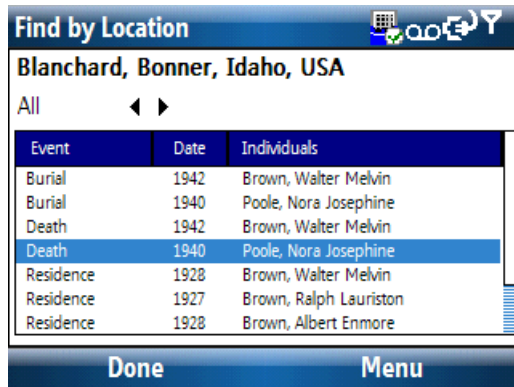
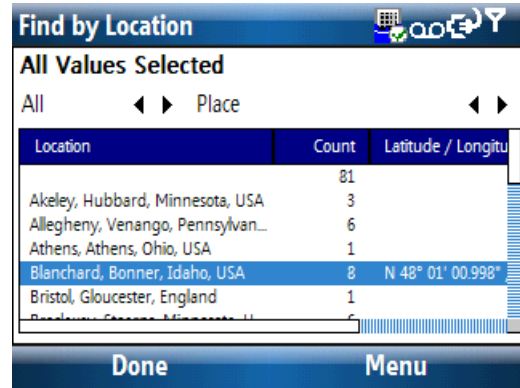


Select an item in that list and press “OK” to make that person the selected individual in the view you are using.

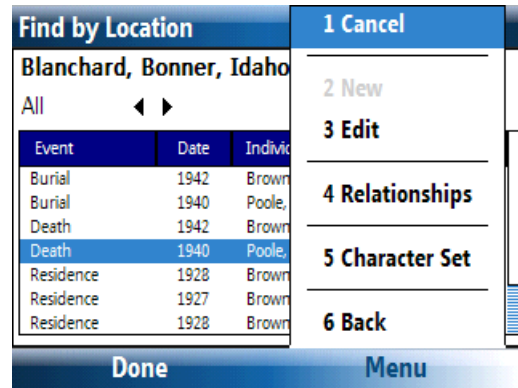
	Used to display alternate keys in the keypad area such as numerals and diacritics.
	This displays alternate character sets you can use for the “Alt” display. (Greek for example)
	Allows you to return to the summary screen instead of starting over with the search.
	Shows the immediate relations for the person selected in the list.
	Displays the Individual screens for the person selected in the list.

## Non-Touchscreen

You can search for individuals in your database by references to location that they use in events. You can do the search from the “Tools”, “Find”, “by Location List” menu item. The “Find” display allows you to pick the first letter of the location and will display a list and how many references there are for that location. The example to the right shows the result of selecting “All”. Select an item in the list and press the D-Pad “Enter” to display the details for that item.



All items with that location in the database will be displayed along with additional details. Select an item in that list and press the D-Pad “Enter” button to make that person the selected individual in the view you are using.



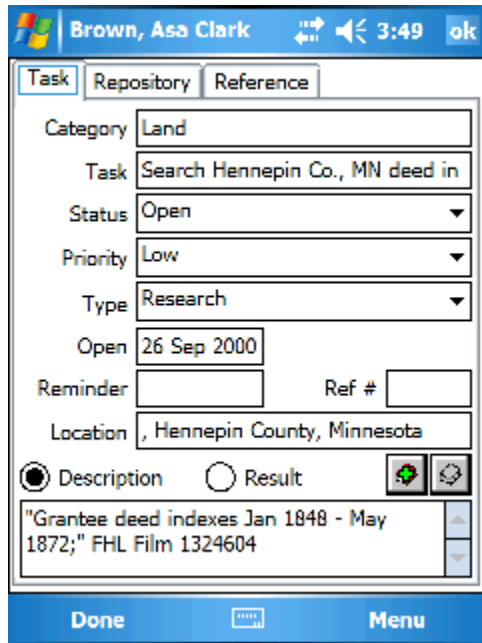
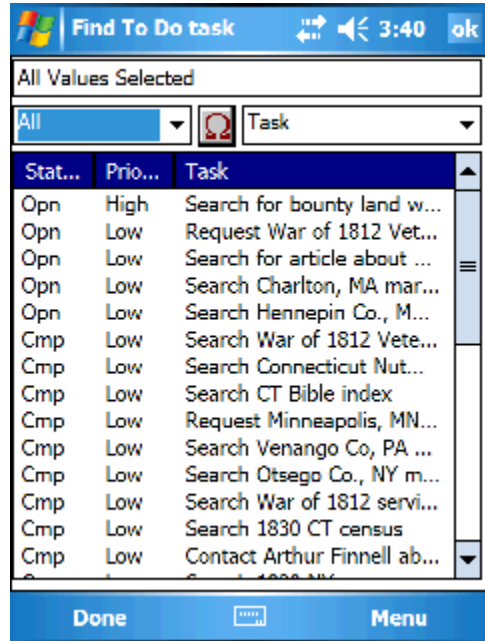
- Edit** Displays the Individual “tabs” for the person selected in the list.
- Relationships** Shows the immediate relations for the person selected in the list.
- Character Set** Displays alternate character sets. (Greek for example)
- Back** Return to the summary (1<sup>st</sup>) screen.

**Tip:** Both fields at the top of the screen contain a “list” of values that can be selected. Use the D-Pad left or right buttons to change the field or press the D-Pad “Enter” button to display a list of available values.

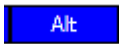



## Find by To Do Task

### Touchscreen

You can search for To Do's in your database by the value assigned to the task. You can do the search from the "Tools", "Find", "To Do", "by Task" menu item. The "Find" display allows you to pick the first letter of the task which will display a list of matches. The example to the right shows the result of using the "All" selection. Select an item in the list and the task information will be displayed.



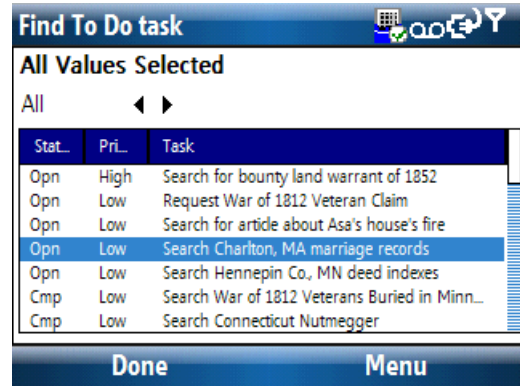
Use the "Reference" tab to see how the To Do is used.

	Used to display alternate keys in the keypad area such as numerals and diacritics.
	This displays alternate character sets you can use for the "Alt" display. (Greek for example)
	Found on the reference tab and used to display more information about the selected item in the list.
	Found on the reference tab and used to set the selected individual in the list as the "current" person in the view you are using. (also will close the Find by screen.) Note: You don't have to be using the 3-gen view to use this button, nor will it switch you to the 3-gen screen if you are using a different view.



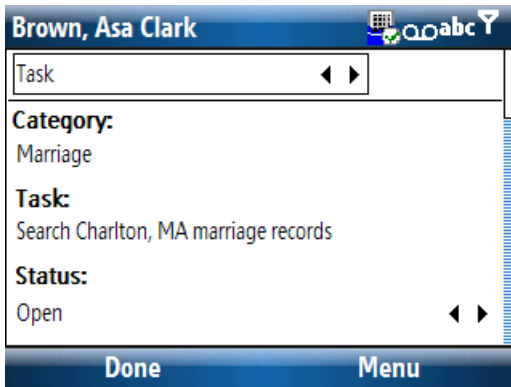
### Non-Touchscreen

You can search for To Do's in your database by the value assigned to the task. You can do the search from the "Tools", "Find", "To Do", "by Task" menu item. The "Find" display allows you to pick the first letter of the task which will display a list of matches. The example to the right shows the result of selecting "All". Select an item in the list and press the D-Pad "Enter" to display the task information.

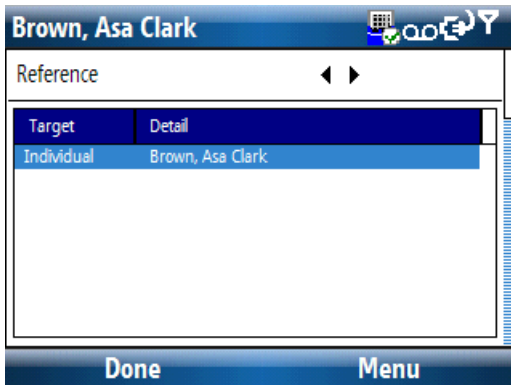


**Tip:** Pressing "All" provides an easy way to see all To Do's in your database.

**Tip:** Both fields at the top of the screen contain a "list" of values that can be selected. Use the D-Pad left or right buttons to change the field or press the D-Pad "Enter" button to display a list of available values.



The "Switch" field at the top is used to show the other "tabs" for the To Do. The "Reference" tab is used to see what references this To Do.

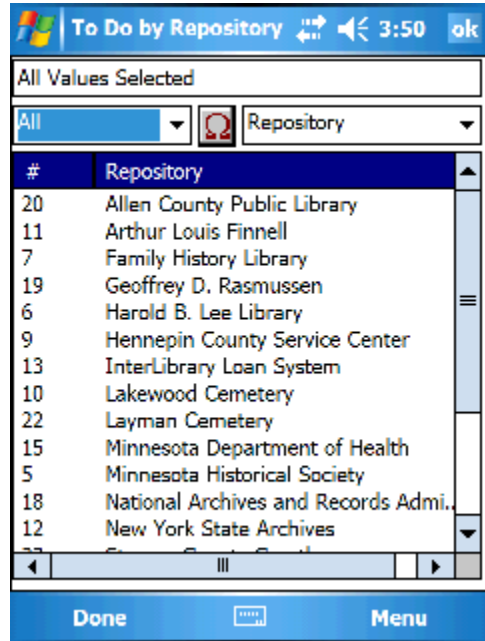
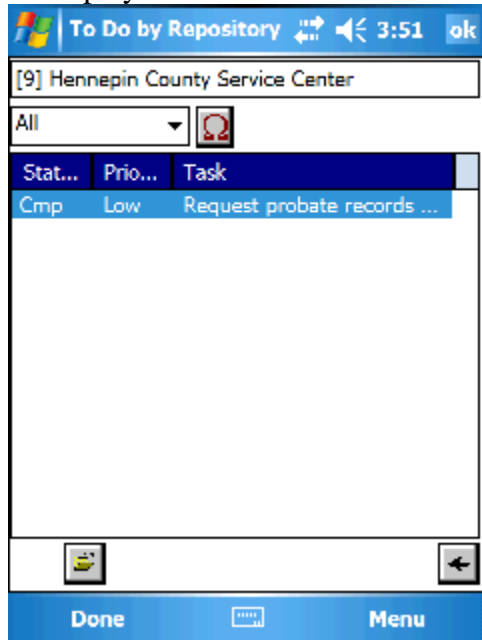


You can View/Edit the individual from the reference tab using the "Edit" menu item. The "Go to" menu item will make this individual the current selected person in the view you are using.





## Find by To Do Repository

### Touchscreen

If your desktop genealogy program supports attaching a Repository to a To Do, you can search for To Do's associated with that Repository from the "Tools", "Find", "To Do", "by Repository" menu item. The "Find" display allows you to pick the first letter of the Repository name, which will display a list of matches. The example to the right shows the result of using the "All" selection. Select an item in the list and the To Do's, if any, will be displayed.



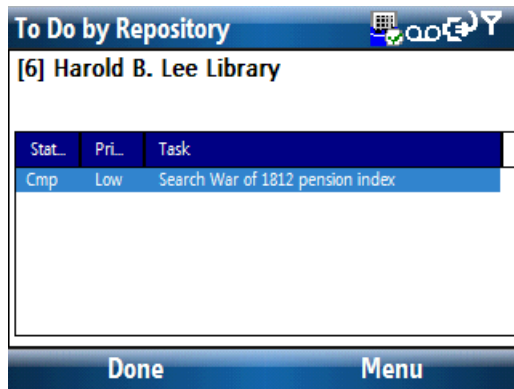
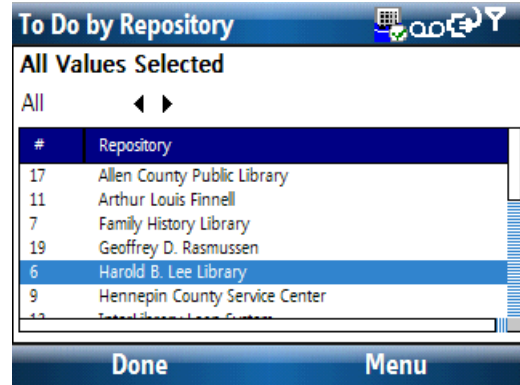
Selecting an item in the list allows you to then press the "Open" button to display information about that To Do.

	Used to display alternate keys in the keypad area such as numerals and diacritics.
	This displays alternate character sets you can use for the "Alt" display. (Greek for example)
	Allows you to return to the summary screen instead of starting over with the search.
	Displays the Individual screens for the person selected in the list.

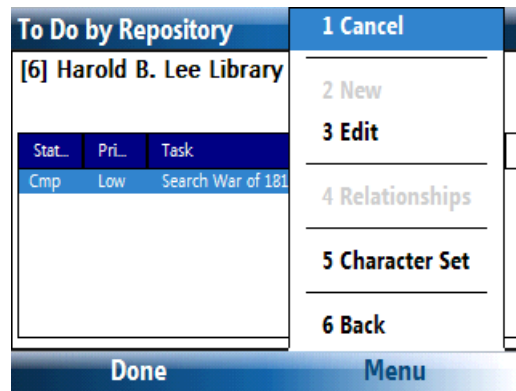
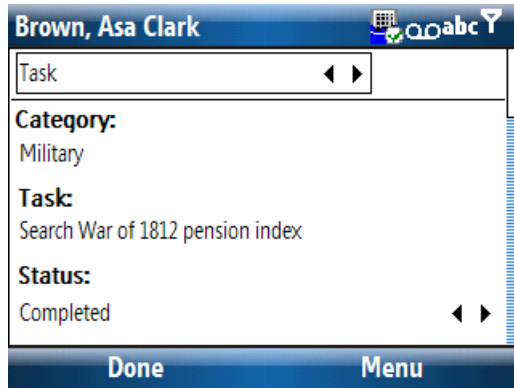
**Note:** For desktop genealogy programs that allow you to attach a To Do to a Repository (instead of a Repository to a To Do), use the Master List for Repositories to find those To Do's.

## Non-Touchscreen

If your desktop genealogy program supports attaching a Repository to a To Do, you can search for To Do's associated with that Repository from the "Tools", "Find", "To Do", "by Repository" menu item. The "Find" display allows you to pick the first letter of the Repository name, which will display a list of matches. The example to the right shows the result of selecting "All". Select an item in the list and press the D-Pad "Enter" to display To Do's (if any) attached to that repository.



Select an item in the list then use the "Edit" menu item to display the task information.



**Edit** Displays the task information for the selected To Do.

**Character Set** Displays alternate character sets. (Greek for example)

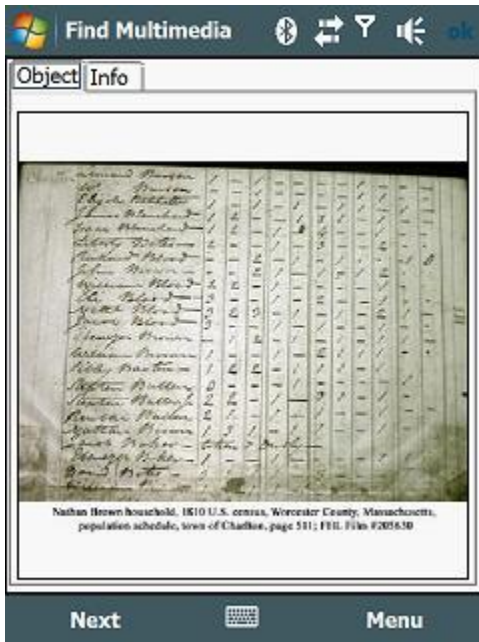
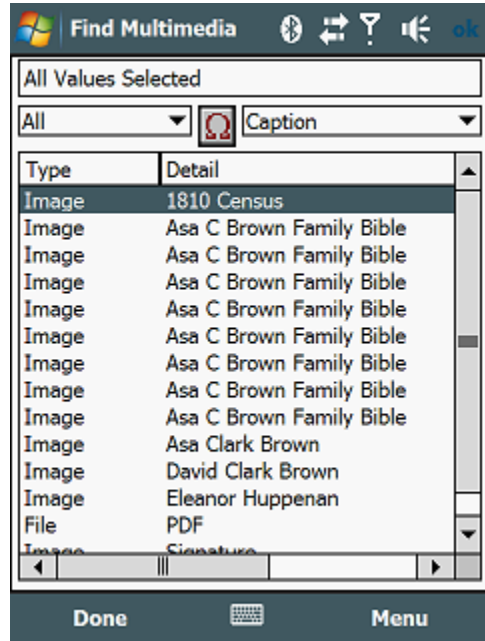
**Back** Return to the summary (1<sup>st</sup>) screen.

**Note:** For desktop genealogy programs that allow you to attach a To Do to a Repository (instead of a Repository to a To Do), use the Master List for Repositories to find those To Do's.

## Find Multimedia

### Touchscreen

If your desktop genealogy program supports Multimedia you can transfer the information to the device. (Only images and pdf files are synchronized, but the information about the other types of multimedia will still be shown in the list) From the menu select “Tools”, “Find”, “Multimedia”. The “Find” display allows you to pick the first letter of the Caption or Description associated with the multimedia object and will display a list of matches. The example to the right shows the result of using the “All” selection. Select an item in the list and the multimedia object will be displayed.



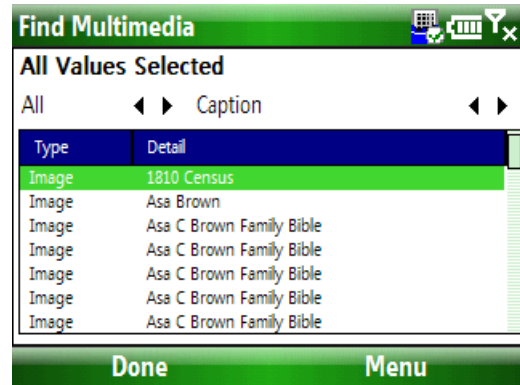
Select the “Info” tab to see information about the multimedia object such as Caption, Date, Description, etc. (Information depends on what is available in your desktop genealogy program)

**Note:** If the image is smaller than what can be displayed on the screen, you can select the “Stretch” option to display it larger. “Stretch” is a “sticky” option. Once you select or deselect it, that value will be used as the default for the display of subsequent images.

## Non-Touchscreen

If your desktop genealogy program supports Multimedia you can transfer the information to the device. (Only images and pdf files are synchronized, but the information about the other types of multimedia will still be shown in the list) From the menu select “Tools”, “Find”, “Multimedia”. The “Find” display allows you to pick the first letter of the Caption or Description associated with the multimedia object and will display a list of matches.

The example to the right shows the result of using the “All” selection. Select an item in the list and the multimedia object will be displayed.



Select “Info” from the “Switch List” to see information about the multimedia object such as Caption, Date, Description, etc. (Information depends on what is available in your desktop genealogy program)

**Note:** If the image is smaller than what can be displayed on the screen, you can select the “Stretch” option from “Menu” to display it larger. “Stretch” is a “sticky” option. Once you select or deselect it, that value will be used as the default for the display of subsequent images.

## Displaying all To Do's

You can display all the To Do's in the database either from the Master List or by doing a "Tools", "Find", "by To Do Task" and selecting "All" from the Find screen.

## Setting the display Language

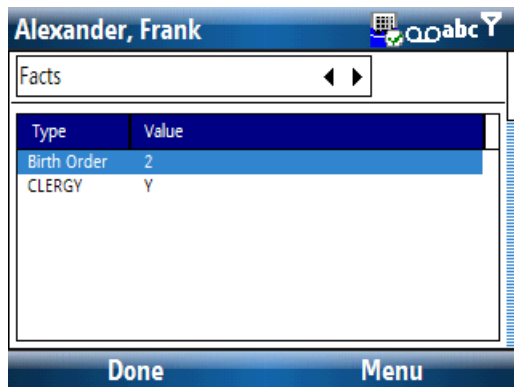
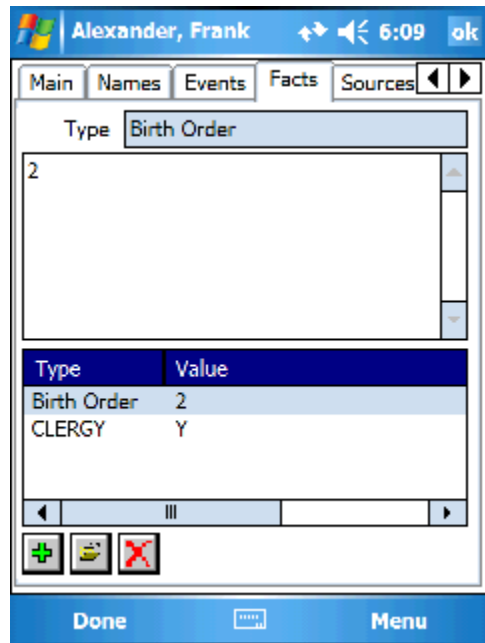
You can change the display language for Pocket Genealogist from the "Language" screen found from "File", "Language". Select the language in the list and press "OK". If you use "System Default", the current regional settings will be used for the display if a match can be found.

**Note:** The calendar and date calculator use the value in "Regional Settings" to determine the text strings (such as month names) and cannot use the selection from the Pocket Genealogist language version. Dates entered directly still work properly.

## The Master Genealogist Flags

The flags in The Master Genealogist can be found under the "Facts" screen for the Individual. Since TMG does not support the flag data in GEDCOM files, you cannot edit this information on the device.

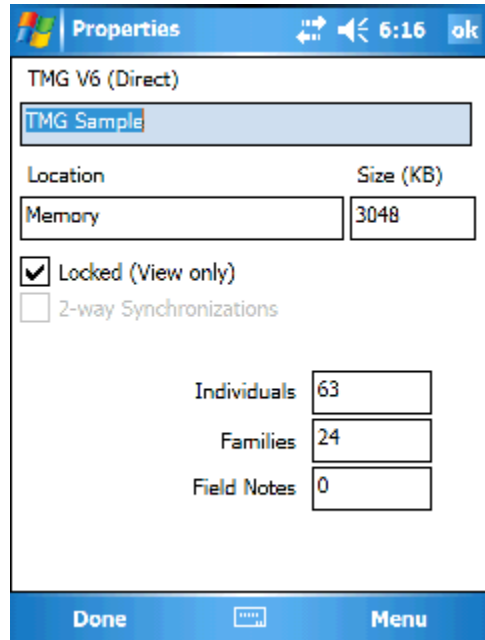
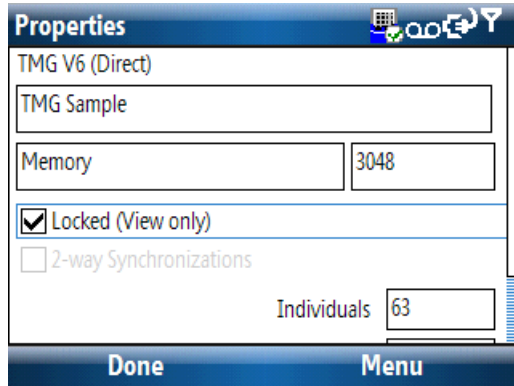
**Note:** Other desktop genealogy programs support similar features. If those programs support GEDCOM processing of that data, you will be able to add/edit the information on the "Facts" screen. If it's a Y/N flag, adding the flag to the list assumes "Y", and deleting the flag from the list assumes "N".



### Turning off “View Only”

If you have synchronized your database as “View Only” and decide later you wish to enter data, you can turn off “View Only” on the device. Go to “File”, “Properties”.

**Note:** You cannot turn “View Only” back on once you turn it off without re-importing your database.



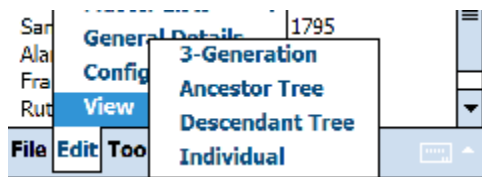
### Turning off 2-way synchronizing

You can turn off the 2-way synchronization feature of Legacy Family Tree databases on the device. Go to “File”, “Properties” and uncheck the “2-way Synchronizations” button.

**Note:** You cannot turn this back on once you turn it off without re-importing your database.

### Change to a different View

You can change the “View” from the “Edit”, “View” menu or you can use the icons on the views that have them.





## **Configure use of a GPS**

Pocket Genealogist supports GPS coordinate retrieval from GPS devices that support the intermediary driver with Windows Mobile 5 or 6 (which allows you to share the GPS with other programs simultaneously). You may also use a GPS device with any version of Windows Mobile by directly communicating using the “COM” port but cannot share the device with another program.

It is assumed that you currently have the GPS device working with the GPS software that came with your device.

### **GPS intermediary driver**

1. Go to your GPS software and look up the COM port that is being used to communicate with the device.
2. From the Windows “Start” menu, select “Settings”
3. Select the “System” tab.
4. Select the GPS icon.
5. On the “Hardware” tab, set the “GPS hardware port” to the COM port you verified above. The Baud rate is generally 4800 or less. (Your GPS device should have documentation that will tell you the maximum speed that is supported, but 4800 is a good starting point.)
6. On the “Programs” tab, set “GPS program port” to any port other than COM 0 or the port you just entered under the hardware tab.
7. On the “Access” tab, check the “Manage GPS automatically”.
8. Change your GPS software to use the new port specified on the “Programs” tab.
9. Verify that your GPS software still works.
10. Go to the “GPS” tab found from “Edit”, “Configuration” in Pocket Genealogist on the device. Select “Shared” as the Port.
11. Test Pocket Genealogist to see if the GPS support works. Go to “Tools”, “Calculators”, “Coordinates” and press the globe icon or use the menu item to retrieve the coordinates from the GPS device.

The intermediary driver will allow both your GPS software and Pocket Genealogist access to the GPS device concurrently.

### **Using Serial Communications (COM)**

If your device does not support the intermediary driver or you have problems using it, you can also directly communicate with the GPS device using the appropriate COM port.

1. Go to your GPS software and look up the COM port that is being used to communicate with the device.
2. Go to the “GPS” tab found from “Edit”, “Configuration” in Pocket Genealogist on the device. Select the port found under step 1.
3. In most cases a Baud rate of 4800 is appropriate.



4. Test Pocket Genealogist to see if the GPS support works. Go to “Tools”, “Calculators”, “Coordinates” and press the globe icon or use the menu item to retrieve the coordinates from the GPS device

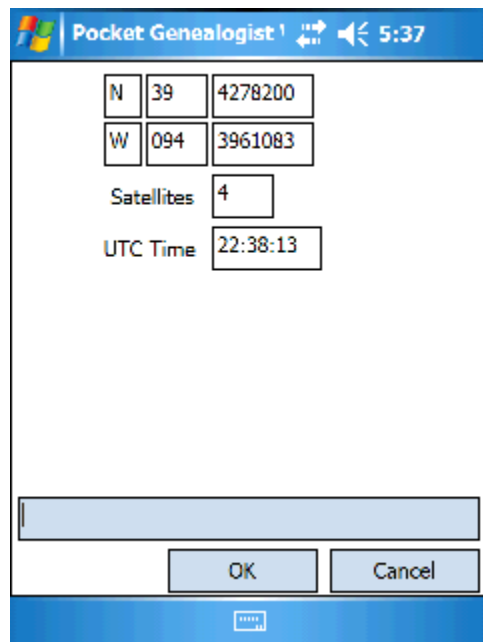
If you are using Windows Mobile 5 or 6 , you may still need to set the values found under the “GPS” icon (“Start”, “Settings”, “System” tab).

### ***Retrieve GPS Coordinates***

If you have a GPS device you can retrieve the current GPS coordinates for use with locations, repositories, addresses and notes. (Use depends on the capabilities of your desktop genealogy program.) On the screen where you enter GPS coordinates, press the “Globe” icon to retrieve the current location. On the notes edit screen, use the “Globe” icon to retrieve the current GPS coordinates.

If a connection is successfully established to the GPS device, information about the current coordinates will be displayed. This information is refreshed every few seconds.

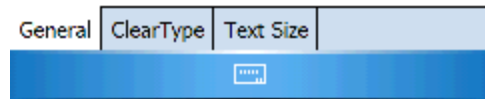
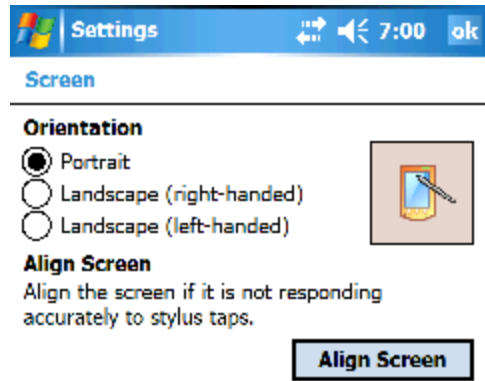
The “Satellites” value will indicate the number of satellites seen by the device. UTC Time is “Coordinated Universal Time” which is the base point for time zones around the globe.



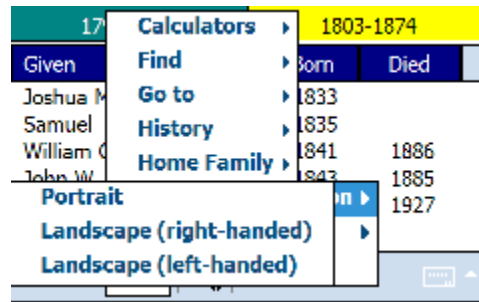
### Switch to Landscape Orientation

For devices that support both Portrait and Landscape orientation, you can switch from the control panel in Windows Mobile, or from within Pocket Genealogist.

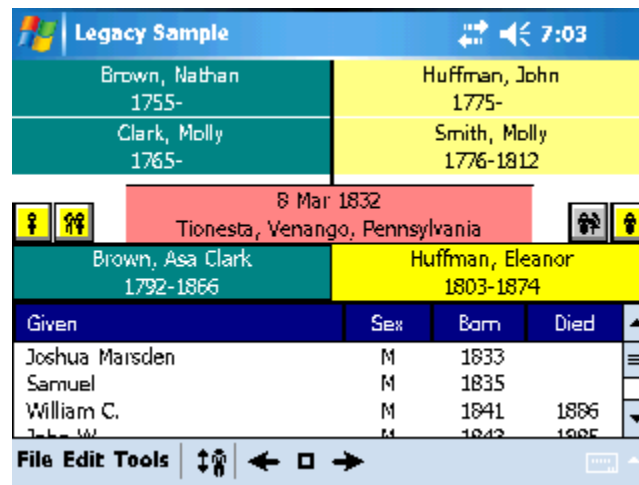
In Windows Mobile you can find it with the “Screen” icon under “Start”, “Settings”, “System” tab.



In Pocket Genealogist use “Tools”, “Device”, “Orientation”.



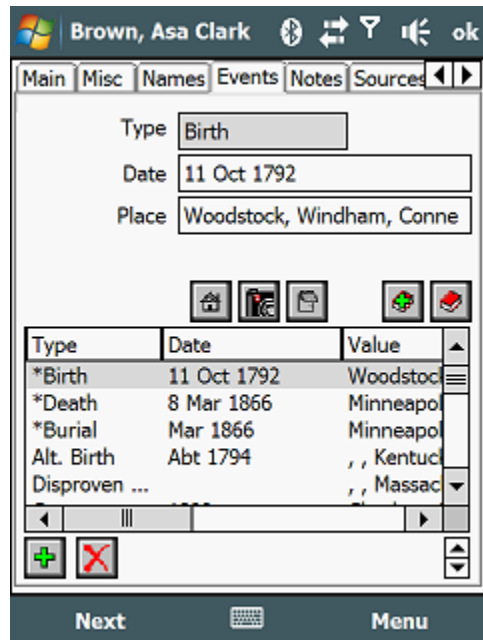
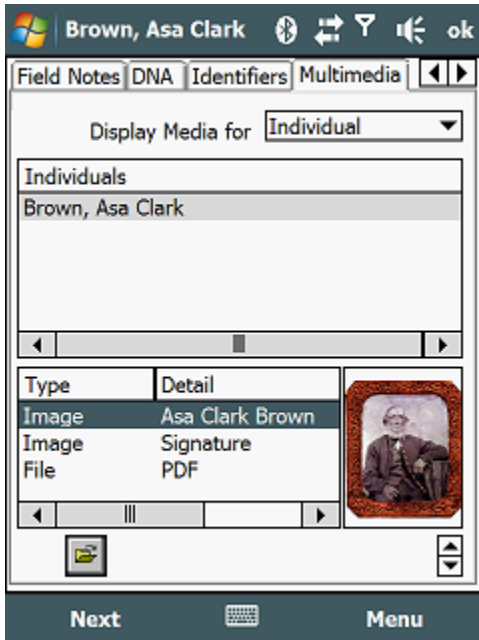
An example of the 3-gen screen with Landscape orientation.



## Displaying Multimedia

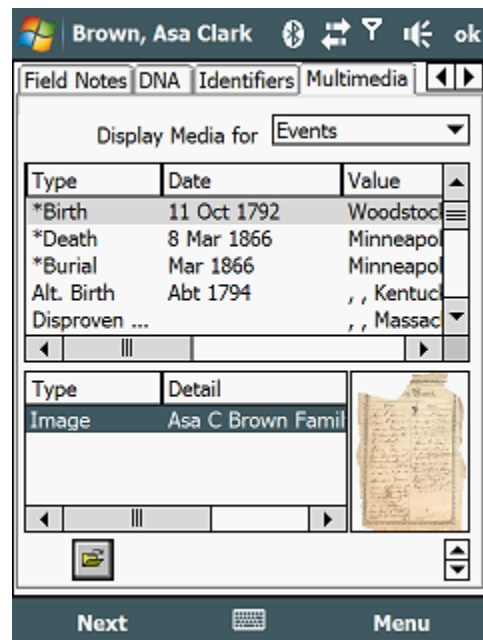
If your desktop program supports multimedia you can synchronize images to the device. (Only Images and pdf files are supported, video and other multimedia objects are not) Depending on the capabilities of your desktop program, you can have multimedia objects attached to Individuals, Families, Events, LDS Ordinances, Sources, Citations, Repositories, Addresses, Locations, LDS Temples and “General”.

You will find a “Multimedia” button on the screens associated with each type above (Events for example) or as a separate “tab” for items such as Sources or Citations.



For Individuals, Families, Events or LDS Ordinances, you can use the “Multimedia” tab associated with the Individual or Family set of tabs for displaying those objects.

Non-Touchscreen devices work in a similar manner although there will be no “multimedia” buttons. You will find a “Multimedia” item on the menu which can be used to invoke the display of the objects.

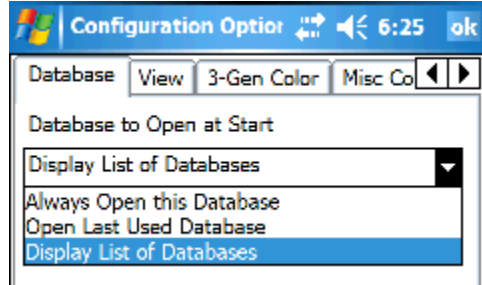


## Configuring the Device

**Note:** All configuration options are found from the “Edit”, “Configuration” menu.

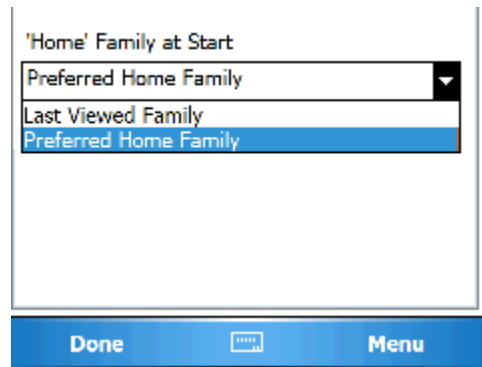
### Database to open at Program Start

By default, the list of databases on the device will be displayed at program start. You can configure the program to either open a specific database or to open the last database you were working with. This option is found on the “Database” tab under “Edit”, “Configuration”.



### Home Family at Program Start

By default, the “Preferred” home family is displayed when you open a database. See “*Set Home Family*” for more information on how to change the home family. You can also set Pocket Genealogist to open the last family viewed before last closing the database. This option is found on the “Database” tab under “Edit”, “Configuration”.

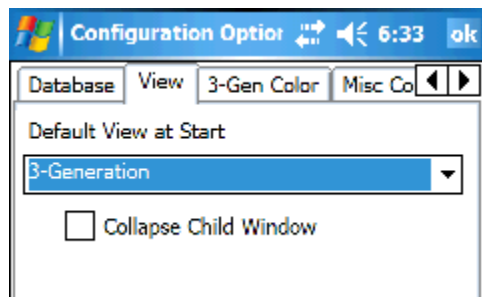
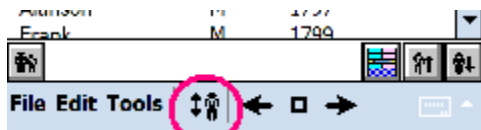


### Set Default View

The 3-generation view is the default view for Pocket Genealogist. You can change the view that is shown by default at program start from the “View” tab found under “Edit”, “Configuration”.

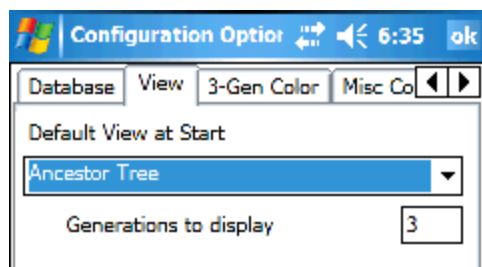
### 3 Generation

The “Collapse Child Window” option will display the icon bar at the bottom of the screen or you can use the collapse icon on the menu bar to raise and lower it.



### Tree Views

You can set the number of generations to include when you select a tree view. Pocket Genealogist supports up to 255 generations with the tree views.

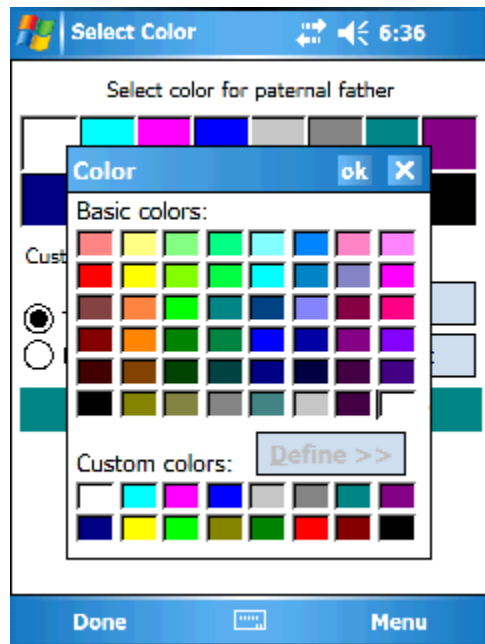
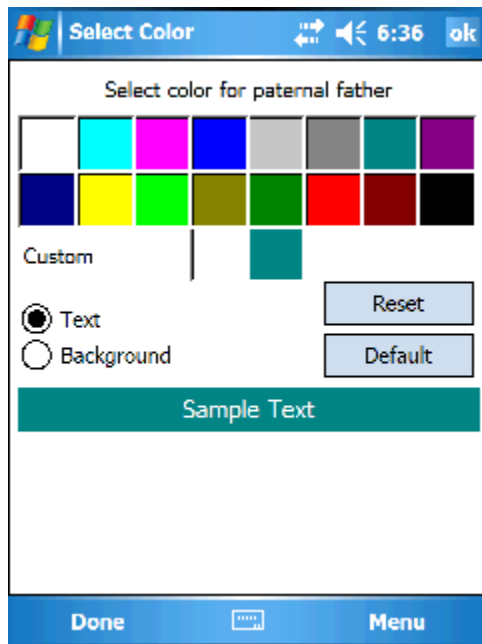
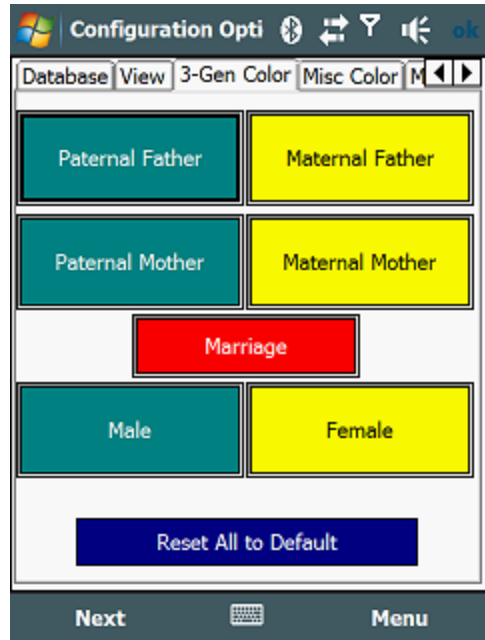


### Set 3-Gen Colors

By default the 3-gen screen has no colors set. You can change the background and text colors for the selection boxes on the “3-Gen Color” tab found under “Edit”, “Configuration”.

Tap on the “Box” you wish to change and you will be presented with a color selection screen.

The color selection screen shows the 16 standard colors available with all Windows handheld devices. With some devices, you can also tap on either of the two “Custom” color boxes to display up to 64 different colors to choose from. (You get the same colors when you tap on either of the “custom color” boxes, the first one shows the selection for “Text” and the second for “Background”)

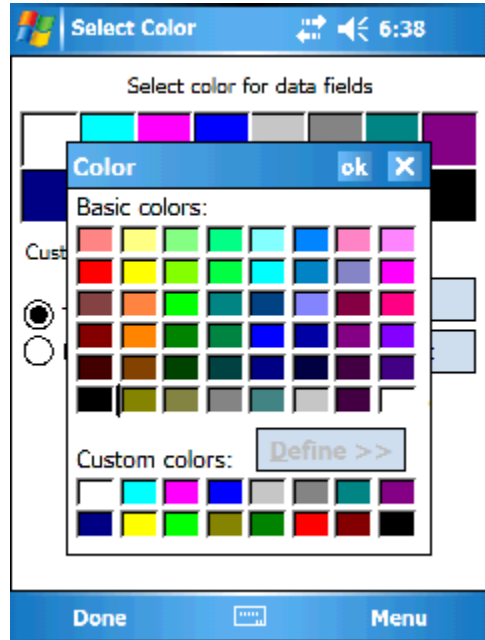
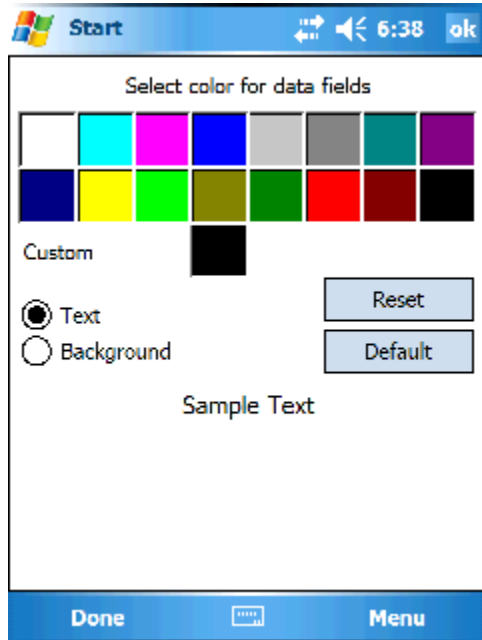
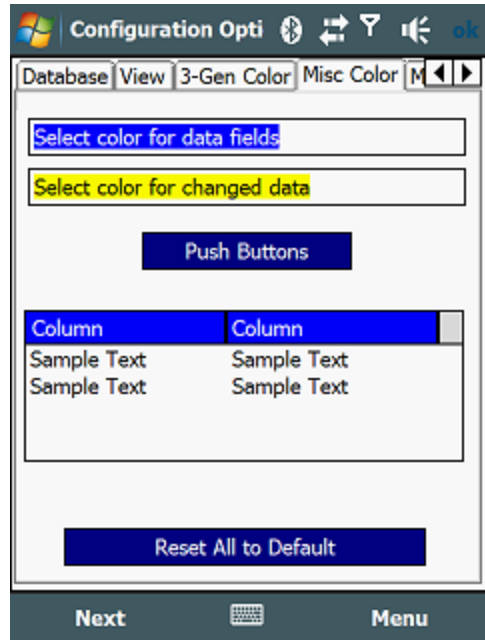


## Set Miscellaneous Colors

The Misc. Color options allow you to set the color of data fields and data fields that have changed on the device. You can also set the background and text color for push buttons, List columns and text within the list.

Tap on the item to set the color.

The color selection screen shows the 16 standard colors available with all Windows handheld devices. With some devices, you can also tap on either of the two “Custom” color boxes to display up to 64 different colors to choose from. (You get the same colors when you tap on either of the “custom color” boxes, the first one shows the selection for “Text” and the second for “Background”.)



## Misc

### Uppercase Surnames

This option will cause all surnames to be displayed in uppercase.

### Display Given Name First

This controls how names are displayed in lists, trees and the 3-gen screen.

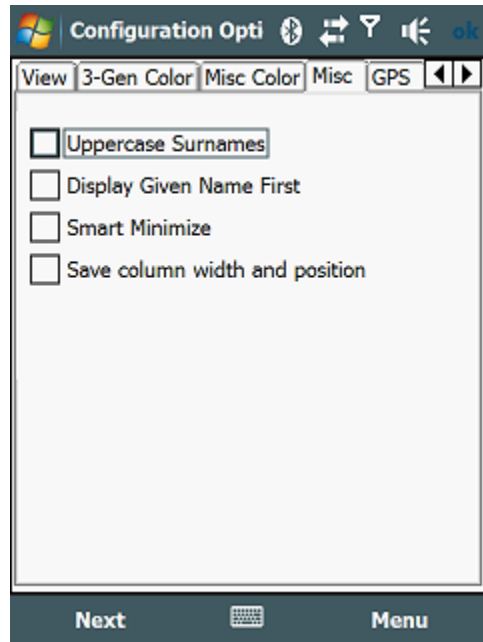
### Smart Minimize

This controls the function of the “X” button found on the main Pocket Genealogist screens. (3-gen for example.) When selected, the “X” button will not close the program but will minimize it.

### Save Column width and position

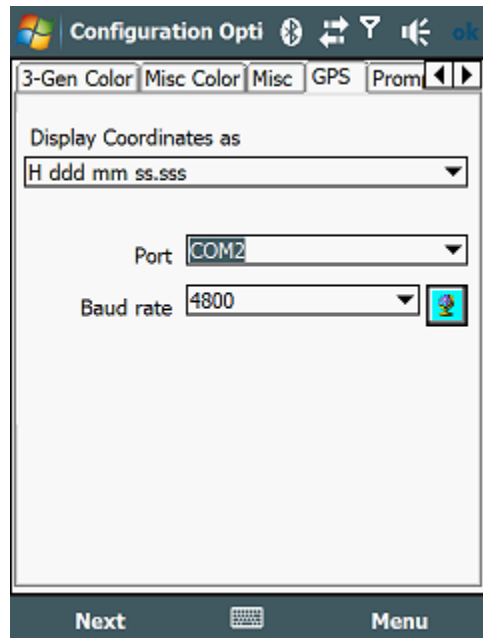
You can resize and change the order of the column headings for the lists in Pocket Genealogist. To resize the columns, tap and hold the separator between the column headings and slide it. To move a column, tap and hold on any column heading and move it to the desired location. This option will automatically save changes as you make them.

**Note:** “Smart Minimize” and “Save column width and position” is not available on Non-Touchscreen devices.



## GPS

This changes the default display format for latitude and longitude in Pocket Genealogist. Also, if you have a built-in GPS or one connected via bluetooth or other method, you can configure Pocket Genealogist to use the GPS for retrieving coordinates. Use the globe icon to test your GPS after you set the port and baud rate.



## Prompts

These options control some of the prompts that can occur in Pocket Genealogist. Selecting these items turns them off.

### Disable Surname Prompts

Turning this on will disable the prompt that occurs when you add a new surname to the database.

### Disable Given name Prompts

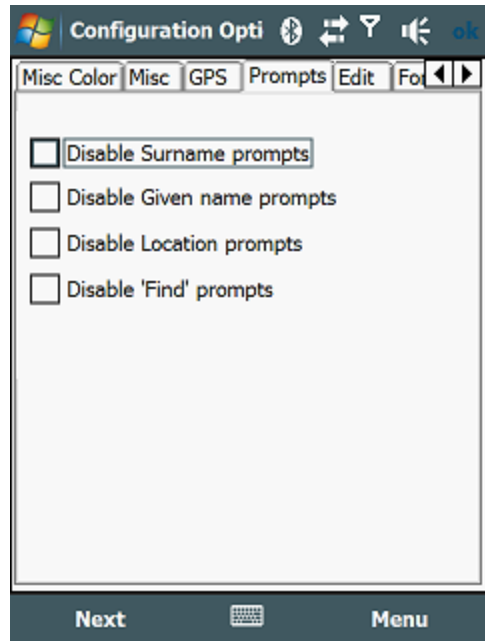
Turning this on will disable the prompt that occurs when you add a new given name to the database.

### Disable Location Prompts

Turning this on will disable the prompt that occurs when you add a new location to the database.

### Disable Find Prompts

During especially long searches in the database, you will be prompted every 50,000 records to allow termination of the search. Turning this on will disable the search prompt.



## Edit

### Capitalize first letter of first word

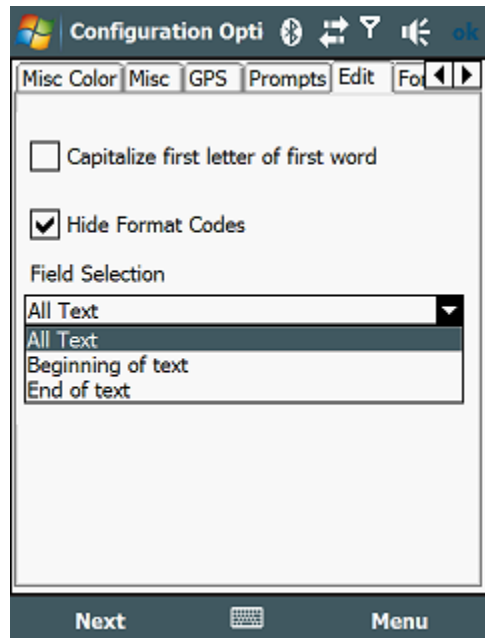
When entering text into a field, this controls whether the first letter of the first word is automatically capitalized.

### Hide Format Codes

For some imports, this will hide the format codes in the note fields. If selected the note field will also be marked "read only" and format codes will be hidden.

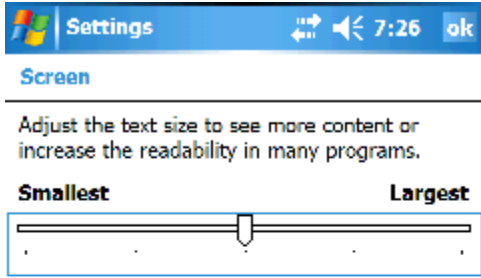
### Field Selection

Determines the location of the "cursor" and how the text is selected when a note field is displayed for editing.





## Change Font size

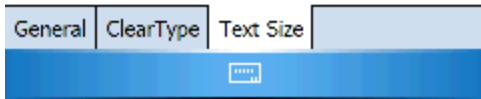


**Example:**

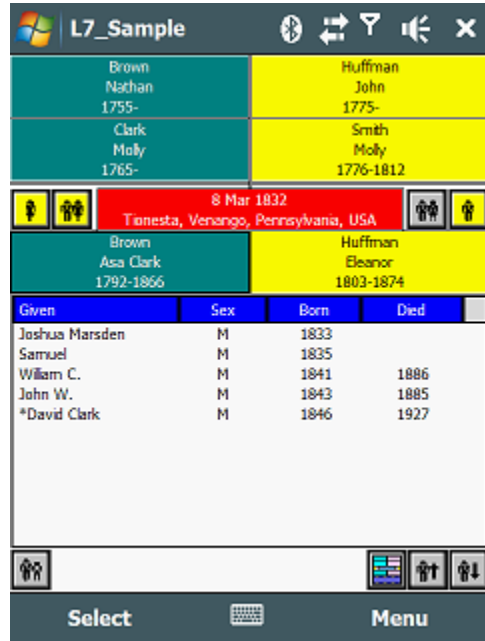
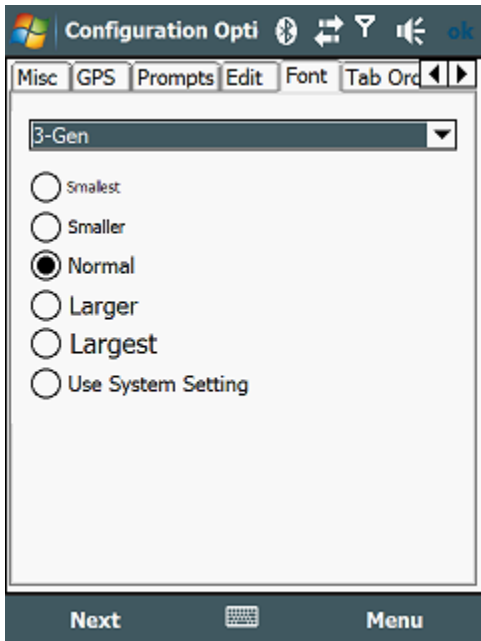
I'll get back to you.

You can change the font size of the 3-gen view, the tree views, the lists and the edit fields within Pocket Genealogist. (Each can have a different size if desired.) With Windows Mobile 2003 Second Edition and newer devices, you can change font sizes globally on the device. With Pocket Genealogist, you can use the size as defined in the system or set your own.

With Windows Mobile, go to “Start”, “Settings”, “System” tab, “Screen” icon, “Text Size” tab. Adjust the slider to increase or decrease the size of the fonts on a global basis.



Pocket Genealogist can be set to use custom sizes within Pocket Genealogist or to use the System setting. Use the “Font” tab from “Edit”, “Configuration” to set the value you wish to use. The drop down list allows you to set it for each of the items that support a custom size. The example shows the 3-gen screen and lists with the smallest size available on a VGA device. (The quality of the text on the actual device is very good, much better than what is shown in the screen print.)



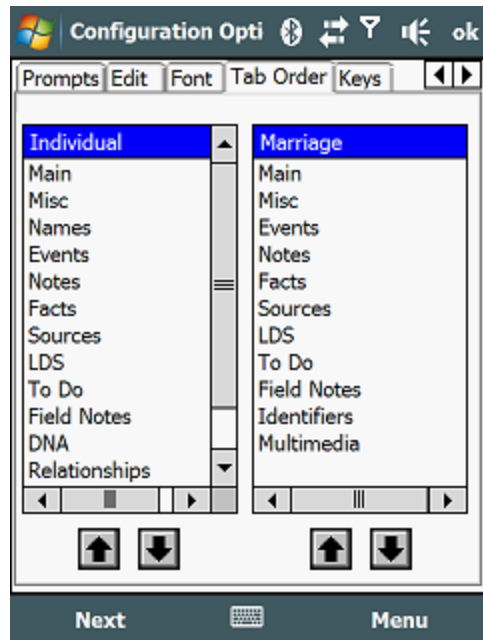
## Tab order (Individual or Family)

You can change the order of the “tabs” for the Individual and Family screens. Use the “Tab Order” screen from “Edit”, “Configuration”.

Each list shows the order that the tabs will be displayed for the Individual and Family screens.

Select the item in the list to move and press the up or down arrow to change its order.

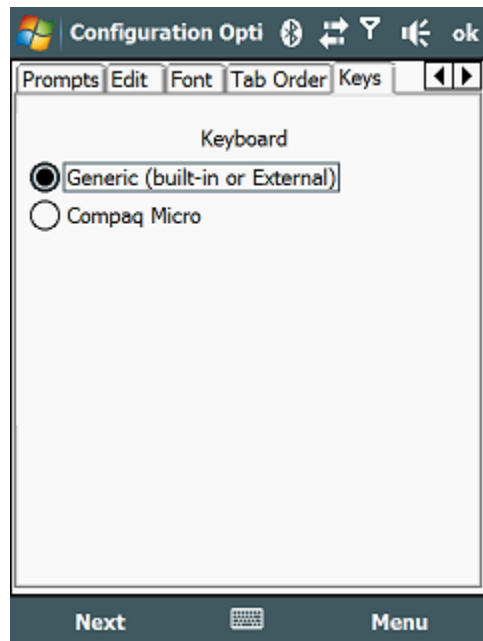
**Note:** Tab order is not available for Non-Touchscreen devices.



## Keys

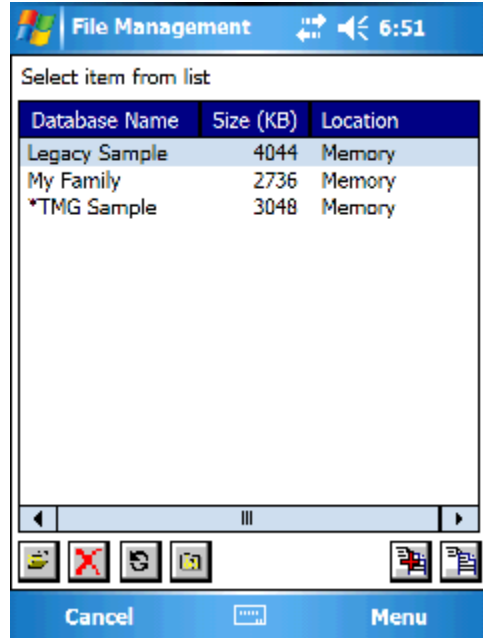
The Keys option allows you to set which type of keyboard you are using with your device. The default is “Generic (built-in or External)” which should work with the majority of keyboards. You can get to the “Keys” screen from “Edit”, “Configuration”.







**Note:** Keys is not available for Non-Touchscreen devices.



## Databases List

The databases list can be displayed from “File”, “Databases”. You can open, close, delete and do backups of the databases. The database that is currently open on the device will have an “\*” next to it. For each database you will be shown the name, the amount of space it uses and where it is stored.



-  Used to open a database. If another database is already open, it will be closed automatically.
-  Used to delete a database. Deleting a database on the device does not delete the same database on the desktop, they must be done separately.
-  Used to Refresh the list of databases. Useful when you change storage cards with this screen displayed.
-  Closes the current open database, if any. You do not need to select the open database in the list first, just press this button to close the current open database.
-  Used to create a new backup of the database selected in the list.
-  Used to restore using one of the backup sets you’ve already created. Restoring a database will overwrite the original if it still exists on the device.

### ***Deleting a database***

You can delete a database from the “File”, “Databases” menu. Select the database in the list to delete and press the “Delete” button or use the “Delete” menu item. You do not need to close the database first, and you will always be prompted to confirm your choice of deletion.


### ***Opening a database***

To open a database in Pocket Genealogist, go to the list of databases from the “File”, “Databases” menu. Select the database in the list and press the D-Pad “Enter”




button, or press the “Open” button or use the “Open” menu item. You do not need to close the current open database first.

## ***Backup/Restore of your database***

### **Backup**

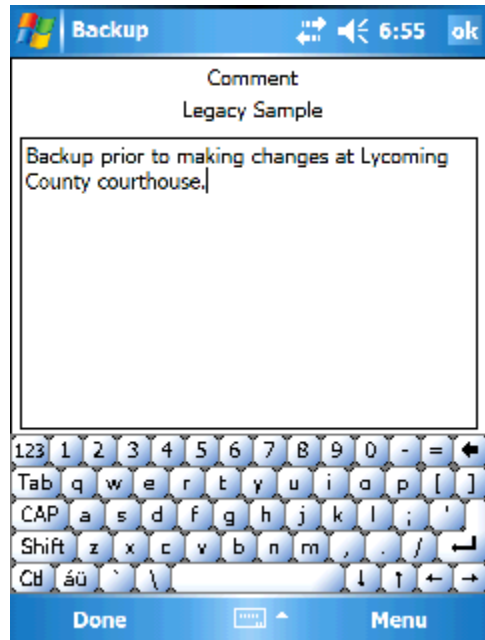
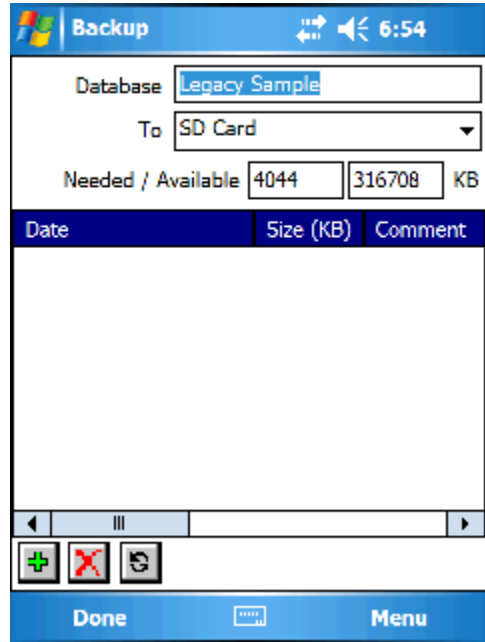
 Select the database in the database list and press the “Backup” button to create a new backup. Any open databases will first be closed. The Backup screen allows you to pick the location where you would like to put the backup using the “To” drop down list. The amount of free space at that location will be displayed and if there is not enough for the backup you won’t be able to use that location. If you remove a storage card and put in another, press the “Refresh” button to make sure the space information is updated.

You can also delete backups from this list, select the backup in the list (this example doesn’t show any) and press the “Delete” button.


-  Create a new backup
-  Delete a backup
-  Refresh display

Press the “Add” button to create a new backup at the “To” location. You can enter a comment for the backup if you wish.




**Note:** If your database contains images, you will be prompted if you wish to include multimedia as part of the backup. If you say “No”, when you restore that database all multimedia objects will be “lost” until you re-import the database.

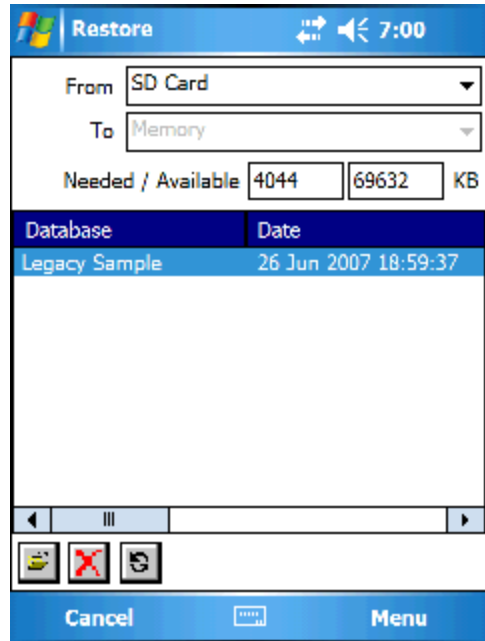


## Restore

 Press the “Restore” button to display a list of backups. The “From” drop down list allows you to select the location of the backups. Select the backup you wish to restore from the list and you will then be able to pick the “To” location where you wish to put the restored database. Any databases by that same name will automatically be deleted as part of the restore.

If you change a storage card while you are on this screen, you must press the “Refresh” button to retrieve information stored on that card.

-  Restore the database using the selected backup.
-  Delete a backup
-  Refresh display



**Note:** Scroll to the right to see the comment associated with the backup.

**Warning:** Restoring a backup will totally replace the database with the same name on the device.

## Closing Pocket Genealogist


To close Pocket Genealogist on the device, do a “File”, “Exit”. (Or use the “X” button at the top right if available and not configured as “Smart Minimize”) You should always close Pocket Genealogist before a database synchronization.

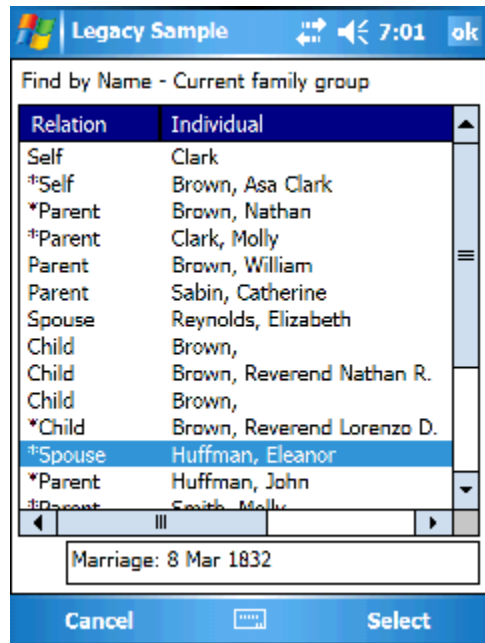
## View/Edit Master Lists

You can view the “Master lists” in your database from “Edit”, “Master lists”. This includes Name Prefix, Suffix, Given names, Surnames, Locations, Sources, Address/Repositories, Source Types, To Do Categories, Parent Relationships, Marriage Statuses and Child Statuses. When you change an item in these lists, it changes ALL references to that item. This is a handy way to change the spelling or capitalization of an item. You can also add new items to some of the lists but you can’t delete.

**Note:** You can view all TMG Research Log entries (To Do’s) for a Repository by viewing a repository from the Master List.

## Relationship list

 You will find the relationship button (or menu item) at various locations within the program. It is used to display a list of people who are directly related to the person in question. The current example was invoked from the 3-gen screen using the button found on the menu bar. (Touchscreen) Shown, from top to bottom, are the current person and all aliases, followed by the parents. Next follows the spouse, the spouse's parents and the children of the couple. If there are additional spouses, they will follow using the same order (spouse, parents of spouse and the children of the couple). In most cases, selecting a person in the list and pressing OK makes that person and the associated spouse the "current couple" on the 3-gen screen. However, in the case of the



relationship display invoked from the 3-gen screen, this would not be that useful since you can easily "navigate" to that person directly from that screen. In this situation, selecting a person from the list and pressing OK will take you to the "Find by Surname" display with that person selected. This allows quick access to the "Find" function for that surname for easy selection of other relatives of that person.

For those imports that support "preferred" spouses, parents, and children, the "relation" column will put an \* next to the preferred item. For the "Self" entries, the primary name will have an \* next to it.

## Status Area

Additionally, there is a status display at the bottom of the screen. When selecting the "Self" items, you get an indication if the name is a primary name or a secondary name (Alias). For Parents, the status area displays the child status of the "Self" person to the Parent. For Spouses, the status area displays the marriage date. (Or date associated with the "union" between the "Self" person and the spouse.) For Children, the status area will display the child status to the "Self" person.

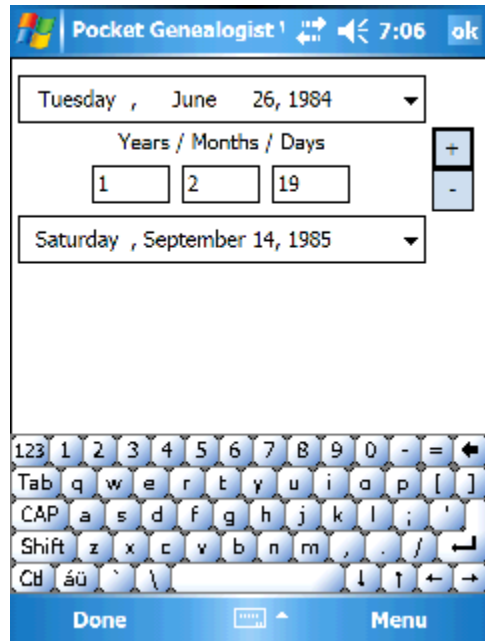
The above is only available for those imports that support these relationship statuses. If data entry is enabled, you can "tap" on that the status field and change the value.

## Date Calculator

### Touchscreen

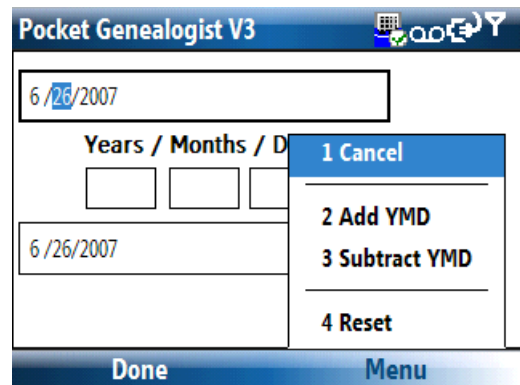
The date calculator can be used to calculate a second date using a start date and years, months and days from that date (either in the past or the future). Select the 1<sup>st</sup> date, then enter the years, months and days, then press the add or subtract button to calculate the second date.

The date calculator can also be used to enter a start and an end date and it will automatically calculate the number of years, months and days between the two. The date calculator is found from the “Tools”, “Calculators” menu.



### Non-Touchscreen

The Non-Touchscreen version of the date calculator has some differences compared to the Touchscreen version. It does support calculation of a second date from a first plus Y/M/D, or calculation of Y/M/D between two dates.

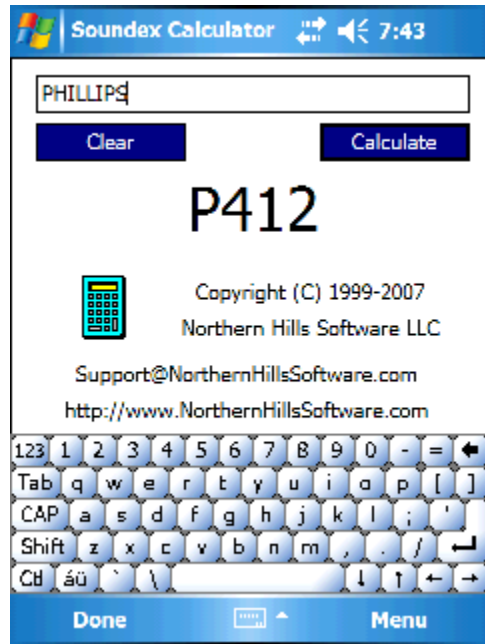
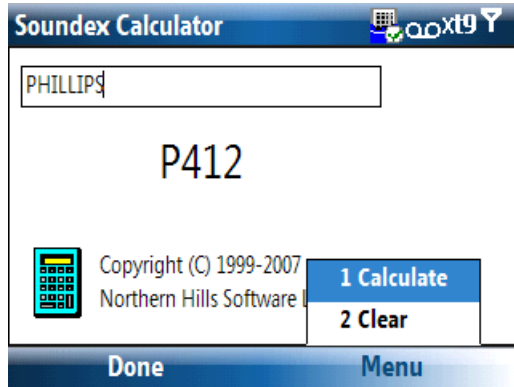


1. You have to enter the dates “manually”, there is no “calendar” display to select the date.
2. The date is a “Short” date, the day of the week is not shown and the month is shown as a numeric value.
3. Calculation of the number of years, months and days between two dates is automatically calculate as you change either the first or second date.
4. You can enter a first date, then values in the Years, Months, Days field, then use the “Add YMD” or “Subtract YMD” menu item to set the second date.

### **Soundex Calculator**

The Soundex calculator is used to calculate the Soundex code for a name. The calculator is found under “Tools”, “Calculators”.

Type in the surname and press the calculate button to display the soundex value. For certain names, you may get two values as the result. (Due to a little known “rule” regarding H’s and W’s.)



### **Coordinates Calculator**

The coordinates calculator is not really a calculator but a convertor. It allows you to enter a latitude and longitude value and then convert it to a different format. You can find it from the “Calculator” menu found under “Tools”. The Coordinates button will retrieve the current GPS setting.



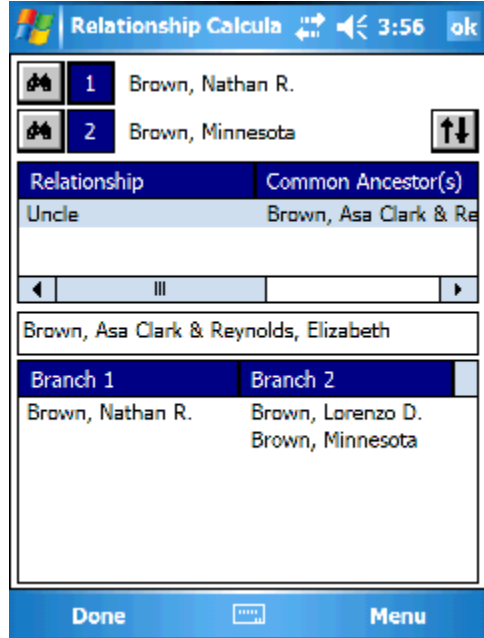
## Using the Relationship Calculator

Found on the menu under “Tools”, “Calculators”, “Relationships”

### Touchscreen

The relationship calculator is used to determine the relationship between two individuals. The relationship(s) shown in the list is always in reference to how the first person relates to the second person. As you change person 1 or person 2 the relationships shown in the list will automatically calculate.

The “Branch 1” and “Branch 2” list shows the individuals that are common between the two ancestors. “Branch 1” relates to person 1 and “Branch 2” relates to person 2. (The list is always shown with the oldest generation at the top of the list and the youngest at the bottom)



Invokes a “Find” screen to select the individual by name.



Invokes a “Go To” screen for selecting person 1.



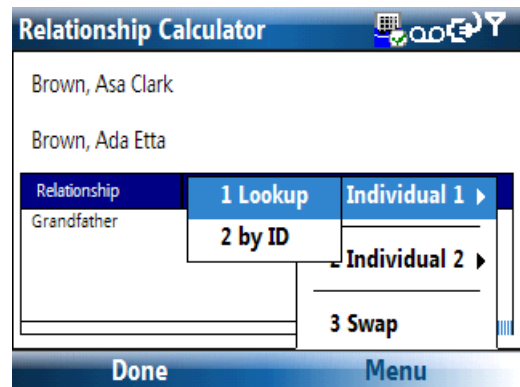
Invokes a “Go To” screen for selecting person 2.



Used to swap person 1 and person 2.

### Non-Touchscreen

The relationship calculator is used to determine the relationship between two individuals. The relationship(s) shown in the list is always in reference to how the first person relates to the second person. As you change person 1 or person 2 the relationships shown in the list will automatically calculate.




**Lookup** Invokes a “Find” screen to select Individual 1 or 2

**By ID** Invokes a “Go To” screen for selecting Individual 1 or 2

**Swap** Used to swap Individual 1 and 2.

## History List

### Touchscreen

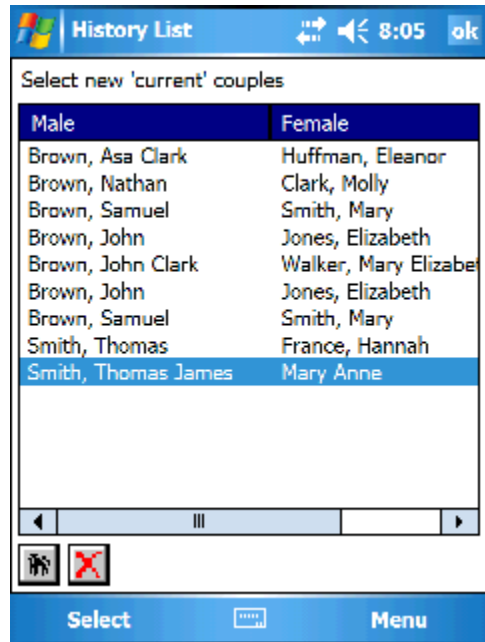
 Pocket Genealogist keeps track of the individuals viewed during a Pocket Genealogist session. (Information is not retained when you close the database or exit the program.) You can use the History buttons on the menu bar or use the menu items “Back”, “List”, or “Forward” to traverse the history list. When you select the “List” function, you will see the individuals in the order that they were selected. The list is a “circular” list that displays a maximum of 100 individuals/family sets. The last viewed set is highlighted when the list is first displayed.



Displays the immediate relations to the person selected in the list.



Deletes the item in the list but does **NOT** delete the individual.



### Non-Touchscreen

Pocket Genealogist keeps track of the individuals viewed during a Pocket Genealogist session. (Information is not retained when you close the database or exit the program.) You can display the list from the “Tools”, “History”, “List” menu item. A list of the individuals in the order that they were selected will be displayed. The list is a “circular” list that displays a maximum of 100 individuals/family sets. The last viewed set is highlighted when the list is first displayed.



If you select an item in the list, you can use the menu to view relationships to that person or to delete an item from the list. (It will not delete the individual from the database, just the item from the history list)

### ***Soft Reset Device***

Windows Mobile devices have a feature called a “Soft Reset”. A soft reset is like a reboot. Refer to your device manufacturers documentation on how to perform a soft reset, which is usually done by pressing a recessed button with the stylus. There are times when a soft reset will clear up problems that may be occurring on the device. You do not need to close your Pocket Genealogist database as it will be done for you. However, you should close any other programs before doing the reset.

You can find the soft reset under “Tools”, “Device”, “Reset”.

**Note:** The soft reset function may not work with all devices as it depends on how the device manufacturer implemented Windows Mobile.

### ***Hard Reset Device***

Windows Mobile devices have a feature called a “Hard Reset”. A hard reset is MUCH more “extreme” than a soft reset since it resets the device to the factory installed state. All programs and data that you have put on the device will be removed during a hard reset. This would be similar to formatting a hard drive and re-installing the operating system. Refer to your device manufacturers documentation on how to perform a hard reset. You will be prompted twice since it’s such a drastic step. Pocket Genealogist and all databases will be lost if you do a hard reset. You can find the hard reset under “Tools”, “Device”, “Reset”.

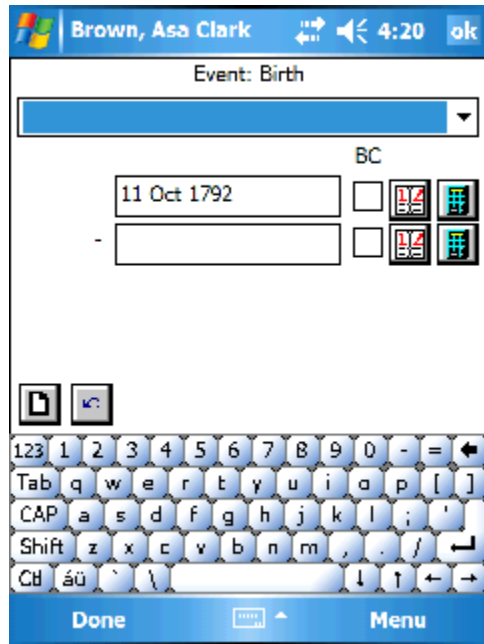
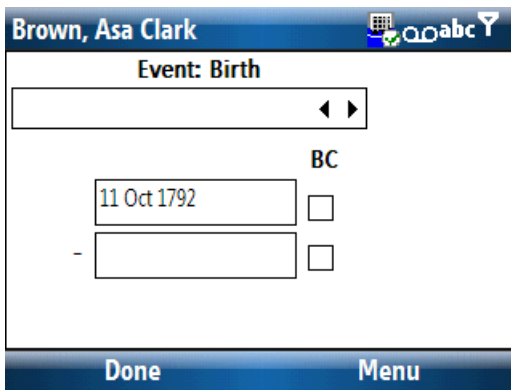
**Note:** The hard reset function may not work with all devices as it depends on how the device manufacturer implemented Windows Mobile.

### ***Format a Storage Card***

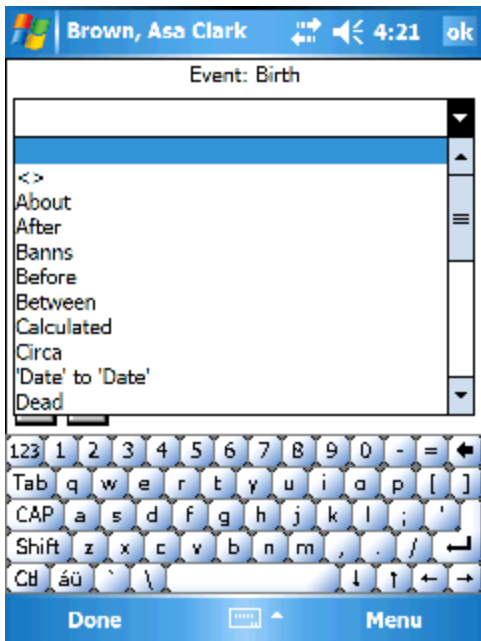
On rare occasions you may need to format your storage card. Pocket Genealogist has this ability which can be found from “Tools”, “Device”, “Format”. All data on the storage card will be lost if you do a format.

## Working with Dates

When you edit a date field in Pocket Genealogist, the date view/edit screen will be displayed. Dates are another area in Pocket Genealogist that can work quite differently depending on the capabilities of your desktop genealogy program. You can either enter a date with or without a “qualifier” such as “before”, a stand-alone date qualifier such as “Dead”, or any value you wish if you select “freeform”.



## Date Qualifier



Use this date qualifier list to modify the type of date you are using. This includes things such as “Before” or standalone items such as “Dead”. Stand-alone items make up the entire date value and no actual date is allowed.

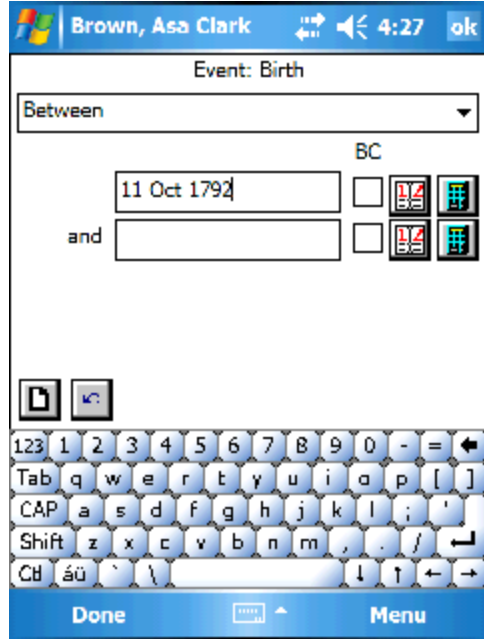
If you select “freeform”, you can enter any value you wish. This is generally used when you do not have a valid date to enter in the date field or have other special needs. Not all desktop programs support a freeform date.

Depending on what you select, the other fields on the screen will be shown or hidden.

## Date Entry

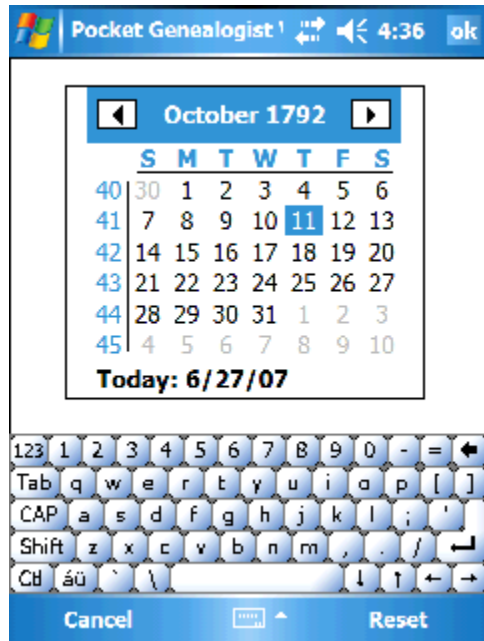
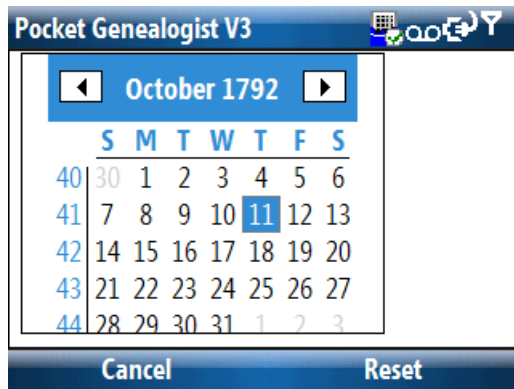
You can enter the date in the date entry field as shown. If the date qualifier is one that expects two dates, for example “Between”, use the second date entry field for the second date.

Depending on your desktop program, you may also have a BC (Before Christ) and DD (Double Date) checkbox available.



## Calendar

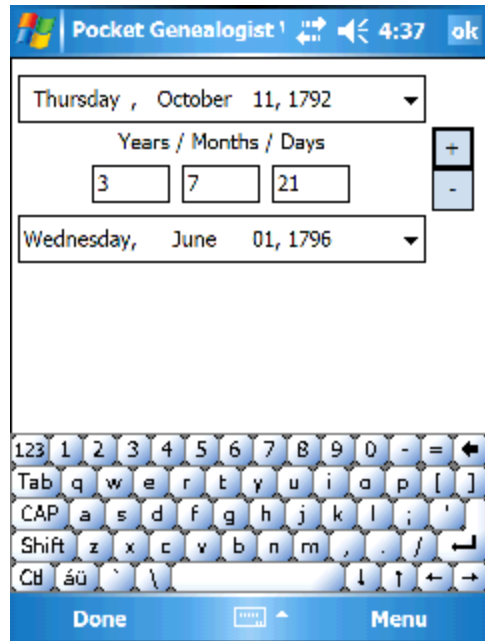
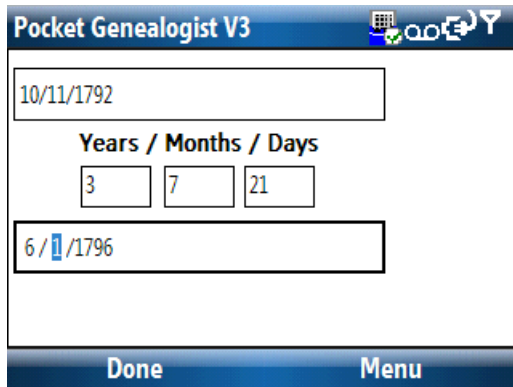
Use the calendar button or menu item to display a calendar that can be used to select the date for the date field. The oldest date available using the calendar is September 14, 1752.

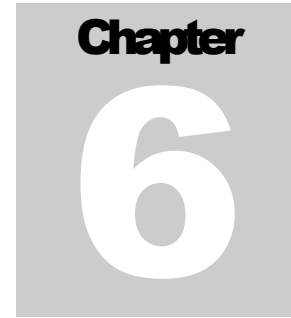


## Calculator

Use the calculator button to calculate a date to be entered into this field. You can start with a date and add or subtract years, months and days for example. The oldest date available using the calculator is September 14, 1752.

**Note:** The second date is the one that is always returned to the date field.





## 2-Way Synchronizing

### **Overview**

With direct Legacy Family Tree imports, if you enable the “2-way Synchronizing” option at import time, you can make changes to data on the device OR data in Legacy then synchronize those changes to the “other side”. (Legacy changes to the device or device changes back to Legacy) In order for this to work, you must only change one side at a time. If you make changes on the device, you cannot change anything in Legacy until you synchronize. If you make changes in Legacy, you can’t make changes on the device until you synchronize. After you synchronize, either side can then be changed but only one side at a time between synchronizations.

### ***Before the initial Import***

Pocket Genealogist is very “strict” with regards to doing updates into Legacy. To make sure that your Legacy Database is in good shape before you do the initial import, it is recommended that you do the following:

#### **1. Backup your database**

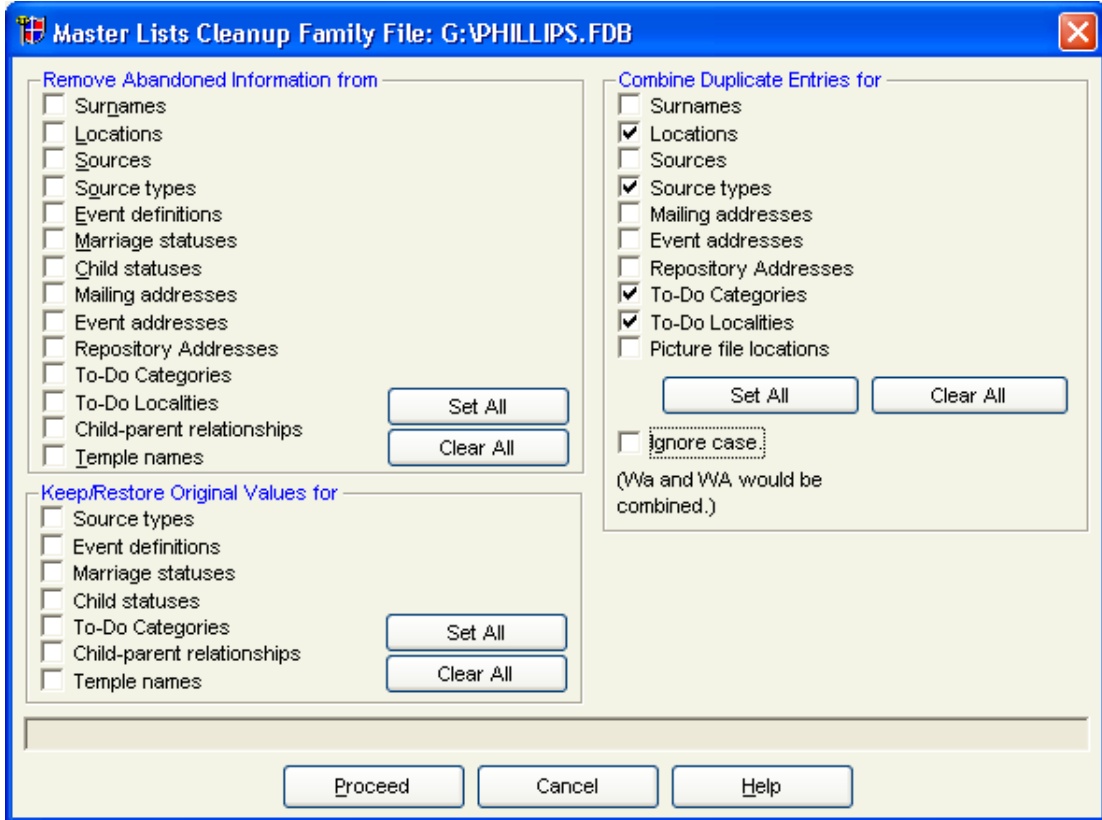
Since the following will make changes to your database, it’s always a good idea to first make a backup. This is done from the “File” menu, then select “Backup Family File”. Then select the name and location for your backup. (Backing up to your hard disk is fine. The intent is to provide a way to restore your data in case problems occur during the next few steps.)

#### **2. Check/Repair**

Over time, things can occur in your database that could interfere with the 2-way synchronization by Pocket Genealogist. The Legacy “Check/Repair” function can be used to find and fix some of these issues in the database. This is done from the “File” menu, then select “File Maintenance”, then “Check/Repair”. Depending on the size of your database, it may take a few seconds to much longer to perform this function. After it is complete, if any problems were found you will be given the choice to view a problem log.

### 3. Master Lists Cleanup

This is a handy location to combine duplicates that can cause problems for the 2-way Pocket Genealogist synchronization. This is done from the “File” menu, then select “File Maintenance”, then “Master Lists Cleanup”.



In the above screen print, the items that are important for the 2-way Pocket Genealogist synchronization are shown “checked”. You may wish to do other items for your own benefit.

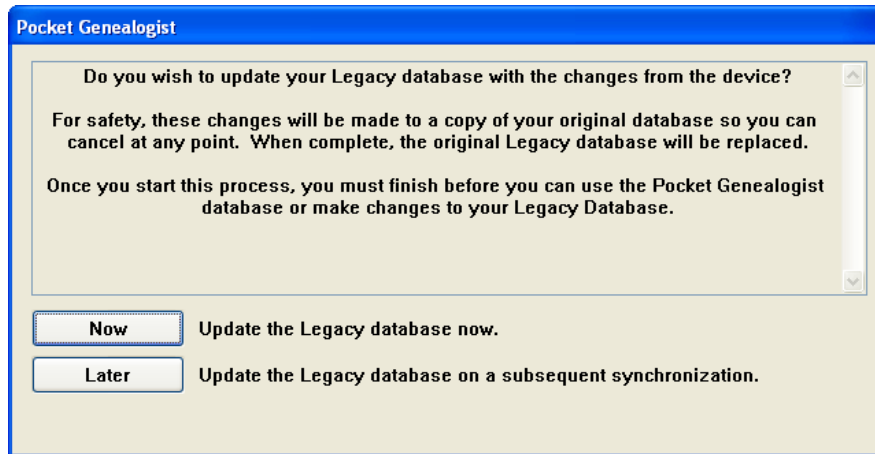
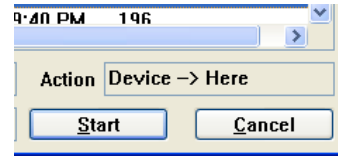
#### ***After the initial Import***

To verify that there are no problems in your Pocket Genealogist database that will prevent you from doing an update back into Legacy, it is recommended that you make a small change to your database on the device after the initial import to test the process. For example, you could change the “Ancestor Interest” value for one of the individuals in your database. (This is found on the “Main” tab for the individual.) After making the change and closing Pocket Genealogist on the device, go to Pocket Genealogist on the desktop and do a synchronize for the database. It should determine that a change was made and prompt you to do the update into Legacy. (More details in the following sections.) If the update is unsuccessful, please send a copy of your database (FDB file) to Northern Hills Software so we can evaluate the situation.

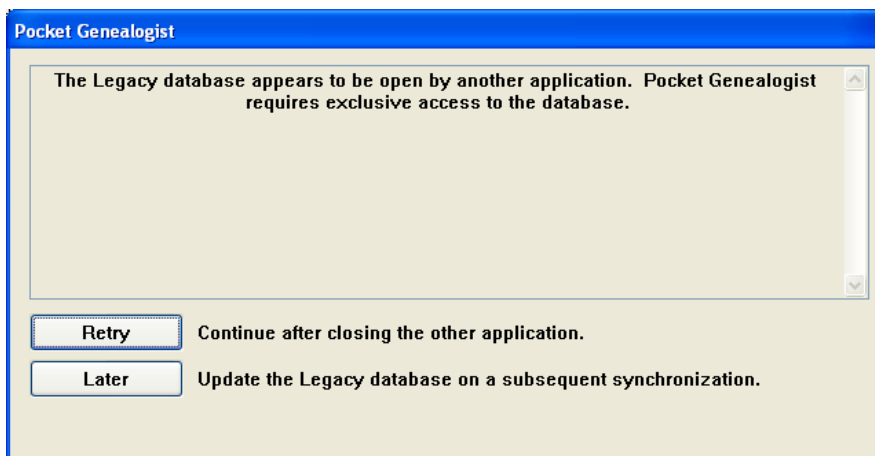


### ***Updating Legacy with changes from the device***

After you've made changes on the device, close the program and go to Pocket Genealogist on the desktop. Use the "Synchronize" button to retrieve the changes. On the synchronization screen, before you press start, you'll notice that the "Action" listed at the bottom right indicates that changes on the device will be retrieved and placed in the Pocket Genealogist database on the desktop. ("Here") No changes will be made to the Legacy database yet. After synchronization is complete, if changes were found you will be given the choice to update the Legacy database.

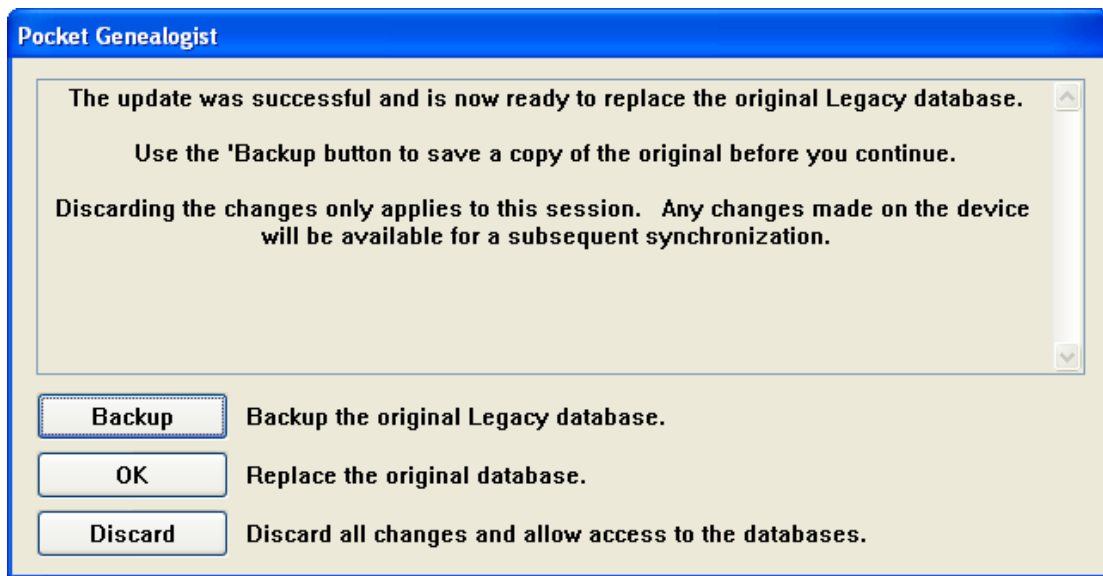


You can select "Later" if you wish to perform the updates at another time, but you must not make any changes to the Legacy database until you complete the update process. Even if you select "later", you can continue to make more changes on the device. The additional changes will be retrieved when you do the synchronization at a later time. If you select "Now" and the database is open in Legacy, you will receive the following. You must close the database or shut down Legacy before you can continue.



Selecting “Later” is the same as selecting it from the previous screen. Nothing has been applied to your original Legacy database. If you make changes to the Legacy database before you process the updates, a subsequent synchronization will determine this and won’t allow the updates. At that point, you’ll have to export a GEDCOM file in order to do the updates. (And 2-way synchronization will be turned off and will remain off unless you do a new import of the Legacy data.)

If you close the database or shut down Legacy, you can then press “Retry” to continue. When the updates are complete and if successful, you will be given one last chance before committing the changes to your original Legacy database.



It is highly recommended that you use the “Backup” function to create a backup of your Legacy database before you replace it with the changes. The backup is functionally equivalent to one done by Legacy. (You can restore it using the Legacy “Restore Family File” function.)

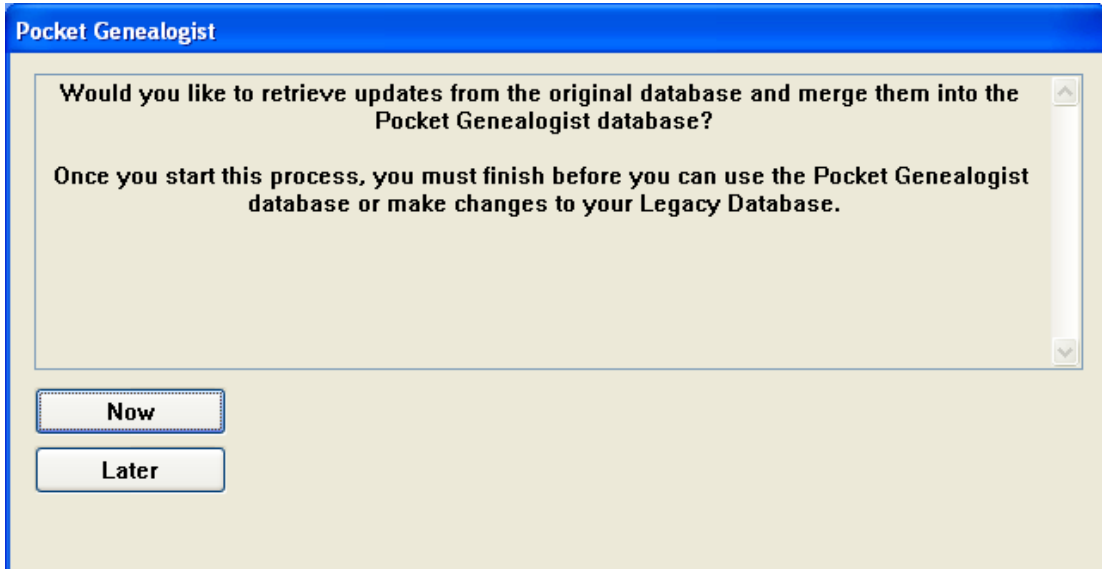
When you press the “Backup” button, you then select the name and location where you wish to store the backup. Pressing “OK” starts the backup. You will see a progress window during the backup and a status when complete.

If you choose to discard the updates and do the process at a later time, the original Legacy database will not be touched, which is the same as selecting “Later” at the beginning of the update process. As before, you must finish the update process before you make any changes to the Legacy database.

Otherwise, if you are ready to commit your changes, press the “OK” button. The original Legacy database will be replaced with the copy with the changes. If any updates need to be synced back to the device, that will occur next. At the end of processing, it is then safe to make changes in Legacy or on the device.

### ***Updating the device with changes in Legacy***

After you've made changes in Legacy and want to update the database on the device, use the "Synchronize" button in Pocket Genealogist on the desktop. It will first check to see if any changes occurred on the device. If none have occurred, you will then be given the chance to "refresh" the data on the device from your Legacy database.



You can select "Later" if you wish, but if you have changed the Legacy database you must complete the update before you can make changes on the device. Pressing "Later" does not prevent you from making more changes in Legacy.

If you select "Now", the Legacy database is examined for any changes that have occurred since the initial import or last synchronization, and if any are found they will be synchronized to the device. At the end of processing, it is then safe to make changes in Legacy or on the device.

### ***Changes in both Legacy and Device***

You may not make changes in both Legacy and on the device for a database and then do a 2-way synchronization. When you do this, the sync process will determine that changes have occurred in both places and will abort the update. No changes will be applied to the original Legacy database and the 2-way synchronization will be turned off for that database. You will have to use the GEDCOM export feature to retrieve and apply updates back to your Legacy database.

In order to turn the 2-way synchronization back on, you have to do a new import of your Legacy database. (Either replacing the database on the device or creating a new one.)

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# Chapter 7

## Field Notes

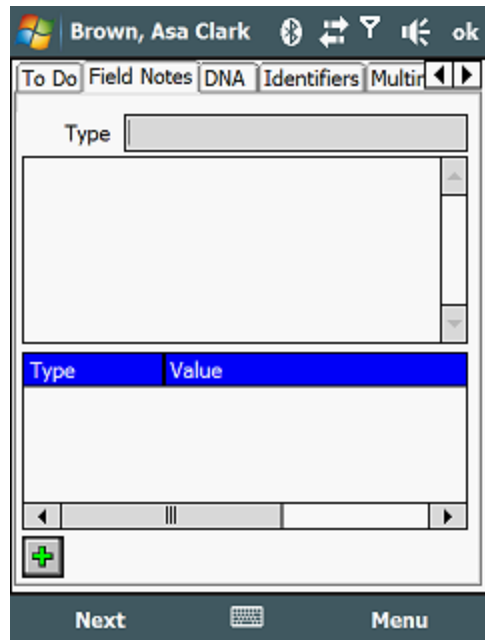
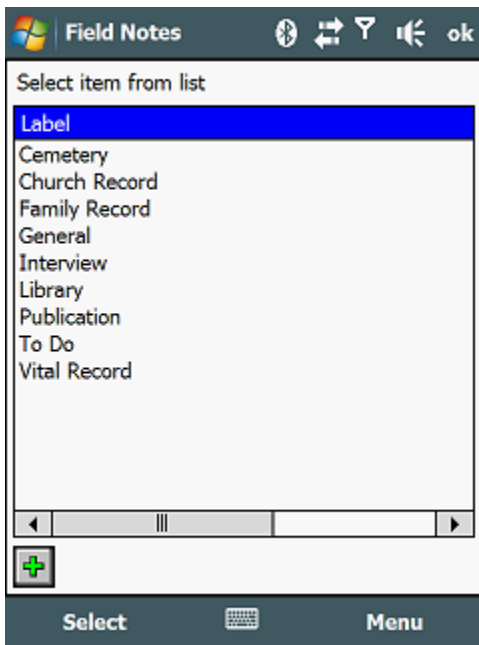
### Overview

Field notes do not transfer via GEDCOM file. You must either print a copy of the notes or “cut and paste” to your desktop genealogy program. Field Notes are the only data entry that can occur with the “Trial” version of Pocket Genealogist.

### Adding note on Device

#### Touchscreen

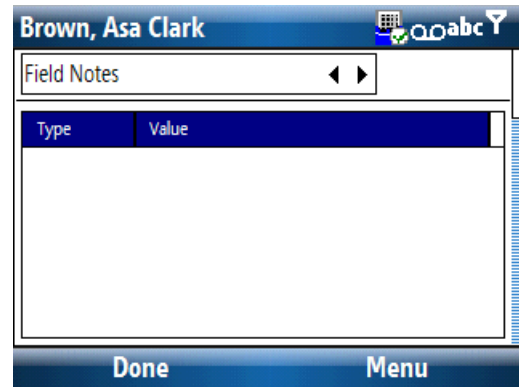
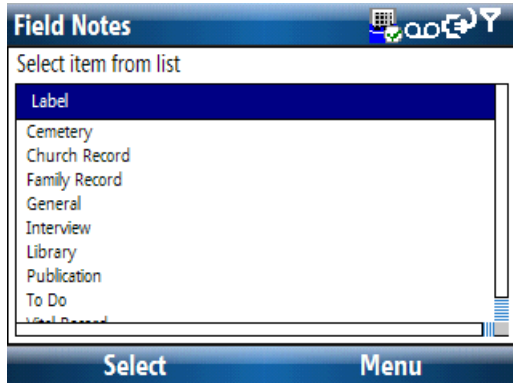
The Field Notes display on the device is almost identical to Notes, but you are limited to roughly 30,000 characters per note.



To add a new note, press the “Add” button or the “New” menu item. A list of field note types will be displayed and you can either select one from the list and press “OK” or press the “Add” button to add a new Field Note type. Once you’ve selected the Field Note type, the edit screen will be displayed for entering the note.

## Non-Touchscreen

The Field Notes display on the device is almost identical to Notes, but you are limited to roughly 30,000 characters per note.



To add a new note, select “New” from the menu. A list of field note types will be displayed and you can either select one from the list and press “Select” or select “New” from the menu to add a new Field Note type. Once you’ve selected the Field Note type, the edit screen will be displayed for entering the note.

## Field Notes list (Reports)



First you must retrieve the notes from your device using the “Synchronize” function in Pocket Genealogist. Select the database you wish to synchronize and press the “Synchronize” button. After the synchronization is complete, your Field Notes will now be in the corresponding desktop Pocket Genealogist database.



Now press the “Export” button and select “Field Notes” from the prompt. The Field Notes screen will automatically select all notes that are new or changed since the last time you did a synchronize.

Field Notes
✕

Double Click on an item in the list to display the details for that Field Note

Cat.	Date	Type	(M)RIN	UserRef	Note
0	07/28/2003 *	To Do			Tell all my genealogy frie
1	07/28/2003 *	Cemetery	1		Abraham is definitely in tl
1	07/28/2003 *	General	1		This is a sample field not
1	07/28/2003 *	Library	1		Go to the JV Brown library
1	07/28/2003 *	Publication	1		Look through Now and Th
2	07/28/2003 *	To Do	1		Find marriage license for

**Category and ID**

0 - General

1 - Individual

2 - Marriage

(M)RIN

UserRef

or

**Date Range**

From

To

Modified Notes Only \*

You can also customize your selection criteria. You must select at least one note category. (If you select ONLY individual or marriage, you can also specify a Record Identification Number (RIN) or Marriage Record Identification Number (MRIN) or User Reference.) You can also specify a date range for the notes. If you only want notes that have been added or changed, select the “Modified Notes Only” check box. After you pick the options that you want, press the “Refresh List” button. If the results are not what you want, change your options and press “Refresh List” again.

The asterisk next to the date in the list indicates that the note has been modified. You can view any of the notes by double clicking the item in the list that interests you. After you

view a note, you may want to turn off the “modified flag” so that the note will no longer be considered “modified” the next time you query the list.

If you press the “Print” button, all notes shown in the list will be selected for printing.

### ***Field Note Display***

Field Notes

Category Individual (M)RIN 1 Date 07/28/2003 09:01:32 PM \*

Type Library UserRef

Individual(s) Rev Abraham Smith III

Go to the JV Brown library to gather information on Abraham.

Select All Copy to Clipboard Turn off modified \* Print Exit

When you “double click” on one of the items in the Field Notes list, you will be shown more detail about that note. You can “copy” the note from the window to “paste” into your genealogy program. You can use your mouse to select any or all of the note or use the “Select All” button to select the entire note. Then press the “Copy to Clipboard” so you can then “paste” it into your desktop genealogy program (or any text editor).

If this note has been modified since the last time you synchronized notes, the “Turn off modified” button will be enabled. If you press that button the note will not show up in the list the next time you do a query for modified notes.

If you press the “Print” button only this one note will be selected for printing.



## Field Note Print

**Field Note Print**

**Information**

Name: Samsung SCX-4100 Series

Location: [ ]

Comment: [ ]

Copies: [ ]

Orientation: [ ]

Double Sided:  Yes  No

Select

CSV File

**Output Options**

Sort 1: [ ]

Sort 2: [ ]

Sort 3: [ ]

Sort 4: [ ]

Sort 5: [ ]

One note per page

Turn off Modified \* flag for all printed notes

**Print Progress**

(M)RIN: [ ] UserRef: [ ]

Date: [ ]

Category: [ ]

Type: [ ]

Individual[s]: [ ]

Note: [ ]

Note: 0 of 2 Page: [ ]

OK Cancel

The Print dialog allows you to either print the field notes to a printer, or to export the notes to a CSV file. (CSV files are text files generally used with a spreadsheet program)

The “Select” button is used to either select the printer for output, or to select the name of the CSV file if you have “CSV File” checked. By default, the CSV file will be given a name and location although you can override to any value you wish. If you use the default location that is provided, the CSV files will show up on the “Logs” screen using the “Logs” button found on the main Pocket Genealogist screen.

The output options section allows you to pick the order in which the Field Notes will be printed or exported to CSV. If you have selected only one Field Note, the sort boxes will be disabled. If you do not pick any sort options, the Field Notes will be printed in the order that they are shown in the list prior to selecting the “Print” button. If you want only one Field Note per output page, select the “One note per page” check box. Otherwise, more than one Field Note may be printed on a single page.

Some options aren’t applicable when exporting to a CSV file, and they will be disabled or hidden when that option is selected.

When you press the OK button, the Field Notes will be printed. As each note is sent to the printer or CSV file, details for that note will be displayed in the Print Progress section.

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**Chapter**  
**8**


## Research Lists

### Overview

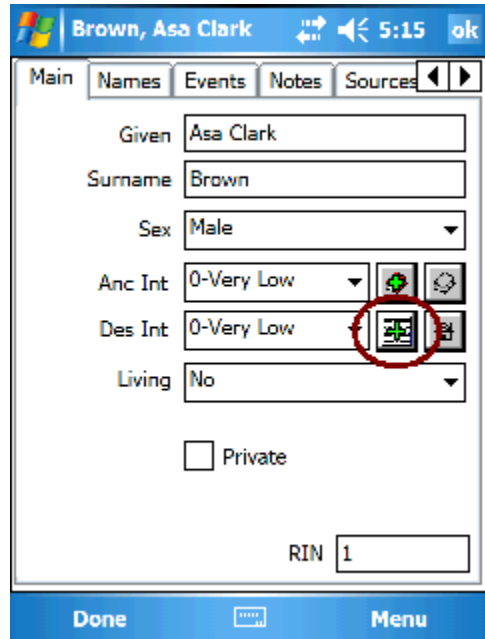
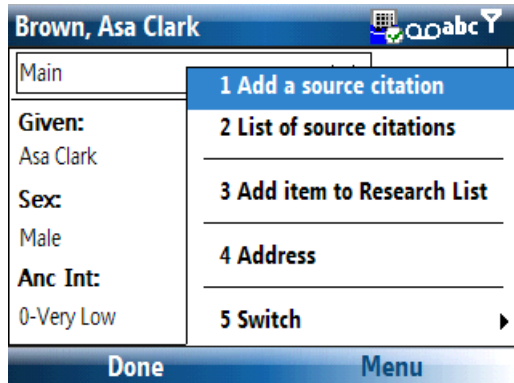
Research Lists are a way to group Individuals, Families, Sources and Repositories into lists of your choosing. You can create as many research lists as you like and assign any of the above items to the list for further research while you are “in the field” using Pocket Genealogist. With the exception of Family Historian, Research Lists do not transfer via GEDCOM or direct import. There is a simple export to CSV file feature for the Research Lists in Pocket Genealogist on the desktop so you can access the information you create on the device.

**Note:** Family Historian Named Lists are converted to Research Lists when imported into Pocket Genealogist.

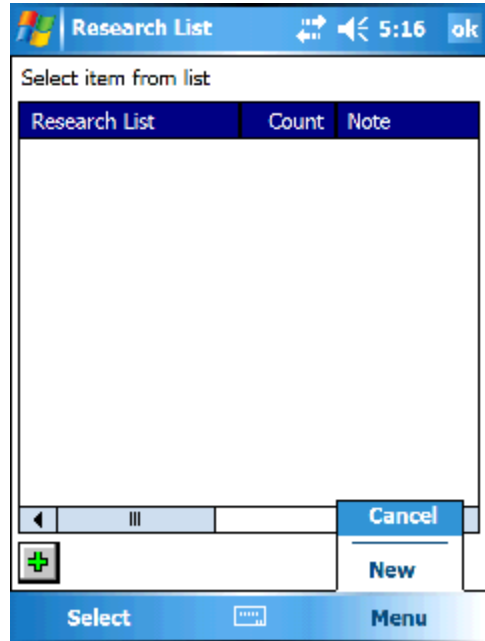
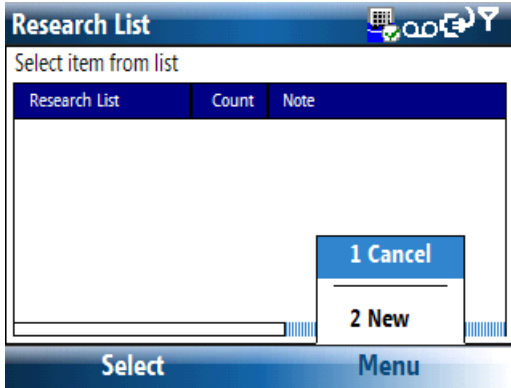
### Adding an item to a Research List

 The “Add item to Research List” icon will be found on the screens applicable to items that can be added to a Research List (or on menus). Adding an item to a research list does not show you other Research List items that have already been added, it is only used to add a new item to a list.

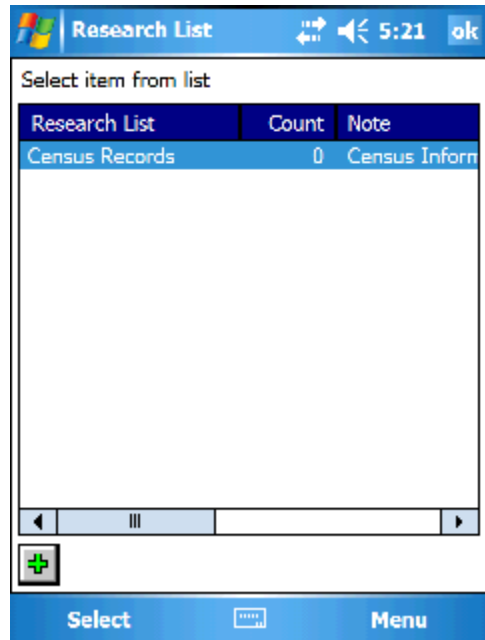
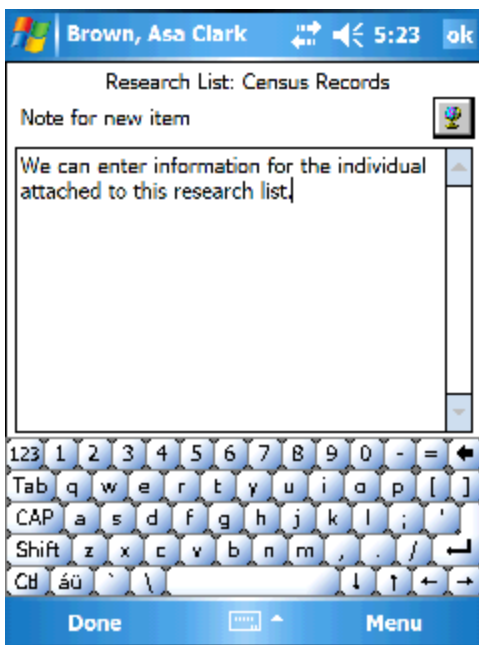
By default there are no Research Lists created on the device when you import a new database.



Here is an example of what you might see the first time you try and add an individual to a Research List. Since there is no lists yet in existence, the first step is to create a new list. (Use the “Add” button or the “New” menu item)



After pressing “New” or the “Add” button, we’ll enter the value “Census Records” to create a research list by that name. After the list has been created, a Note display will be shown where you can enter a note to describe the Research List. We are then taken back to the Research List selection screen, you can create more Research Lists now or when you first need them.







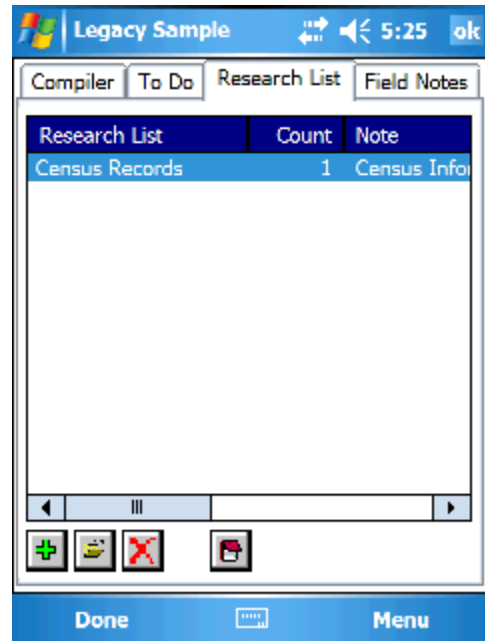
Select the Research List for which to add the individual and press “Select”. You will then be given a change to enter a note to attach to the person (or item) you are adding to the research list.

## Viewing Research List

All Research Lists and the items attached to them can be found on the “Edit”, “General Details” screen. You will see a complete list of all Research Lists you have defined and an indication of the number of items attached to the list.

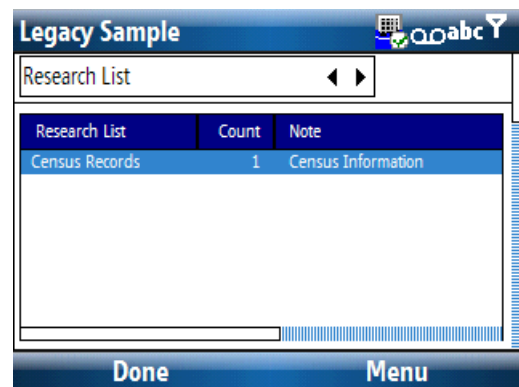
## Touchscreen

-  Add a new Research List
-  Edit (View) the items on the Research List.
-  Delete a Research List and all items attached to it.
-  View/Edit the note that describes the Research List.



## Non-Touchscreen




Same as for Touchscreen but the items to manage the list will be found under “Menu”.

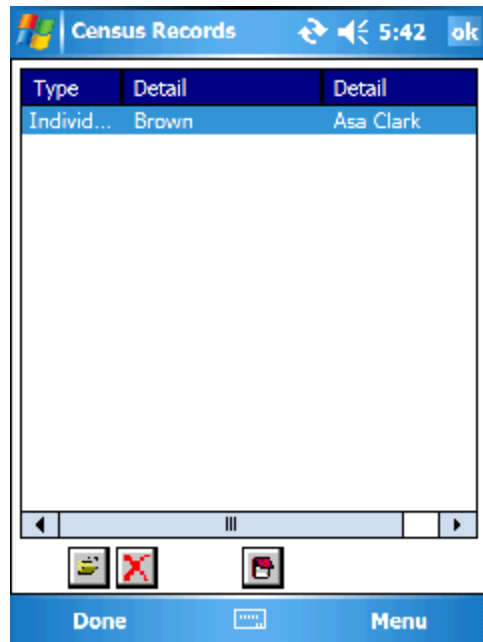


## Working with items in a List

Select an item in the Research List and press the “Edit” button or the “Edit” menu item. You will be shown a list of items attached to the Research List.

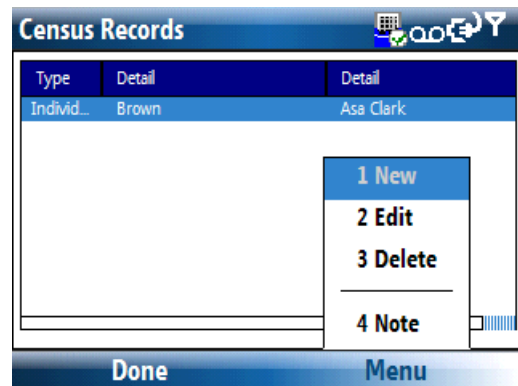
### Touchscreen

-  Used to view/edit the item on the list. (individual, family, source or repository)
-  Used to delete a Research List item. This does not delete the actual item attached to the list. For example, it won't delete an individual attached to the list, just the Research List record.
-  Used to view/edit the note for the item attached to the Research List.



### Non-Touchscreen

Use the menu to edit the item on the list (which takes you to the individual, family, source or repository) or the “Note” button to view/edit the note you attached to the item when you added it to the list.



## Research List Report



First you must retrieve the Research Lists from your device using the “Synchronize” function in Pocket Genealogist. Select the database you wish to synchronize and press the “Synchronize” button. After the synchronization is complete, your Research Lists will now be in the corresponding desktop Pocket Genealogist database.



Now press the “Export” button and select “Research List” from the prompt. The Research List screen will show a display similar to what is on the device.

Research List	Count	Note
Census Information Gather...	1	
Dad's Family	4	
Work in Progress	1	

Type	Detail	Detail	Note
Individual	Brown	Asa Clark	Need to get a copy

Select an item from the top list will show the details of the items attached to that list. Pressing the “CSV File” will create a CSV file *just* for that Research List. Repeat that process to create a CSV File for the other lists.

By default, the CSV file will be given a name and location although you can override to any value you wish. If you use the default location that is provided, the CSV files will show up on the “Logs” screen using the “Logs” button found on the main Pocket Genealogist screen.

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## Changes Report

### Overview

If you are not using the 2-way synchronization feature with Legacy Family Tree or don't feel comfortable merging an exported GEDCOM into your desktop program, you can use the changes report to display the changed information made on your device. Information can then be printed or manually entered into your desktop program.

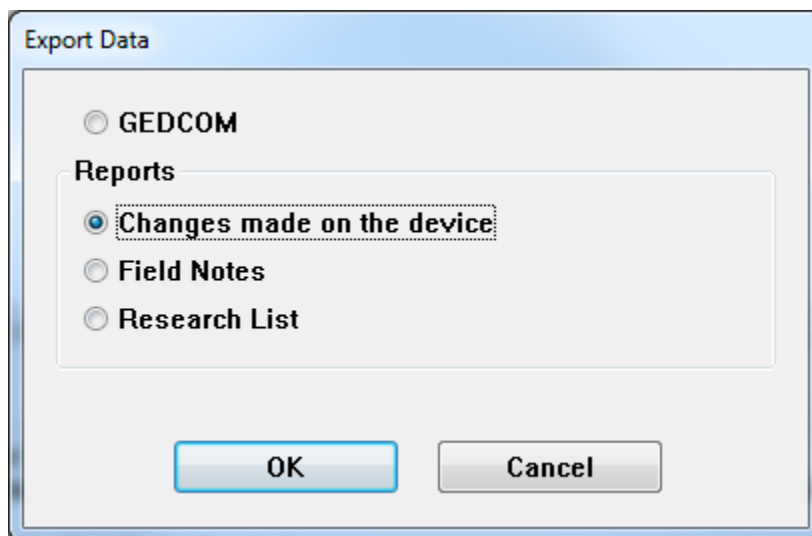
### Changes Report Generation



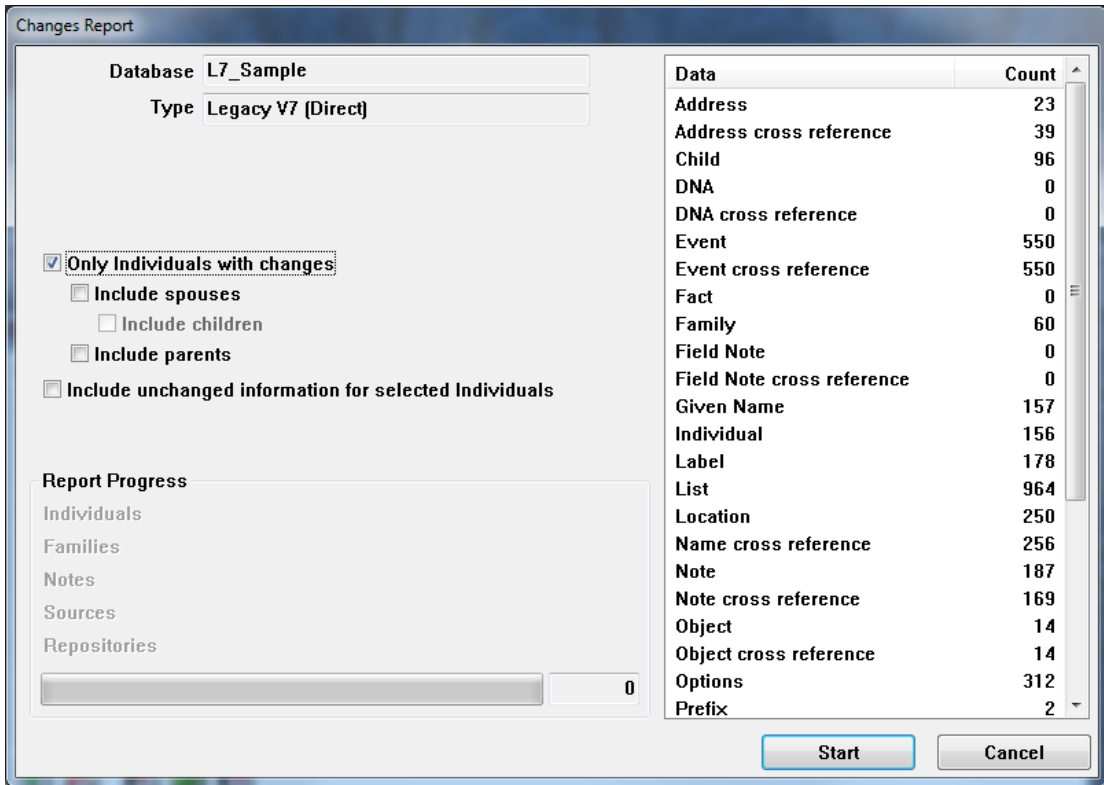
First you must retrieve the changes from your device using the “Synchronize” function in Pocket Genealogist. Select the database you wish to synchronize and press the “Synchronize” button. After the synchronization is complete, the changed information will now be in your desktop Pocket Genealogist database.



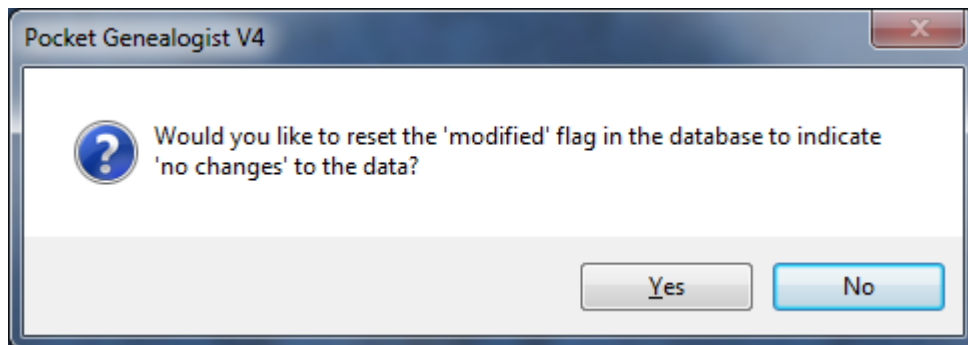
Now press the “Export” button and select “Changes made on the device” from the prompt.



The Changes Report screen gives you some options with regards to how much information is displayed. For example, it may be useful to include spouses, children or parents for a changed individual even if those people did not have any changes.



Press “Start” to produce the report. After generating the report but before display, it will ask if you wish to ‘turn off’ the modified flag so that subsequent reports won’t show the same information.



If you say ‘No’, subsequent reports will continue to show the same changes. After responding to this prompt, the changes report will be displayed in your default internet browser. Items in yellow indicate a change, red indicate deletion and green indicates addition.

C:\Users\Public\Documents\PocketGenealogistV4\Logs\Changes\_Report\_L7\_Sample\_20100812\_173715.htm - Windows Internet Explorer

C:\Users\Public\Documents\PocketGenealogistV4\Logs\Changes\_Report\_L7\_Sample\_20100812\_1

File Edit View Favorites Tools Help

Google

C:\Users\Public\Documents\PocketGenealogistV...

## Changes Report: L7\_Sample

Created 12 August 2010 at 05:37PM

---

### Individuals

---

ID	RIN	Status	Name	Sex	Born	Died	User Ref
<a href="#">136</a>	1	Updated	<a href="#">Asa Clark Brown</a>	Male	1792	1866	

**[[ Updated ]] Asa Clark Brown [136]**

RIN: 1  
 Sex: Male  
 Living: No  
 Private: No  
 Anc Int:  
 Des Int:  
 Never Married: No  
 User Ref:  
 AFN:  
 UID: 5221FAC9EFBF4B81AF18F893A81DF0AE

As Spouse: Elizabeth Reynolds  
 As Spouse: Eleanor Huffman

**Event: Residence**  
 Date: 22 Jun 1852  
Comment: Changed this Event.  
 Location: , Lawrence County, Pennsylvania, USA  
 Note (Location):  
 Latitude / Longitude (Location): N40.9910558 / W80.3340964  
 Private: No

**Event: Census**  
 Date: 6 Nov 1860  
 Comment:  
 Location: Richfield, Hennepin, Minnesota, USA  
 Note (Location):  
 Latitude / Longitude (Location): N44.8811253 / W93.2679339  
 Private: No

**Event: [[ Deleted ]] Residence**

Date: 27 Feb 1856  
 Comment:  
 Location: New Brighton, Beaver, Pennsylvania, USA  
 Note (Location):  
 Latitude / Longitude (Location): N40.7364161 / W80.3156206  
 Private: No

**Event: Residence**  
 Date: 1865  
 Comment:  
 Location: Minneapolis, Hennepin, Minnesota, USA  
 Note (Location): MINNEAPOLIS, founded by Col. John H. Stevens, builder of the first house on the west side of the Mississippi here in 1849-50, organized as a township May 11, 1858, was transformed in 1886 to the village organizations of Golden Valley and St. Louis Park, excepting the eastern part of the township, which had been comprised in the city area. ... [SOURCE: Minnesota Place Names, A Geographical Encyclopedia, online, Minneapolis data downloaded 15 February 2002.]  
 Latitude / Longitude (Location): N44.9802775 / W93.2636108  
 Private: No

**Event: [[ Added ]] Vacation**

Date: 12 Aug 2010  
 Comment: Added a new Event.  
 Private: No

Done Computer | Protected Mode: Off 110%

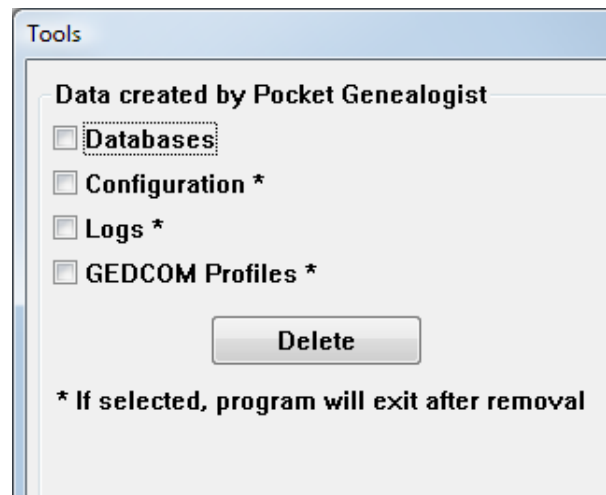
(This page intentionally left blank)



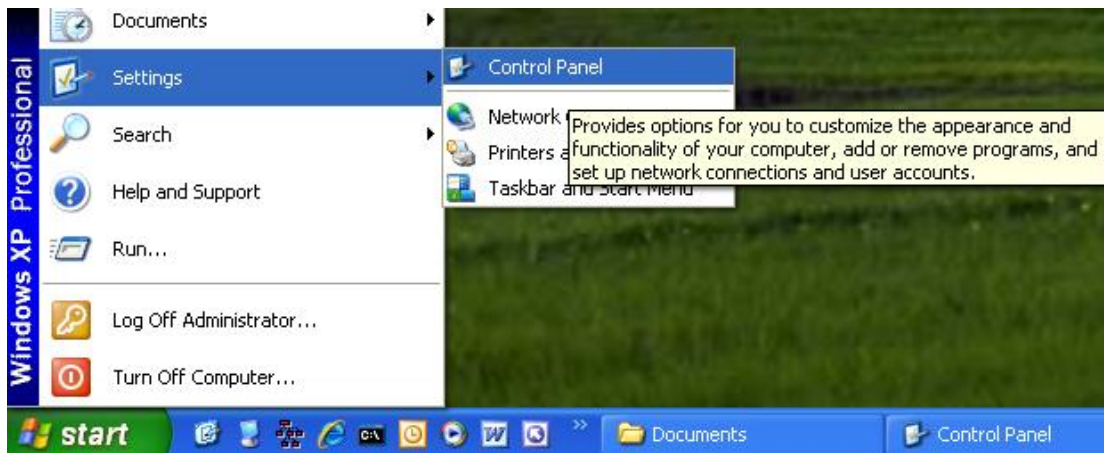
## Uninstalling Pocket Genealogist

### *Desktop uninstall*

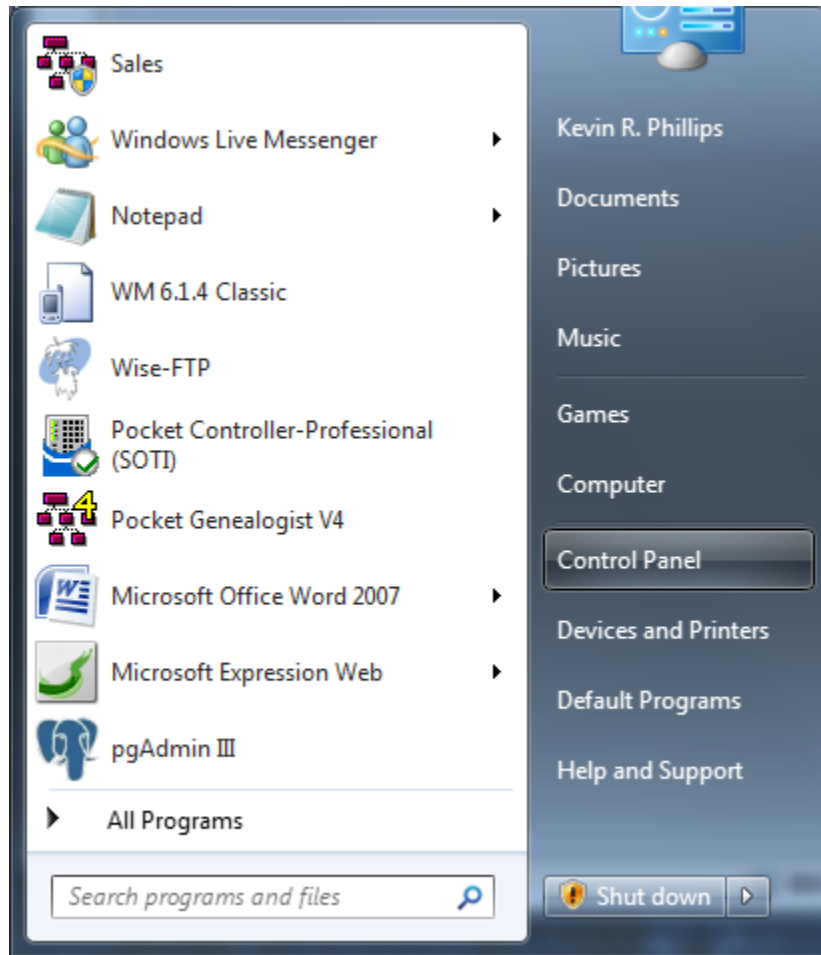
1. Start Pocket Genealogist on the desktop and press the “Tools” button.
2. Select all items under “Data created by Pocket Genealogist” and then press the “Delete” button. Pocket Genealogist will automatically exit.



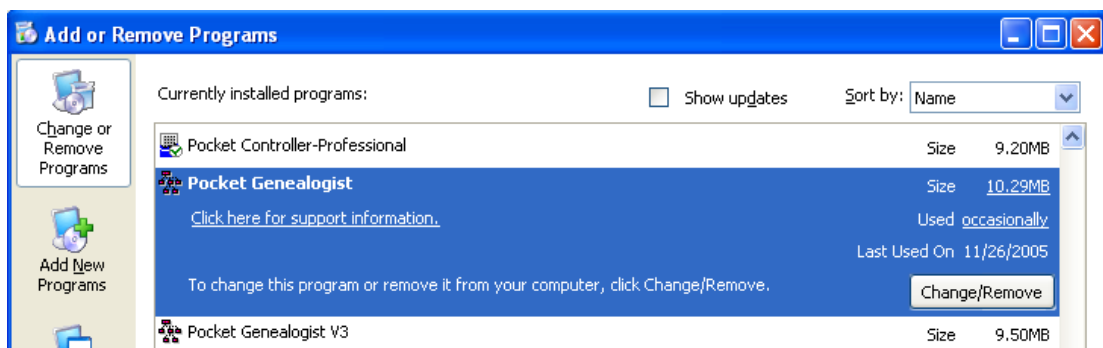
3. Go to the Windows Control Panel from “Start”, “Settings”, “Control Panel”. (XP Shown)



Or on Windows 7 and Vista, it may look like this:



4. Select “Add or Remove Programs” with XP and “Programs and Features” with Vista or Windows 7.
5. With Windows XP, select the version of Pocket Genealogist from the list you wish to remove and press ‘Change/Remove’ (shown). With Vista or Windows 7, select the item in the list and right mouse button to select “Uninstall”.

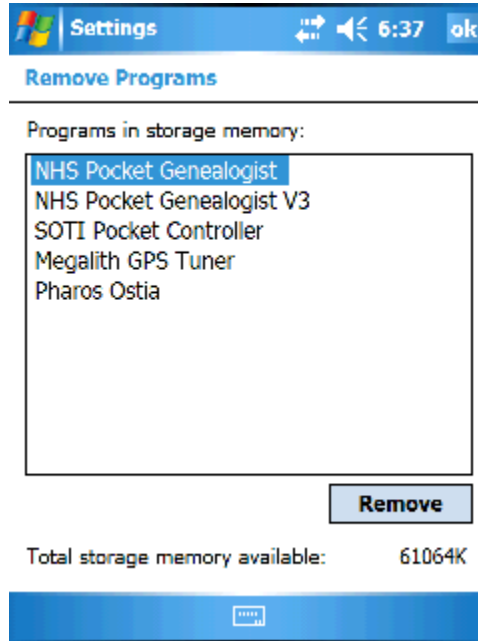


6. The “Removal Wizard” will be displayed, follow the instructions to remove Pocket Genealogist.

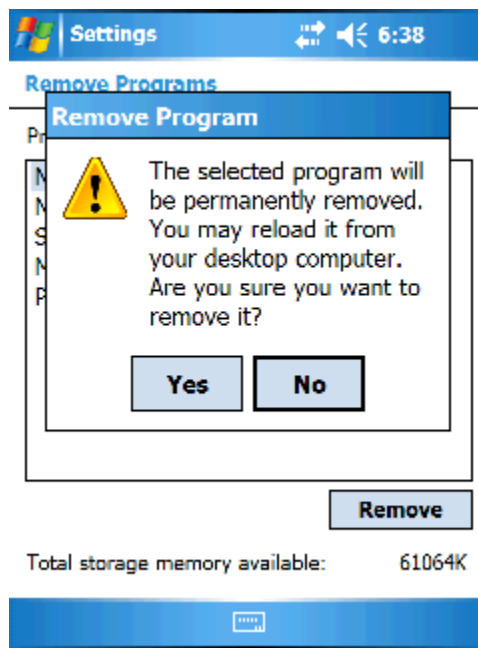


## Device Uninstall

1. Make sure Pocket Genealogist is not running on the device.
2. From the “Start” menu select “Settings”.
3. Select the “System” tab.
4. Select the item in the list you wish to uninstall and press “Remove”.

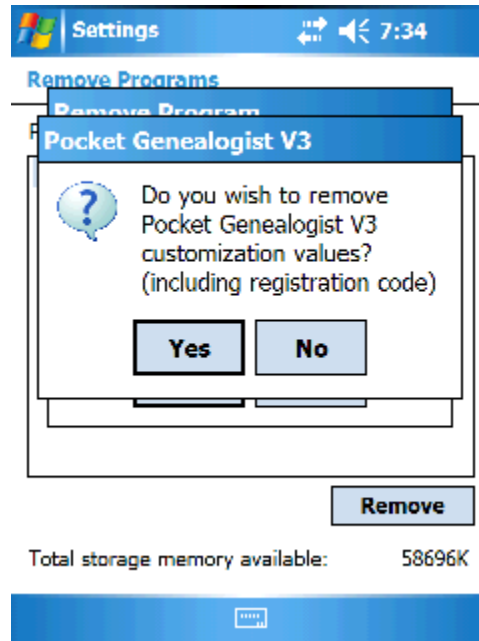


5. Select “Yes” to the uninstall prompt.

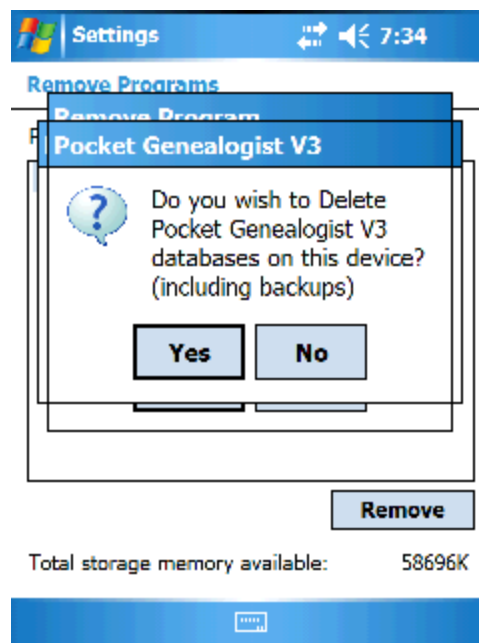




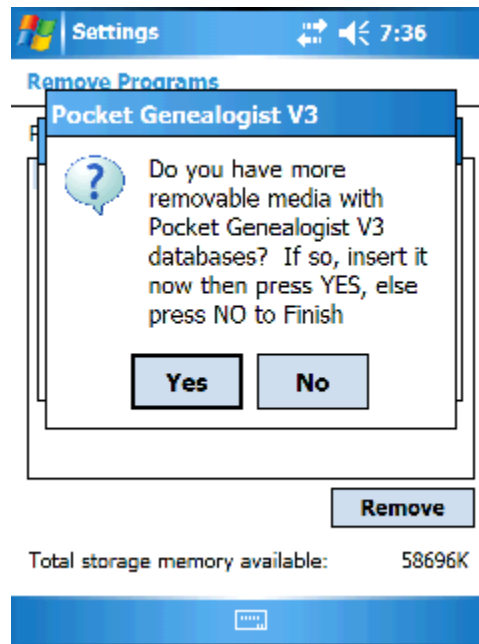
6. If you are totally removing Pocket Genealogist, say “Yes”. This will remove all customization values including your registration code.
- 7.



8. If you are totally removing Pocket Genealogist say “Yes”. This will remove all databases on the device. Note: Databases between Version 2, Version 3 and Version 4 of Pocket Genealogist are not interchangeable... if you are upgrading to Version 4, it is safe (And desirable) to remove Version 3 databases.



9. If you have storage cards that may have databases on it, insert the card now and say “Yes”. Do that for every storage card that contains databases. When you are ready to continue say “No”.





## **GEDCOM creation**

The following are some specific examples for creating GEDCOM files. Even if your program is not listed, you may find some helpful hints that may be applicable to your situation. It is assumed, in all cases below, that your database is “open” before you start any of these processes.

### ***Family Origins v10***

1. “File” menu.
2. “GEDCOM” menu item.
3. “Export GEDCOM...” menu item.
4. Enter the name and location where you want to put the GEDCOM file. GEDCOM files should have a file extension of “ged”.
5. Select “entire database” if you want all individuals or “Select people” if you want to be presented with the ability to select only certain individuals.
6. Use the “General” destination type.
7. “Correspondence log” and “Multimedia links” aren’t supported but won’t harm anything if included.
8. Press OK to create the GEDCOM file. (If you selected “Select people”, you will be given the chance to pick who you want in the GEDCOM file).

Note: RootsMagic is similar.

### ***Family Tree Maker v11***

#### **For all individuals in the Database**

1. “File” menu.
2. “Copy/Export Family File” menu item.
3. Change the “Save as type” to “GEDCOM (\*.GED)”.
4. Enter the name and location where you want to put the GEDCOM file. GEDCOM files should have a file extension of “ged”. (FTM version 11 automatically “fills in” the name while older versions do not)
5. If the file already exists, it won’t let you overwrite it. However, you can select the file in the list and press the delete button, then create the new file.
6. Destination is generally set to “FTW”.
7. GEDCOM is generally set to “Version 5.5”.
8. Character set is generally set to “ANSI”.
9. Indent is generally not selected.

10. Abbreviate is generally selected.

### **For some individuals in the Database**

1. Create either a Report, Ancestor tree, Descendant tree, or Outline Descendant tree.
2. Using the right mouse button to pick options or the menu. (“Contents”)
3. Select the individuals you want in the report or tree. (“Individuals to include”)
4. “File” menu
5. “Copy/Export Individuals in .....”
6. Follow the same steps as above starting with step #3.

### ***Generations v8.5***

1. “File” menu.
2. “Import/Export” menu item.
3. “Export GEDCOM...” menu item.
4. Select “Who” you want to export.
5. Destination is generally “GEDCOM 5.5”.
6. Character set is generally “Windows”.
7. Select “Optional Fields” and make sure that the data you want to include is “checked”.
8. Press “Export” and you will be given a chance to pick the name and location of the GEDCOM file. GEDCOM files should have a file extension of “ged”.

### ***Personal Ancestral File v5***

1. “File” menu.
2. “Export...” menu item.
3. Set “Export To” to “Other GEDCOM 5.5”.
4. UTF-8 or ANSI is recommended as the Char Set.
5. Select what you want to “include”. (Multimedia links are not supported but won’t cause any harm if included.)
6. If you select “Partial” under “Filter”, you can choose which individuals are included in the GEDCOM file.
7. Press “Export” and you will be given a chance to pick the name and location of the GEDCOM file. GEDCOM files should have a file extension of “ged”.

### ***Ultimate Family Tree v3***

1. “File” menu.
2. “Save As...” menu item.
3. Change “Save file as type” to “GEDCOM”.
4. Enter the name and location of the GEDCOM file.
5. “Family 5.5” is generally used as the GEDCOM Format.



## Import Limitations

This section discusses limitations with the various imports. This information may change with each release as new imports are added or enhancements made to imports.

### ***GEDCOM***

Every desktop genealogy program creates GEDCOM files different from each other. The Pocket Genealogist “Profiles” provide a means to control the import and export of these GEDCOM files to provide a superior transfer of data and to make sure only data that is acceptable to the originating program is entered on the device.

Every attempt is made to support all the features in a GEDCOM file. There are still some data types that are not supported, such as multimedia objects. (Multimedia objects are not supported by any import.)

### ***GenBridge PAF imports***

- Problems will occur if you use the | character in notes.

### ***GenBridge FTM imports (Prior to FTM 2008)***

- The marriage reference # is not currently available.
- Under some circumstances, the order of children may not be correct.
- Multimedia is not supported.

### ***GenBridge FTM 2008 imports***

- Fact and Name notes are not imported.
- Spouses without a “family” fact or children will not be imported.
- Not all multimedia data associated with an image is imported.

### ***GenBridge FTM 2010 imports***

- Not supported

**Note:** The above four limitations are as of August 12, 2010. Check the Northern Hills Software website to see if these items have been fixed.

### ***Legacy Version 5 through 7 “Direct” imports***

- All data is supported except for non-image multimedia object (Sound and Text files for example)

### ***TMG “Direct” imports***

- Templates are not supported.
- Location “elements” are not supported. (Locations are stored as one value in Pocket Genealogist.)
- Research Log is transferred but cannot be modified on the device.
- Most source elements cannot be modified on the device.

### ***Ancestral Quest “Direct” imports***

- The order of Parents is not currently supported.
- Page of Testimony is not supported (although the individual components will transfer).
- The “To Do” order is not currently supported.
- The source field “Abbreviated Author” is not currently supported.

### ***RootsMagic “Direct” imports***

- Correspondence List is not supported
- Primary/Secondary addresses are not supported. (The first address found in the database will be imported.)
- No distinction between primary and secondary repositories for sources.
- The reference to a family for an adopted event is not supported.
- Dates on Alternate names are not supported.
- The “preferred” flag for individuals are transferred but cannot be changed on the device.

### ***Genbox “Direct” imports***

- Too numerous to mention. This import is best when used with the “View Only” option.



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